



Santa Clara University

TRANSFER ADMISSION AGREEMENT GUIDELINES & PROCEDURES 2010-2011

Guidelines

1. Transfer Admission Agreements (TAAs) may be written for fall quarter admission only.
2. TAAs are submitted to Santa Clara from January 1 to March 1st, which allows students to include their most recent transcript, including the fall term grades along with the TAA.
3. Required courses:
Note: See your school's most recent transfer guide for courses recommended for particular majors.

College of Arts & Sciences:

- Two courses of English Composition
- One course of college-level mathematics (Bachelor of Arts) or two of college-level mathematics (Bachelor of Science)
- One course in Biological or Physical Science with a lab

Leavey School of Business:

- Two courses of English composition
- Two courses of Calculus
- One year of Accounting
- Macroeconomics
- Microeconomics

School of Engineering:

- Two course of English composition
- Two courses of Calculus
- One course of general Chemistry
- Two courses of calculus-based Physics

4. Additional required courses for particular majors:

Biology Major:

- One course of general Chemistry;
- One course of Biology listed on your school's Biology/Public Health Science Transfer Guide.

Chemistry Major:

- One course of general Chemistry

Physics Major:

- One course in calculus-based Physics

Mathematics and Computer Science Majors:

- Two courses in Calculus
- One course in calculus-based Physics.

Economics Major:

- One course in Calculus
- Microeconomics
- Macroeconomics

Note: Santa Clara University offers an Economics degree in the college of Arts & Science and another through the Leavey School of Business. Please clearly specify “Business” or “Arts & Sciences” on the TAA.

5. Grade Point Average: A minimum cumulative GPA of 3.3 in transferable courses is required for Arts & Sciences. The School of Engineering and the Leavey School of Business require a 3.5 GPA.
6. A student must earn at least 30 transferable semester units or 45 transferable quarter units, which must include the required courses listed above, by the end of the Fall term. Courses planned for the summer term will not be considered in the TAA.
7. Students for whom English is not their first language must complete their two English composition and math courses with a B or higher by Fall term. If they have not satisfied these requirements, they must proof their language proficiency by submitting SAT (Scholastic Assessment Test) and TOEFL (Test of English a Foreign Language) scores preceding the TAA application deadline. The minimum required TOEFL scores are: 79 (Internet-based), 213 (cOmputer-based), 550 (paper-based). The minimum SAT score for the critical reading section is 530 and the overall SAT composite score must be 1100.
8. Santa Clara University does not award academic credit for course taken on a “Pass/No Pass” or “Credit” basis.
9. The following students are not eligible for TAAs:
 - Students who have completed post-secondary coursework outside of the United States
 - Students on academic probation who have been disqualified from another college or university
 - Students who have completed a Bachelor’s degree

Procedures

1. Applications for TAA must include copies of transcripts from all colleges previously attended.
2. The completed TAA and transcripts are sent for approval to:

Lisa Osteraas
Transfer Advocate, Drahmann Center
Santa Clara University
500 El Camino Real
Santa Clara, CA 95053-0513
3. TAA applicants must also submit a Common Application, which include official transcripts from all colleges and high school(s) previously attended, and one teacher evaluation by the March 1st deadline. In addition, if a student has less than 30 semester or 45 quarter units, he/she must submit an official copy their SAT scores.
4. The approved TAA will be returned with an admission decision directly to the student. Counselors will receive decision notifications via e-mail.