ARC/STSA
Accreditation Review Council On Education
In Surgical Technology And Surgical Assisting

Certified Mail
Return Receipt Requested

August 19, 2013

Regina Stanback-Stroud, BS, MS, MA, EdD
President
Skyline College
3300 College Drive
San Bruno, CA 94066

Dear Dr. Stanback-Stroud:

The Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA) reviewed and **did not approve** the Core Curriculum for Surgical Technology, 6e implementation (effective June 10, 2013) request submitted by the surgical technology program at Skyline College, dated January 28, 2013. The documentation reviewed does not provide sufficient information to clearly demonstrate that the program meets or exceeds the requirements of the *Standards.* The ARC/STSA requests the submission of additional documentation regarding the Core Curriculum for Surgical Technology, 6e implementation that will assist the ARC/STSA in formulating an accurate and consistent approval decision.

Specifically, the ARC/STSA requests submission of the following additional documentation in support of implementation of the Core Curriculum for Surgical Technology, 6e:

Standard III.C. The curriculum must ensure the achievement of program goals and learning domains. Instruction must be an appropriate sequence of classroom, laboratory, and clinical activities. Instruction must be based on clearly written course syllabi describing learning goals, course objectives, and competencies required for graduation.

The publication submitted does not clearly indicate all required components of the clinical case requirement for program completion in the CCST6e, including clinical roles.

The program did not submit the requested ARC/STSA Curriculum Comparison Form–6e, as the program submitted the CCF-**5e**.

Please provide documentation that clearly specifies the student clinical roles, as defined in the Core Curriculum for Surgical Technology, **6e**.

In addition, specify where this requirement is published and when and how students, the public (potential students) and the program clinical affiliate(s) [staff] are made aware of this requirement.

*Finally please submit a completed, comprehensive ARC/STSA Curriculum Comparison Form–CCST**6e** [CCF-**6e**] (available at www.arcstsa.org/index.php/educators/educators-surgical-technology/st-forms-and-facts/#stforms) indicating that the proposed curriculum offered will meet or exceed the content requirements of the* Core Curriculum for Surgical Technology, **6e**.

Please submit your response, including a copy of this findings letter, to **Keith Orloff, CST, FAST, Executive Director, ARC/STSA, 6 West Dry Creek Circle, Suite #110, Littleton, CO, 80120**. The report, submitted as a single "seamless" electronic/digital document (on a CD-ROM, DVD, or external drive [stick drive, thumb drive, pencil drive, etc.] for documentation in excess of 20 pages, should be received by the ARC/STSA on or before close of business (4:30 PM, Mountain) on **September 16, 2013**. [Please note that submissions consisting of 20 pages or less can be submitted as a single PDF attachment via email sent to

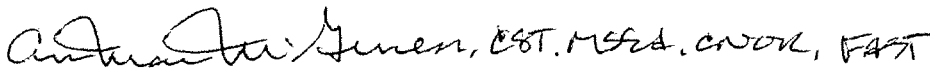
info@arcstsa.org.] The response should indicate the manner in which these citations have been resolved and should clearly demonstrate how the program meets or exceeds the *Standards.*

Please note that the ARC/STSA does **not** accept documentation that includes confidential personal identification information [e.g. - Social Security numbers] or personal health information. Please **delete** or **black out** all confidential personal identification information or confidential personal health information on documentation prior to submission. Documentation submitted with confidential personal identification information or personal health information will be returned to the program **without** ARC/STSA review.

The CAAHEP *Standards and Guidelines for the Accreditation of Educational Programs in Surgical Technology,* which are referenced in the citation(s) above, are available online at www.arcstsa.org.

Please contact the ARC/STSA at (303) 694-9262 if we can be of further assistance.

Sincerely,



Ann Marie McGuiness, CST, MSEd, CNOR, FAST
Director of Accreditation Services

cc: Raymond Hernandez, MS, Dean
Alice Erskine, CST, RN, MSN, CNOR, Program Director
Elizabeth Slagle, MS, RN, CST, President, ARC/STSA
Connie Bell, CST, FAST, Vice-President, ARC/STSA
Thomas Bates, BA, CST, Secretary/Treasurer, ARC/STSA
Keith R. Orloff, CST, FAST, Executive Director, ARC/STSA