



**Institutional Effectiveness Committee Agenda**  
**January 31, 2022, 2:10- 4 / via Zoom. - <https://smccd.zoom.us/j/81437528416>**

Chairs: Chris Gibson, Dean of Language Arts

Karen Wong, Coordinator of Institutional Effectiveness, PRIE

Rika Yonemura-Fabian, Academic Senate

Members: Steve Aurilio, Social Sciences/ Creative Arts Representative

Grace Beltran, Business, Education, and Professional Programs Representative

Vincent Chandler, Language Arts Representative

Kevin Corsiglia, Kinesiology, Athletics and Dance Representative

Michael Cross, Language Arts Representative

Ricardo Flores, Classified Senate Representative

Stephen Fredricks, Science, Technology, Engineering & Math Representative

Andrea Fuentes, Academic Support and Learning Technology Representative

Tara Grover, Associated Students of Skyline College Representative

Jenny Le, Student Services Counseling Representative

Evan Leach, Science, Technology, Engineering & Math Representative

Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative

Alexa Moore/ Joseph Adams, Strategic Partnerships & Workforce Development Co- Reps

Ellen Murray, Student Services Counseling Representative

Athena Nazario, Academic Support and Learning Technology Representative

Ruben Parra, Business, Education, and Professional Programs Representative

Kim Saccio, Student Equity & Support Programs/ Academic Senate Representative

Chantal San Felipe, Associated Students of Skyline College Representative

Christina Shih, Social Sciences/ Creative Arts Representative

Ariackna Soler/ Claudia Acevedo, Enrollment Services Co-Representatives

Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness

Russell Waldon, Dean of Global Learning Programs and Services

Vacant: College Management Council

Recorder: Zahra Mojtahedi, PRIE (Recorder)



## Action Item

Topics	Presenters	Time
I. Approve Agenda	Yonemura-Fabian	2 min.
II. Approve November 22 Minutes	Yonemura-Fabian	2 min.

## Reports/ Discussions

Topics	Presenters	Time
III. Skyline College <a href="#">Gathering Space Norms</a>	Yonemura-Fabian	10 min.
IV. Training to Provide Formative Feedback Using the Checklist	Wong & Members	30 min.
V. Prepare to give feedback on Feb. 14 by reviewing CPR drafts and filling out the checklists	Gibson & Members	60 min

## Announcements

### Topics

VI. Continue reading and posting feedback on the checklists to prepare for the Feb. 14 IEC consultation with the program you're supporting.

VII. Optional: Attend the Curriculum Committee's "Curriculum Mystery" workshop on April 6, 2:10 – 4 (Outlook invitations were sent)

VIII. IEC meetings next year are the second and fourth Mondays except where indicated, from 2:10 – 4: February 14 & 28, March 7 & 21 (1<sup>st</sup> and 3<sup>rd</sup> due to spring break), April 11 & 25, May 9. Outlook invitations were sent.