



CLASSIFIED SENATE

Classified Senate Meeting January 7, 2016 Room 4301 1:30-2:30pm

Present: Gary Cheang, Carol Driscoll, Sandra Hatzistratis, Linda Herda, Allison Hughes, Nancy Lam, Barbara Lamson, Zahra Mojtahedi, Aaron McVean/guest

1. Aaron McVean guest from the PRIE office spoke on the Student Equity Plan. This plan is now required by the state. We submitted our new plan this past fall. It will be a regular part of the categorical funding. There is a substantial amount of funding for 2015-16, approximately \$269,000 though the state limits how we can spend it. We identified the 3 highest underrepresented groups of students in need on our campus. We need to list 3 underrepresented groups in each performance indicator. An example of some of the student groups included are Hispanic, African American, former foster youth and veterans. Some of the specific areas to be targeted: access, outreach, student success, and course completion. There might be a new managerial position created to manage this plan. Currently the SEED committee is acting as the steering committee for this plan. There are 4 classified reps on this committee.
2. November meeting minutes – Barbara Lamson motioned to accept the minutes as submitted, seconded by Nancy Lam. Motion carried.
3. Committee Announcements/Updates – None
 - a. Treasurer's Report- Barbara L. reported we made \$840.14 on the holiday See's Candy fundraiser. We will vote at next month's meeting on the scholarship amounts we want to award according to the new criteria we discussed earlier in the fall. Last year we awarded 2 scholarships of \$400 each. Our current balance is approximately \$2100 (includes \$840 See's Candy monies). Alana U. will talk to Academic Senate about how we want to break up the scholarship monies of \$1014 earned from the basket raffle at the end-of-the-year luncheon. We spent \$148 at the Holiday Social held at Chevy's for approximately 18-20 people.
4. See's Candy Fundraiser – Do we want to do it again in the spring for Easter time? We would have to start late February since Easter is 3/27. Limit it to just 2 items? There is a different profit margin for different items. We would need to recruit a coordinator and sellers for this event. Alana U. will send out an email asking for suggestions/ideas and volunteers on fundraisers.
5. Announcements
 - a. Distributed the CCTL schedule for spring semester. These activities are open to ALL faculty AND staff.
 - b. District Professional Development Academy
 - c. Classified Leadership Institute – 6 spaces will be offered to Executive Board members first. Then there will be a random lottery for any remaining spaces.
 - d. NCORE (National conference on Race + Ethnicity) will be held in SF this year. Alana U. will send out the link for this event.
 - e. Human Trafficking presentation at Canada on 1/27
6. Conference Forms and Procedures – Alana U. gave a brief explanation of the forms and procedures necessary to apply for funds to attend a conference.

Sandra Hatzistratis made a motion to adjourn, seconded by Nancy Lam. Motion carried.

Respectfully submitted.

Linda Herda, Secretary/Classified Senate