



## **Surgical Technology Program Advisory Committee**

**Purpose:** The Advisory Committee is one of several Quality Assurance mechanisms the program utilizes to ensure it meets its goals and outcomes. The committee is charged with the responsibility of assisting the program personnel in formulating and periodically revising goals, learning outcomes, monitoring needs and expectations and ensuring the program is responsive to the needs of the student and the healthcare community.

**Structure:** The Committee consists of members who represent the following roles:

- Current Student
- Graduate of the Program
- Faculty Member
- College Administrator
- Employer
- Physician
- Practicing Surgical Technologist
- Public Member

For each role, there may be more than one member. Members may recommend others with a vested interest in the Program.

**Function:** The Committee meets twice a year at a time suitable to most. The meeting site is the Surgical Careers Center, Room 7205, Skyline College, 3300 College Drive, San Bruno, 94066. An agenda is created by the Program Director with feedback from the members. Discussion surrounds several quality indicators such as the Retention Rate, Success Rate, Employer and Graduate survey results as well as any changes to staffing, curriculum, facilities, and any issues or concerns.

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