

Skyline College College Budget Committee

Minutes
Thursday, Sept. 26, 2013
6-6203 2:10 pm-4:00pm



Skyline
COLLEGE
ACHIEVE

College Budget Committee

Membership 2013-2014

Co-Chairs

Eloisa Briones
VP, Administrative Services
and

Leigh Anne Shaw
President, Academic Senate

Regina Stanback-Stroud
(ex officio)
President

Sarah Perkins
VP, Instruction

Joi Blake
VP, Student Services

Joe Morello
Dean, Kinesiology
Athletics and Dance

David Ulate (ex officio)
Int. Dean, Research, Planning and
Institutional Effectiveness

John Mosby
Dean, Enrollment Services

Mary Gutierrez
Dean, Language Arts

Pcyeta Jackson
Barbara Lamson
Kathy Fitzpatrick
Classified

Andrea Garcia
Associated Students

Nina Floro (ex officio)
AFT

Rick Escalambre
Linda Whitten
Business

Carla Campillo
Counseling

Chris Gibson
Nathan Jones
Language Arts

Mike Fitzgerald
Dino Nomicos
Kinesiology Athletics and Dance

Eric Brenner
Jesse Raskin
Social Science/Creative Arts

Evan Leach
Soodi Zamani
Science/Math/Technology

Call to Order/Roll	Shaw	1	2:10pm Eloisa Briones, Nohel Corral, Leigh Anne Shaw, Joi Blake, David Ulate, Dino Nomicos, Joe Morello, Rick Escalambre, Filipp Gleyzer, Mike Fitzgerald, Eric Brenner, Barbara Lamson, Kathy Fitzpatrick, Chris Gibson, Linda Whitten, Sarah Perkins, Soodi Zamani, Mary Gutierrez, Andrea Garcia (ASSC), Evan Leach, John Mosby, Vivian Paw. Guests: Kathy Blackwood	Action
Adoption of Agenda	Shaw	1	M: Morello/S: Escalambre/U	Action
Review of previous meeting minutes and approval	Shaw	5	M: Morello/S: Fitzpatrick/U	Action
Public Comment (Non-Members of CBC)	Shaw	3	Three minutes for each speaker.	Information
2013-2014 Final Budget Report	Blackwood	50	<p>Link to Report: https://sharepoint.smccd.edu/SiteDirectory/portal/District%20Information/Board%20Packet/2013-09-25.pdf</p> <p>Budget was adopted by BOT on 9/25/13. "Community Supported" is the new term for Basic Aid. Expected income is budgeted as below:</p> <ul style="list-style-type: none"> • 6% increase property taxes • 3% increase enrollment (1% is international students) • RDAs: ongoing money; expect some one-time money when RDAs sell off their assets. • Prop 30: 7-year money. Last year was Year 1, money not received till end of June; now rolled into 13-14. • Measure G: affects general fund until June 2014 unless BOT chooses to go out for renewal. <p>All segments are increasing. Also budgeted to increase: Salaries/benefits, materials and operating costs. Capital outlay budgeted to decrease.</p>	Information

		<p>Community Supported status: District is now \$13 million over what state revenue limit would have been. We charge ourselves a percentage to cover future retirement (post-retirement reserve). Putting money into a trust which has different ways to invest money over longterm. Fund 8 is our reserve; we put 5% annually into it.</p> <p>Categoricals: Despite our CS status, we continue to get categorical funding: SSSP – Student Success and Support Program. New money – replaces Matriculation funds. Focuses on moving students through college and achieving goals. \$50 million statewide – \$38 million to be distributed throughout state. District estimated share: between \$.5 and 1 million.</p> <p>EOPS – for economically disadvantaged students. State funding expected to be \$15 million statewide; District’s expected to be \$248, 321.</p> <p>DSPS – State funds expected to be \$15 million; District’s unknown</p> <p>Calworks – State funds expected to be \$7.9 million; District’s unknown</p> <p>Scheduled maint/instruct equip (block grant) – State funds expected to be \$30 million, District’s expected \$427,000. Half goes to facilities, other half got split between the three colleges for instructional equip.</p> <p>Q: When will district identify funding for SSSP/DSPS? Sept 15 was expected; state has not released info yet.</p> <p>Issues the district is addressing:</p> <ul style="list-style-type: none"> • Accreditation becoming an ongoing project and therefore needs to identify funding to support it. This budget allots \$100,000 for each college to support it. • Prop 30 - 7 year money. \$1.9 million/year, but will go away. • Measure G – BOT will consider in January whether to do Measure G again. Waiting on election of 5th board member • RDAs submit reports of completion – they have to develop a property management plan, and when that’s approved, they can sell their property – revenue to district. • KCSM – this year has a balanced budget. Cell phone providers want to purchase the spectrum of bandwidth of KCSM. LocusPoint will fund KCSM until it sells. • Lehman brothers – in 2009, District had the bulk of its \$ in Lehman; \$29 million. We got our final distribution – have received almost 40% of the debt, better than anticipated. Study session with BOT and county treasurer to ensure this does not happen again. • Resource Allocation – based on the state funding model (growth). Continuing discussion on how to change the resource allocation model so that it reflects other ways that we might be serving students (example given at BOT meeting: eliminating record-keeping for hours by arrangement; although it might affect our FTES, since we’re CS, we shouldn’t have to worry about reporting it to the state.) <p>Q: what is driving the discussion – is there pull from other colleges to redirect allocation? A: Yes and no: many factors will influence the</p>	
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			<p>discussion. Examples:</p> <ul style="list-style-type: none"> ○ Skyline’s productivity is high which rewards us, so that could allow us to set a lower rate to encourage the other colleges to raise theirs. ○ All colleges are heavily dependent on external sources for counseling hours – should the model adjust to support counseling more? ○ CSM’s FT ratio is higher than Skyline’s – should Skyline get more allocation to hire more FT? Focus is to put drivers into the allocation model to reward the kind of growth we want to see. <p>Q: Will we continue to hold to FON? A: We are not beholden to the state’s FON rule, but we still support hiring FT faculty.</p> <p>Q: Are there risks in staying in Basic Aid/Community Support? A: We don’t know but continue to watch. Property taxes are rising faster than the state revenue, so it is expected that more colleges will go Basic Aid in the next year.</p> <ul style="list-style-type: none"> • Reserves –Reserve should be 5% of our expenditures - this is standard. A 5% reserve is not sufficient for longterm support, so continued discussion happening. Looking at putting money in different locations (post-retirement reserve). 	
Review of Planning, Budget, and Evaluation	Briones	15	Eloisa distributed the Final Budget Report and encouraged all members to review it. Reviewed contents of CBC binder and responsibilities of members. David Ulate reviewed the documents related to planning.	Information
Enrollment Reports	Ulate	10	<p>Skyline load for Fall 2013: 573 (-2.6%)</p> <p>86.2% Fill Rate/1,141 sections.</p> <p>Data available on PRIE site.</p>	Information
Primer on budgets for community colleges	Morello	20	<p>Morello provided an overview of terminology to assist the committee in reading budget information.</p> <p>Four Attendance methods:</p> <ul style="list-style-type: none"> • Weekly census: classes that meet on a regular basis. Most efficient way to generate FTES. • Daily census (short term) Summer is always daily census. Also efficient to generate FTES. • Positive attendance: only credit for time the student is in the seat. This is not the best way to be efficient in generating FTES. It can easily skew the overall numbers. • Independent study/Work experience: also used for online/hybrid courses; counted on basis of enrollment, not attendance. <p>FTES = Full time equivalent Student. Calculated based on a formula for the above attendance methods.</p> <p>WSCH = weekly student contact hours. Calculated by formula based on attendance method.</p> <p>FLC=Faculty Load Credit. # of classes x # of hours taught per class.</p>	Information

			<p>Calculated by a formula according to type of class.</p> <p>FTEF = Full Time equivalent faculty. Calculated by adding FLCs together and dividing by 15.</p> <p>Load = WSCH/FTEF.</p> <p>What different classes generate:</p> <p>Labs generate load at a more efficient rate than lecture-based classes because of the calculation. Load goes down with positive attendance classes because we don't capture all the hours. HBA improves load because we're capturing those hours.</p> <p>We have a load goal each year. The load goal is based on calculations of the cost of offering the class versus how it will be generated.</p>	
Announcements, Future Agenda Items	Shaw	5	Next meeting will be held October 10, 2013.	Information
Adjourn	Shaw	1	M: Whitten/S: Escalambre/U 4:05pm	Action
		108	Minutes submitted by Leigh Anne Shaw.	