



## **AUTOMOTIVE TECHNOLOGY TRAINING PROGRAM**

### **Advisory Committee Meeting Minutes Skyline College, Building 10 - Room 10-004 Wednesday, November 13, 2013 Time: 12:00 Noon – 2:00 PM**

Lunch started at 12:00 Noon. The meeting started at 12:10 a.m.

#### **1) Lunch and Introductions**

##### **Advisory Members:**

*Pat Cadam  
Dave Campbell  
Nef Castro  
Kris Cesena  
Ray Chin  
Dan D'Amico  
Jon Fowkes  
Zim Gwee*

*Glen Kinard  
Mike King  
Raymond Lee  
Michael McKee  
Dan Merryman  
Bob Paredes  
Brian Reidy*

**Skyline Staff:**  
*Tom Broxholm  
Don Carlson  
Rick Escalambre  
Fil Gleyzer  
Julia Johnson  
Dan Ming*

*Clydie Rizzo  
Paul Spakowski  
Kevin Sullivan  
Ed Yee*  
**Automotive Student  
Representative:**  
*Missy Perez*

Everyone introduced themselves and Rick thanked everyone for attending the meeting.

#### **2) Review of Agenda – Rick Escalambre**

A. Rick reviewed the agenda. Most important on the agenda is our NATEF recertification. We will assign the members to an area have the members see the area so they can evaluate and give us feedback.

#### **3) Program Overview – Rick Escalambre**

##### **A. Enrollment**

Rick said that enrollment is busting at the seams. The program is healthy and going in the right directions. In the 30 years that he has been here we have had some wonderful Deans. Many started as our friends because we taught with them. Our current Dean, Don Carlson, came in new but because of him he has given us the support to keep up with things in the industry.

##### **B. Skyline News**

Rick had the Skyline View newspaper for all with the article on the Electric Vehicle day that was here at Skyline on October 28 celebrating of the Electrical Charging Stations at all

campuses. Ray Lee and Kalon Behravesh were part of that celebration. Kalon is also a big part of the development of our Hybrid Program here at Skyline.

**C. Courses Offerings**—Rick said that Tom would discuss this later with Apprentice news.

**D. Program Review**—Rick told the committee that each year we go through a Program Review. This is the college's way of evaluating our program. Today the committee will be helping us with our NATEF (National Automotive Technician Education Foundation) which is a derivative of ASE which is the way our Program has been certified for 24 years. We will value your opinion in our NATEF review today.

**4) Changes to Smog Check Program – Rick Escalambre**

**A. Licensing**

Rick said that the licensing requirements have changed and we offer the two training classes at night in the fall and spring semesters.

**B. DAD – OBDII Only Testing**

We will be going to OBDII only testing in 2014. This will be for vehicles that are 2000 or newer with no tail pipe testing and no more dynos. This change will reduce the price of Smogs tremendously. A person with a test only license will be able to do these types of Smogs. There will still be the visual inspection. You will no longer be doing gas caps or timing on OBD II cars. Rick suggested that the shops not buy any equipment right now and wait until it all settles out.

**C. STAR Scores**

Smog techs need to check their STAR scores online. Rick believes that the STAR scores are what is leading BAR with the undercover cars. Even though you are not a STAR station they look at your history and they see where problems are. Look for RPM violations and learn from your mistakes. There is lots of information on the BAR.ca.gov website.

**5) Apprenticeship Information/Courses – Tom Broxholm/Jon Fowkes**

**A.** Tom Broxholm. Most night courses are doing well. We will offer an Automatic Transmissions II class next semester that will follow Automatic Transmissions I. It will be a diagnosis only class. There will be sensor testing, pressure testing, oscilloscopes and volt meters for diagnosis. The Automatic Transmissions class is theory, overhaul, hydraulics and principles.

**B.** Tom discussed the changes to the class repeatability rules. Students used to be able to retake a class three times. This will no longer be allowed. The rules are not completely set yet for the repeatability issue. We are waiting for the final decision before we decide how to address this

in Automotive. We may be able to use ASE certification to bypass this issue. As of today students can't repeat a class for three years.

- C. Jon Fowkes told the group that we submitted new Apprenticeship standards. They were audited and did very well except for the subject of Apprentice evaluations. So they the new evaluation and it is both employer and instructor evaluation. This means that Jon will need contact information (emails) for all of the instructors. The Apprentice will get to see the evaluation.

They are requiring ASEs now. In San Francisco and Peninsula they only require four ASEs. All eight are required in the East Bay. It is quite a struggle to make sure that the East Bay Apprentices pass all eight ASEs. They have implemented a program to make sure that the Apprentices take the tests. In San Francisco and the Peninsula they are required to take one test a year. The JAC is working on ETP (Employee Training Panel) funding. If the funding comes through we will need to keep track of the students in the programs. He will try to get the colleges some of the money. Jon said that what he is trying to do is expand the program.

**6) Job Market and graduates**

- A. Rick asked the group about job projections. Many of our Advisory Members said they need technicians now. Dan Merryman said he needs both part-time and full-time employees.
- B. Julia told the group about her hiring day for any employers that were looking for entry level students.

**7) Annual Christmas Luncheon—Wednesday, December 11 at noon.**

- A. Rick invited everyone to the Christmas Luncheon that is Wednesday, December 11.
- B. Rick also talked about our May Banquet and said he hope that all members will be able to attend. It will be Saturday, May 17, 2014, at 6 p.m. This next banquet it will be at College of San Mateo in the Building 10 the Bayview Room. There is a beautiful view over the bay facing the east and the room can hold 400 people.

**8) Review of NATEF Recertification paperwork for 2 ½ year review due in December**

**A. Purpose – National Automotive Technicians Education Foundation**

We have been NATEF certified since 1989. Without this certification we could not be have been affiliated with Toyota or presently affiliated with Honda. There are many benefits for us for being certified.

**B. What do we need for this process to be completed?**

Rick told the group that we did a preliminary evaluation which was given to the group. The group reviewed the preliminary evaluation.

**C. Evaluation of facility, tooling, equipment, etc. (30 Minutes)**

A. The group divided up and went to different areas to observe and verify.

**1. Meet back in 10004 to discuss evaluation**

The group returned from visiting the classrooms, discussed the evaluation and approved the NATEF program evaluation.

**2. Sign final sheet**

The group signed the final sheet.

**9) Vehicle Donations**

Rick said if there are any dealerships that have used cars to donate to our program we would appreciate them. We don't need new cars and we don't need lots for them. Zim asked if we could use a 1980 Mercedes. Nef asked if any brand of cars will work. Rick said that we are trying to expose the students to a variety.

**10) Scholarships**

About the scholarships Rick said we would like to get some of the members to be the driving force behind getting scholarships fund together. Maybe dealer groups would be interested. We are not asking for the members to donate necessarily. Maybe they might have contacts to give us. Pat Camden asked what about some of the parts people. Kris suggested that "Cars 4 Careers" ([www.cars4careers.org](http://www.cars4careers.org)—part of the ASC Educational Foundation) might be a place to investigate. If people have a car that they want to get rid of they could designate that the money be turned into scholarship money for Skyline Automotive.

**11) Additional comments and suggestions from the Advisory Board Members**

Next Meeting: March 2014

The meeting was adjourned at **1:55** p.m.