

Technology Advisory Committee

Meeting Notes – February 4, 2025

Agenda

1. Welcome/Introductions (everyone)
2. Tech Plan Update
3. Bylaws Discussion
4. Updates (everyone)

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| COMMITTEE MEMBERS | Torria Davis (co-chair), Kim Saccio (co-chair), Nathan Jones, Christopher Collins, Will Minnich, Christopher Smith, Sherri Wyatt, Hinda Chalew |
| GUESTS | Deema (for Rumisa Irshad, ASSC) |

Agenda Item 1: Approval of notes from November 2024

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| DISCUSSION | n/a |
| CONCLUSIONS | Approved. |

Agenda Item 2: Technology Plan Update

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| DISCUSSION | <p>Torria provided the link to Skyline Academic Senate feedback for review and pointed out where the questions were addressed in the draft Technology Plan. Note that the Technology Plan has been significantly reduced in length from the previous version, in large part by using more generalized language and references to District ITS plan. No additional feedback from Classified Senate, the Management Council, or SPARC. Concerns from Cabinet have been addressed. SEED asked for the word “equity” to be referenced more frequently in the Plan, which was done. ASSC shared their concerns in January; these concerns were discussed with Joe Morello. Skyline College is installing infrastructure to improve cellular service on campus. Regarding wireless coverage on campus, an ITS ticket should be submitted to report inadequate coverage so that the situation can be remediated (if possible).</p> <p>Kim pointed out incorrect references to assistive technology as being available to all students, faculty, and staff. Access to assistive technologies such as JAWS and Kurzweil 3000 is restricted to students with specific disability accommodations only.</p> <p>Chris Smith asked that accessibility-support software be mentioned in the plan, given the recent update to ADA Title II (which is being enforced in June 2026).</p> <p>Sherri had comments regarding library technology resources. She</p> |
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| | <p>suggested using broader terms like "technology resources for coursework" and "library technology support."</p> <p>Will and Chris Smith suggested adding language around AI to the draft plan as well, while Chris Collins suggested including virtual reality as well. Discussion broadened to include mobile technologies and consideration of a "mobile-first" approach.</p> <p>Chris Smith shared a link to the District draft ITS plan.</p> | |
| CONCLUSIONS | <p>Chris Smith provided new language to surface instructor/faculty access to accessibility support software. Torria made edits to sections that specify access to assistive technologies that are restricted to student accommodations. She also worked with Sherri to update language around library technology resources for coursework, and made minor edits to mention AI and VR in references to "emerging technology."</p> | |
| Agenda Item 3: Bylaws Discussion | | |
| DISCUSSION | <p>Tabled until March meeting.</p> | |
| CONCLUSIONS | <p>Ingrid Vargas will attend March TAC meeting to answer questions and provide additional information.</p> | |
| Agenda Item 4: Updates, Etc. | | |
| DISCUSSION | <p>n/a</p> | |
| CONCLUSIONS | <p>Tabled till March meeting.</p> | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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