

**SLOAC Steering Committee Agenda  
November 19, 2007, 1:45-3:45, Room 5131**

Present: Steve Aurelio, Carlos Colombetti, Jacquie Escobar, Jan Fosberg, Chris Gibson, Cathy Hasson, Rick Hough, Lucia Lachmayr, Jen Merrill, Jude Navari, Vanson Nguyen, Regina Pelayo, Virginia Padron, Leslie Shelton, Dennis Wolbers, Karen Wong, Jennifer Yen, Soodi Zamani

- I. Report on Rollout II: Assessment
- II. Moving the Framework out of the beta stage—Part III
  - A. (Cathy) assessment plan reporting template—add a column on checking if you met the benchmark; analysis and action becomes an option to report; can copy and paste the analysis and action into program review
  - B. (Rick) (40-41): rearrange table to make a direct connection between major assignment/activity and assessment tool; assessment tools are reported directly into the assessment plan; in assessment plan template, need to change second column from “assessment method” to “assessment tool” (43); add the aforementioned table and the existing table on direct vs. indirect measures
  - C. (Dennis) (42) change “measurement instrument” to “assessment tool” and add “performance criteria”; also plan to create a case study fictional “Professor Chuckles” creating an assessment plan
- III. Revising the explanation on the model timeline to assess at least one SLO in the Fall
  - A. (Jude) redefining “thresholds”—(1) focus on core courses, six being a feasible goal; (2) advising people to aim for three SLOs maximum since they have to be assessed; (3) assess in the Fall to discuss in the Spring on the new designated flex day (instead of doubling up with assessment and analysis); (4) limit to assessing three SLOs per year; (5) each semester focus minimally on one assessment per SLO;
  - B. Focus on assessing the SLO, not the assessment; assess in the Fall and analyze in the Spring; annually three SLOs might be assessed, but not necessarily from the same course
  - C. Meet with the CC to suggest integration into program review instrument

- IV. Moving the Framework out of the beta stage—Part II
  - A. Integrating into Program Review—add a matrix for aligning courses with institutional outcomes; next meeting will have a draft
- V. Assessment Plan Feedback-- Soodi Zamani (Math)
- VI. Reminders:
  - A. Arrange for the Phase II presentation on Assessment to your division or department this Fall or early in the Spring semester.
  - B. Please save the following Monday afternoons, 1:45-3:45, for SLOAC Steering Committee meetings: February 11, March 10, April 14, May 5.
  - C. Apply for short term professional development so that you can attend the upcoming district-wide SLOAC workshop at CSM led by Jerry Rudmann on Friday, Feb. 29. The instructional workshop will be from 9-12, and the student services workshop from 1-4, with lunch for everyone linking the two events. Encourage your colleagues to attend.