

Notes for the January 11, 2018 Flex Day, 10 am-Noon
Train the Trainers on the Standards, Evidence, and SPOL
Room 8119

Workshop Participants: Steering Committee Members and Writing Team Members Unable to Attend the January 26 Writing Team Kick-Off Meeting

1) Karen Wong welcomed standards chairs and writers, identified the point people for each of the standards, and reminded everyone of the upcoming visit by the ACCJC's Dr. Steven Reynolds training

- IAB - Rika Fabian; IC - Jim Houpis
- IIA - Christine Roumbanis; IIB - Soledad McCarthy; IIC - Melissa Komadina
- III - Joe Morello and Eloisa Briones
- IV - Ray Hernandez and Bianca Rowden-Quince

By Jan. 19, send questions to Karen about the standards that confuse you, which we will forward to Dr. Steven Reynolds who can speak to them on February 6.

2) Michele Haggar reviewed the resources available on the [Accreditation Writing Team Resources](#) web page

- [The standards](#)
- [Accreditation Cross Walk with the 2002 Standards](#)
- [Manual for Institutional Self- Evaluation](#)
 - requirements for evidentiary information on pp. 22- 27
 - style guide on pp. 38- 39

3) Vice President of Instruction, Jennifer Taylor-Mendoza, who served on a visiting team recently, shared her experiences, with an especial focus on what visiting team members are trained to look for.



- 4) Activities on how to respond fully to the standard and integrate evidence into the writing (Nancy Kaplan-Biegel, 60 min.)

- 5) PRIE staff Belinda Chan and Zahra Mojtahedi provided SPOL training on how to upload evidence and relate it to pertinent narratives

- 6) Will Minnich highlighted feedback from chairs about the writing workshops and reminded everyone to submit questions about the standards to Karen, who will forward them to ACCJC Vice President, Dr. Steven Reynolds.

- 7) Belinda sent outlook invitations to all writers for the spring semester writing team workshops led by Nancy Kaplan- Biegel on Tuesdays from 1-2 pm (except the second):
 - Workshop #2, Feb. 6
 - 1- 2 pm (steering committee)
 - 2-4 pm (to be determined when during that two hour block each standard writing team will confer with the ACCJC's Dr. Steven Reynolds)
 - Workshop #3, March 6
 - Workshop #4, April 3
 - Workshop #5, May 1