

Transfer Timeline Guideline

Aug/Sept.

- **CONTACT** the Transfer Center if you're signing a TAG (Transfer Admissions Guarantee).
- <http://admission.universityofcalifornia.edu/transfer/transfer-admission-planner/index.html>

October

- **START** CSU application at calstate.edu/apply (DEADLINE: Nov. 30 for Fall Semester)
- **START** entering data into the UC application at admissions.universityofcalifornia.edu (Submission period: Nov 1st-30th)
- **START** working on Personal Insight Questions <http://admission.universityofcalifornia.edu/how-to-apply/files/uc-personal-questions-guide-transfer.pdf>
- Applying to an impacted major? Check campus website for program requirements, instructions, and deadlines. Some may require a supplemental application.
- **CHECK** application deadlines for Private Schools
- **HOUSING**- Contact the Housing Office at the campus you're applying to if you will need family housing
- **PREVIEW DAYS**- Check campus websites for Preview days/times in October

November

- **SUBMIT** application to CSU and/or UC by Nov. 30 to Fall semester transfer
- **SCHOLARSHIPS & PRIVATE SCHOOLS**- Ask instructors for letters of recommendation
- Check Skyline College Financial Aid Website for Skyline Scholarship Applications. <http://www.skylinecollege.edu/financialaid/scholarships.php>

January

- **SUBMIT "APPLICATION UPDATE"**- ALL UC APPLICANTS MUST submit this update or your application will not be processed. Report Spring Semester schedule changes and Fall grades by logging into your UC Application
- **SUBMIT FAFSA/FINANCIAL AID APPLICATION** (Deadline is **March 2nd** for CA Colleges) <http://www.fafsa.edu.gov/>
- Research scholarship opportunities AND request letters of recommendations if not done already

February

- **SUBMIT** an Associate degree application **IF** you are completing one. Check Skyline College deadlines for more information

March

- **Undecided about where to transfer?** Visit campuses in March! Check with the Transfer Center about campus visits OR contact campuses ahead of time to arrange campus tours.
- **Study hard and maintain your grades!** Acceptance is **conditional** and can be rescinded if satisfactory grades are not met.

April

- **ACCEPTANCE LETTERS!** You may start (or already have) received acceptance letters! **CONGRATULATIONS!** If you are accepted, **NOTIFY** the Transfer Center!

May

- **Submit "Statement of Intent"** to register at the college/university you will be attending in the Fall
- **DEADLINE to submit letter for UC's is JUNE 1.** You will usually need to pay a deposit. The UC requires a Statement of Legal Residence.
- **Transcripts:** Have final transcripts from all colleges attended to your new school. For Skyline College, make request via Websmart. Transcripts will reflect work from all courses completed in SMCCD. **DEADLINE to submit transcripts for UC is JULY 1.** If applicable, request certification for CSU GE or IGETC by indicating this when you submit your transcripts request. For more information, visit the Transfer Center for handouts on how to do this.
- **If you're using transcripts from other schools,** including high school, to satisfy any CSU or IGETC requirements, send Official Transcripts to Skyline College in addition to your new college/university.
- **Send AP or IB scores** to your new college/university IF you took them.
- **Contact Housing Office** IF you applied for housing to notify them of your admittance.
- **CELEBRATE!! YOU DID IT!**

Summer

- **Attend orientations** at your new college/university and bring unofficial transcripts with you. Many schools will not allow you to register for classes until you do.
- **Double check with your school if you need to formally declare a major.** Orientation process will provide you with information as to whether this is required for your school.
- **Look into following:** Campus email account, immunization documents, programs & services available to transfer students. Planning to go to grad school? Visit the graduate division/career services. Moving? Try to do it early. Buy your books early. Transferring to a quarter system? Plan to start studying the **FIRST DAY!**