

SLOAC Steering Committee/ Institutional Effectiveness Committee Minutes

October 28, 2013, 2-4, Room 6203

Present: Linda Aldridge, Steve Aurilio, Michael Bishow, Loraine DeMello, Alice Erskine, Jacquie Escobar, Jan Fosberg, Nick Kapp, Lucia Lachmayr, Jude Navari, Regina Pelayo, Priscilla Sanchez, Sarita Santos, Arthur Takayama, David Ulate, Karen Wong

Absent: Tammy Calderon, Nohel Corral, Rick Hough, Sarah Perkins, Jesse Raskin, Christine Roumbanis, Allison Winston, Dennis Wolbers

Guest: Linda Basnage

Documents: Completed version of the [New Leadership Alliance's Committing to Quality: Guidelines for Assessment and Accountability in Higher Education](#); Employee Voice Survey Results

- I. Approval of the 9/23 Minutes – approved as is
- II. Introductions—newest members are Linda Aldridge and Linda Basnage
- III. Accreditation Visit Outcomes—thanks to Dennis, Steve, Rick, Lucia, Jan, Jude, David, and Carina for speaking to our College's SLOAC process with me
 - A. SLOAC website→ dashboard; implementation schedule posted
 - B. Generally positive feedback, with two areas that drew scrutiny
 1. District-wide recommendation—Applauded efforts of our Performance Evaluation Task Force (PETF) and strongly encourage us to include SLOAC participation in the evaluation processes.
 - a) We responded that assessment is addressed in the dean's evaluation of faculty. In addition, one of the AFT representatives reminded me that faculty self-assessments are to address SLO assessment involvement.
 2. Discussion over whether our assessment results are available to "constituents."
 - a) We responded that they are readily available via the posting of our annual program plans, comprehensive program reviews, and administrative leadership unit reviews. All reference the key assessment findings and subsequent action plans and/or resource requests.

b) Nevertheless, something we may want to look into is a SLOAC/ research findings website for students and the general public to increase their awareness. We may want to create a site for them. (Presently the SLOAC website is for faculty, staff, and administrators). For example, on that site we can include the link and directions to Curricunet so students can access course outlines of record with SLOs.

IV. Prioritizing our Goals/ Tasks Based on the Accreditation Feedback, the Employee Voice Survey, the [ideas generated at our first meeting this semester](#), and the [New Leadership Alliance's Committing to Quality: Guidelines for Assessment and Accountability in Higher Education](#)—SEE THE ATTACHED SPREADSHEET FOR SPECIFICS; how many bullet points we met aren't absolutes since we didn't get around to discussing some items

- A. Commitment to Quality- Fully Present
 - 1. Set Ambitious Goals—met 3 out of 5 bullet points
 - 2. Gather Evidence of Student Learning—met 2 out of 5 bullet points
 - 3. Use Evidence to Improve Student Learning—met 3 out of 4 bullet points
 - 4. Report Evidence and Results- met 1 out of 5 bullet points
- B. Two recommendations that we should follow up on
 - 1. The process of discussing and analyzing results needs to be spelled out more explicitly. For example, each department could present their recommendations to the division each spring after they complete their APP, CPR, or ALURS.
 - 2. SLOs via Curricunet need to be readily and obviously accessible to students on the College website.
 - 3. Faculty and staff need more training on what constitutes a "clear" SLO.

V. Feedback on the Comprehensive Program Review proposed clarifications (see the attached)—4A, B, and 6→ approved to present revisions to the Curriculum Committee

- A. Also add to the annual program plan and CPR a reminder to add new courses to the three-year assessment calendar and to request that it be added to Tracdat.
- B. Double-check that the PSLOs are the same on TracDat as they are on the department/ service area website.

VI. Status on the Critical Thinking ISLO data

A. We will have a follow-up discussion—including action plans-- later in the year as we receive additional data from the PRIE office that was requested by the town hall attendees.

1. Overall results disaggregated according to ethnicity
2. Overall results disaggregated according to students with 36+ units vs. those who don't
3. Final grades in the courses that were assessed to examine whether there is a correlation with scores

VII. Please designate the following Monday (the 4th Mondays of the month, except the first meeting of each semester), 2-4, for SLOAC Steering Committee meeting: November 25, January 27, February 24, March 24, April 28. Outlook invitations will be forthcoming.

