

**Skyline College**  
**Classified Council Meeting**

**Minutes**

Thursday, May 03, 2012

12:00 pm to 1:00 pm

**Present:** Maggie Baez, Linda Allen, Theresa Tentes, Barbara Daley, Nancy Lam, Carol Driscoll, Kathy Fitzpatrick, Linda Herda, Barbara Lamson, Ellen Lee, Wendy Lum, Candace Lacey, Cass Christian, Sandra Hatzistratis, Silvia Martinez, Ana Castro, John Saenz, Veronica Osuna, Adriana Armas, Vivian Paw, Minerva Velasquez, Guillermo Alonzo, Kennya Ruiz, Jose De Souza, Rich Golz

**Welcome & Introduction:** After the President, Maggie Baez, and VP, Linda Allen, welcomed everyone to the potluck luncheon meeting, a brief introduction of everyone present was made because there were a lot of new faces.

**Fundraising:** Maggi Baez said for our See's Candies fundraising we made \$828.00 for Fall 2011 and \$832.00 for Spring 2012; and a big thank you to Kathy Fitzpatrick for organizing them.

**Scholarship:** Two \$400.00 scholarships will be awarded from the Classified Council this year. Per Theresa Tentes, we still have \$2,700.00 remaining to spend. She reminded everyone to either email or call her to let her know by May 7<sup>th</sup> if they wish to attend the Classified Service Award luncheon.

**Committee Reports:** No one had anything to report.

**Retreat:** Linda Herda is working on some ideas for the Summer Retreat at College Vista on July 19, 2012, and would like to put together a committee soon. Nancy Lam offered to help provided her work load permits; Kennya Ruiz said she can help since it is at College Vista and that is where she is living.

Barbara Daley is working with Linda Herda on some ideas, and Linda said she is trying to steer the retreat back to a more academic agenda then fun things like the ceramic classes we had in the past. It is difficult trying to sell fun activities to the bosses. Kathy Fitzpatrick suggested going round different departments to see what they have to offer, and Linda said that is what she is trying to do.

**Others:** Maggi Baez and Linda Allen said the Classified Council needs all the support and participation from the Classified personnel, without that, the Council will be non-existence like the other two campuses. Maggi & Linda said they are working on the Council being a Senate.

Maggie Baez will put an email out for Classified Council election. Theresa Tentes said with her new position as Administrative Assistant; she would not have the time and need to step down as the Treasurer. Nancy Lam too said she would have to resign due to the extensive work load in her department, and being the Secretary, it was not fair being absent from meetings.

Everyone present thought a turnout like today, lunch time, would be the best time for a Classified Council meeting. It could be a brown bag kind of lunch meeting instead of potluck. Nancy Lam said if it was changed to a brown bag lunch meeting, then she would consider running. Motion to change the monthly Classified Council Meeting to a Brown Bag Lunch Meeting from 12:00 – 1:00pm was approved and passed.

Cass Christian told everyone that the Fall drop date is earlier than the census date.

Linda Herda informed everyone that the Staff Faculty Lunch Room will be demolished to make way for a bigger lounge area in Building 6. The new Staff Faculty Lunch Room will be where the current Student Lounge is, and about  $\frac{3}{4}$  of the current room; the wall between the two student lounges will be torn down.

Linda Herda invited everyone to the CSEA Coffee Appreciation event on May 22<sup>nd</sup> from 9:00 – 10:00am, As to where it will be held, she will inform everyone.

**Next Meeting: To be announced.**

Respectfully submitted,  
Nancy Lam, Secretary