



CLASSIFIED SENATE

Classified Senate Meeting October 2, 2014 1:30-2:30pm Rm. 4301

In attendance: Belinda Chan, Cass Christian, Barbara Daley, Kathy, Fitzpatrick, Michele Haggar, Linda Herda, Kylin Johnson, Leo Khersonskiy, Barbara Lamson, Michael Manneh, Kennya Ruiz, Pat Tyler, Alana Utsumi, Ramzy Azar, guest and Angelica Garcia, guest.

1. Approve minutes for 9/4/14 meeting: Motion to approve the meetings as submitted made by Barbara Lamson, seconded by Michael Manneh. Motion carried.

2. Committee Updates

SPARC (Strategic Planning & Allocation of Resources Committee – Barbara Lamson presented highlights of the District Budget Committee – We are in Community Supported Status (formerly called Basic Aid), meaning we no longer get our funding from the State of CA Chancellor’s Office, instead 80% of our funding comes from San Mateo County property taxes and the remaining comes from tuition and fees. This year the property valuation in the county went up by approximately 5.82%, which means we will receive about \$25M more than last year. The district and college strategic plan includes responsible spending and getting input on what the community wants and needs. The District has recently refinanced the construction bonds and because of our AAA credit rating we were able to lower our interest rate. This will save the tax payers of San Mateo County about \$2.5M The district is planning on revising the resource allocation model for 2015-2016. It will now be based on prior year amounts plus adjustments on a demonstrated need basis. Barbara distributed copies of the Proposed Resource Allocation Model – Take Four. It is a work in progress. If you have any questions or feedback concerning the model please contact Barbara Lamson. Kathy Blackwood will be visiting a future SPARC meeting to discuss the proposed changes to the resources allocation model.

Treasurer’s Report – Barbara Lamson – We have an available balance of \$2144.81. We have set aside \$1139 for the faculty/staff scholarship fund. And we have PEDAC funds of \$2100. The summer retreat cost us \$449.13 (we had \$500 promised from the President so we really spent none of our own money for this event).

SLOAC & Institutional Effectiveness – Alana Utsumi reported that the most recent meeting was an open forum with a general overview of the college wide SLO data.

Health & Safety – Kylin Johnson reported that there will be a Health Fair in November. And the issue of drivers abusing the time limit at the vehicle charging stations was discussed.

College Governance Council – Alana Utsumi and Michele Haggar reported there was a follow-up letter discussed regarding adjunct faculty assessment.

3. AB2558 Professional Development Update – Eugene Whitlock, director of Human Resources, recently sent out to all classified employees a notice about changes to this fund. There is now \$150,000 allotted

to the District and the 3 campuses. Money will be distributed based on the number of classified employees at each site. There is no pre-set limit. Classified staff can submit their requests to Eloisa Briones. The necessary forms are available on Downloads.

4. a. District Participatory Governance Council Policy Review – Alana Utsumi reported that there are 8 policies being presented in their first readings. The link on our website to review these policy changes is <http://www.skylinecollege.edu/classifiedsenate/assets/documents/minutes20142015/Board%20Policies%20Discussed%20at%20October%202014%20Meeting.pdf>

b. SMCCCD Equal Employment Opportunity Plan is a lengthy document in the planning stages. You can review this on our website. The link is <http://www.skylinecollege.edu/classifiedsenate/assets/documents/minutes20142015/SMCCCD%20EEO%20Plan.pdf>

Strategic Plan Forum – Alana Utsumi attended this meeting on 9/30. They discussed all aspects of the District Strategic Plan including building, funding and planning. It was a very general initial strategy session. There is a link on our website <http://smccd.edu/strategicplanning/>

5. Student Success & Support Program (SSSP) – Angelica Garcia, Dean of Counseling, distributed a hand-out of the overview of this program. It will be replacing Matriculation. This program includes more directives on how to spend this money for core services that directly impact the students.

6. Fall & Holiday Social Ideas – Alana Utsumi asked if there was an interest in having a potluck this semester possibly with a fall harvest theme. This seemed to be a good idea to everyone. It will be scheduled before Thanksgiving in building 4 in the Multi-Cultural Center. We will use a Google doc for sign-ups.

Kathy Fitzpatrick reported that she will be chairing the See's Candy fundraiser. Order forms and info will be sent out hopefully next week. Orders will be collected before Thanksgiving and the delivery will be in December. The flyer for this event will specify the fundraiser is for scholarships and Classified Senate activities. There is no out-of-pocket expenses on our part for this event. Kathy will need 2-3 people to help organize the orders when they are delivered to her office. We will see about organizing volunteers to man a table on the quad to take orders from staff, faculty and students.

Michele Hagggar suggested we consider doing a spring fundraiser by having a basket raffle. We might want to do this in early spring and have a party to actually hold the raffle drawing.

The Skyline Blood Drive is happening October 9th.

Volunteer Opportunities – We are going to consider volunteering during the spring semester to do some sort of community effort. Possibly beach clean-up in Pacifica or park clean-up in San Bruno or south San Francisco. It was also suggested we might be able to do something involving the Food Pantry in the SparkPoint Center here on campus. Ramyz Azar, the President of the Aspiring Community Leaders club presented his idea of possibly teaming up with classified staff for various volunteer opportunities. He distributed a hand-out with several ideas. Barbara Daley suggested we might be able to organize some activity with the Becalos students before the end of fall semester.

Motion to adjourn was made by Michel Hagggar at 2:36pm. Motion carried.

Respectfully submitted,

Linda Herda

Secretary

Skyline College Classified Senate.