



## Classified Senate Meeting Minutes

November 3<sup>rd</sup>, 2016 1:30pm-2:30pm

**Present:** Nancy Lam, Connor Fitzpatrick, Christina Trujillo, Belinda Chan, Chikako Walker, Timurhan Vengco, Gretel Barreto, Maggie Li, Sandra Hatzistratis, Kathy Fitzpatrick, Barbara Lamson, Michelle Hagggar, Ricardo Flores & Regina Stanback Stroud.

- 1) November 3<sup>rd</sup>, 2016 Meeting Minutes Approval/Discussion
  - a) Kathy Fitzpatrick made motion to approve & Connor Fitzpatrick seconded.
- 2) 2. Committee Updates
  - a) Health & Safety-Meeting was cancelled this month.
  - b) ACED-Discussion & addressing the desire route of committee.
- 3) Secretary Position Filled
  - a) Gretel Barreto is now secretary of Classified Senate
- 4) Classified Staff Scholarship Award
  - a) Alana Utsumi discussed scholarships-voting will be in January, once we know amount gained from See's candy fundraiser.
  - b) Past scholarship criteria: 3.0 GPA, can only receive scholarship award once at Skyline & has to be a continuing student. One scholarship needs to show a financial need & other does not include a financial need.
  - c) Senate decides how much to contribute to the scholarship, based on fundraising money. Then notifies financial aid & Scholarship Committee.
  - d) President Regina Stanback Stroud suggested revisiting criteria requirements of 3.0 GPA—referring back to Tim Wise presentation.
  - e) Michelle Hagggar will work with Connor Fitzpatrick in creating an electronic survey to have classified vote on criteria changes. Deadline to determine new criteria will be during January meeting.
- 5) Faculty/Staff Scholarship Award (scholarship basket)
  - a) Raised \$774. In the past only raised money for 1 scholarship but now enough money to split money & have two \$387 scholarships.
  - b) Barbara Lamson made motion to split the scholarship in two parts, Connor Fitzpatrick seconded the motion.
- 6) Announcements
  - a) President Regina Stanback Stroud few words: Thankful to have been invited, first time since she started back in 2001. Recognizes all the hard work that classified senate does here at Skyline College.
    - i) Working with College Governance Council to make meeting appointments during spring semester
    - ii) Will be meeting & working closely with the Emergency Response Committee & will fund necessary resources to make sure that in case of an emergency, as a campus we are properly trained to know what to do, how to react & what our jobs are. Wants all Skyline staff to be serious about it.
    - iii) Conversation about The Skyline Promise wants everyone to make time to participate & be engage in it. She wants to make sure students have access to scholarship & education.
  - b) See's Candy—deadline Nov. 10<sup>th</sup> submit money to Kathy Fitzpatrick
  - c) Fall Potluck—Thursday Nov. 17<sup>th</sup> 12noon-2pm
  - d) CSEA—the date changed to Friday December 2<sup>nd</sup> 2016.
  - e) Classified Holiday Social—December 8<sup>th</sup> at 4:30pm Celia's Restaurant
  - f) Classified Leadership Institute—June 15<sup>th</sup>-17<sup>th</sup>. 6 spots are set aside for classified board but if anyone can't attend, then opens up to a lottery drawing.
  - g) International Student Program—Chikako Walker announced that International education week is from Nov. 14<sup>th</sup>-17<sup>th</sup>. Support will be appreciated.
- 7) Alana Utsumi made motion to end the meeting, Nancy Lam seconded the motion.

Submitted by Gretel Barreto, Classified Senate Secretary