10/13/2026 ASSC General Meeting Minutes (Approved)

1. **Call to Order:** 4:10 PM

2. **Roll Call**

Members:	President Jewel Rosetes Vice-President Mariska Ramos
Commissioners:	Isabella Chuong (Activities), Stephanie Aclan (Outreach), Angela Vera Cruz (Publicity), Win Shwe Yee (Finance), Ayone Oo (Public Records)
Parliamentarian:	Jessielynn Tran
Senators:	Hadiel Alghaithi, Min Hein Khant, Alex Piña, Christian Reyes-Aguilar, Daniel Shi, Miguel Hernandez Duenas
Associate Senators:	Mengling Wang
Members Present:	President Jewel Rosetes Vice-President Mariska Ramos Commissioners: Isabella Chuong (Activities), Stephanie Aclan (Outreach), Angela Vera Cruz (Publicity), Win Shwe Yee (Finance), Ayone Oo (Public Records) Senators: Min Hein Khant, Alex Piña, Christian Reyes-Aguilar, Daniel Shi, Miguel Hernandez Duenas
Members Late:	Commissioners: None Senators: None
Members Absent:	Commissioners: None Parliamentarian: Jessielynn Tran Senators: Hadiel Alghaithi
Advisors Present:	Student Life and Leadership Manager Alvin Macaldo-Gubatina Substitute Student Life Assistant Gema Garibay
Admin Present:	Vice-President of Student Services Dr. Lauren Ford

3. **Approval of 092926 ASSC General Meeting Minutes**
   Motion to approve the minutes as submitted by VP Ramos.
   Seconded by Commissioner Activities.
   Result: No objections/abstentions, the motion passes.

   Approval of amending 101326 ASSC General Meeting Agenda
   Hyperlink for 6. Special Presentation:
   b. Skyloween Event Items Funding Request by Vice-President Ramos
   Motion to approve the agenda as submitted by Senator Piña.
   Seconded by Senator Reyes-Aguilar.

Result: No objections/abstentions, the motion passes.

Approval of amending 101326 ASSC General Meeting Agenda
Hyperlink for 9. New Business Items:
b. Skyloween Event Items Funding Request by Vice-President Ramos
Motion to approve the agenda as submitted by Commissioner Activities.
Seconded by Commissioner Outreach.
Result: No objections/abstentions, the motion passes.

4. **Approval of 101326 ASSC General Meeting Agenda**
   Motion to approve the agenda as submitted by VP Ramos.
   Seconded by Senator Piña.
   Result: No objections/abstentions, the motion passes.

5. **Announcements & Hearings from the Public**
   None

6. **Special Presentation**
   a. **CTE Day Funding Request**
      i. Request: **$2,500** for food; includes vegetarian options
      ii. Benefits: student engagement, program awareness, & connections with CTE staff
      iii. Activities: 2 workshops & 1 keynote presentation by Dr. Ash Williams
      iv. Expected participants: local high school students, instructors, & Skyline CC students
      v. Welcomes volunteers
   b. **Skyloween Event Items Funding Request by Vice-President Ramos**
      i. Total: **$600**
      ii. ~21 current registered clubs
      iii. Activities: club tabling, 1 stamp-collection activity, & 1 Halloween costume showcase
      iv. Supplies: full-size candy bars as participation incentives, carving pumpkins for clubs, & disposable tablecloths
   c. **Active Minds Collaboration Request: Therapy Llamas for Stress Less Week**
      i. 3 Llamas for 2 hours: **$1020**
      ii. Promotion request to ASSC
      iii. 3 volunteers to assist students
      iv. Purpose: student stress relief, social connection, & community building
      v. Discussed food & event logistics; coordination with campus facilities
   d. **Discussion Part-Time Faculty Changes to Club Handbook by Dr. Macaldo-Gubatina**
      i. Proposal: part-time faculty to serve as club advisors without limiting it to just full-time
      ii. Rationale: reduce barriers to establishing clubs & align policy with sister colleges
      iii. Discussed advising as voluntary; not part of faculty member's paid duties

e. **Base-Questioner Document for Prospective Officer Induction**
   i. This may help prepare future presentations
   ii. Additional questions can be proposed before votes

f. **ECHO Club Events Fall 2026 Funding Request: Halloween Day, Connect & Chill, Hispanic Football Heritage, Event Ideas**
   i. From $181.40 to **$200**
   ii. Club rush reimbursement $40: through appropriate separate process
   iii. **Halloween Day**: decorations, food, & drinks
   iv. **Connect & Chill**: socializing & building connections among students
   v. **Hispanic Football Heritage**: educational event focused on Hispanic heritage; 1 lecture & discussion

g. **Skyline Biomanufacturing Club Funding Request**
   i. Total: **$1000**
   ii. Current membership: 17
   iii. Proposal: gram staining & permanent slide-making activity
   iv. Purpose: hands-on laboratory experience, teach beginners, & create reusable learning materials
   v. Additional funding: safety equipment, snacks + refreshments, club meeting space, & potential transportation for a future company visit
   vi. Discussed safe storage & access to laboratory supplies

h. **Honors Transfer Club Events Fall 2026 Collaboration Request**
   i. Total: **$2,429.03**
   ii. 1st: UC Davis Campus Tour; collab with ASSC, Planned attendance: 20 participants; a stated limit on supervision requirements, Transportation: ~$1,958, Raising Cane's food: ~$261.98
   iii. 2nd: UC APP Workshop: UC Activities List; help students with UC APPs & activities list, Starbucks & milk tea: ~$208.52

i. **De-stress Event Funding Request by Senator Reyes-Aguilar**
   i. **$87.37**
   ii. 10/14/2026 (Wed Oct.)
   iii. Planned activities: trivia, bubbles, chalk activities, & badminton
   iv. Supplies: chalk, bubble solution + wands, & snacks + drinks
   v. Purpose: provide students with stress-relief activities during midterm season

7. Reports

a. **Student Trustee:** *N/A*

b. **Executive Council's Reports:**

i. President:
   1. *Announced an upcoming conference; ~$700 per person; further discussion & follow-up planned for a subsequent meeting*

ii. Vice President:
   1. *SOCC meeting schedule changed due to previous meeting coinciding with Flex Day*
   2. *SOCC meeting scheduled for Oct. 14 & 21*
   3. *Financial questions from a prior meeting had been addressed.*

iii. *Commissioners:*
Activities:
1. *IEC Meeting: Attended team consultation there; supported professor in World Languages Department; discussion addressed students' preference for online language courses over in-person ones; potential effects on teaching & student success.*
2. *CPR Shareout: Discussed ways to increase attendance there for academic programs under review; particularly student participation*

iv. *Commissioner Publicity:*
1. *Name tags estimated delivery: 3–5 business days*

v. *Commissioner Outreach:*
1. *Outreach committee meetings: 2nd & 4th Thu at 11 A.M.*
2. *Office hours: 2nd Tue of the month at Student Life*
3. *Still developing proposed student feedback form; concern categories options: direct concern to specific council member; submission: can be anonymous or can provide email for updates*

vi. *Parliamentarian: N/A*

c. <u>Senators:</u>

i. Senator Hernandez Duenas:
1. Addressed on Immigration & Customs Enforcement
(After discussion, Commissioner Outreach was assigned to follow up with relevant individuals & help arrange a separate discussion about student concerns & awareness)

d. <u>Skyline College Administration:</u>

i. Vice-President of Student Services Dr. Lauren Ford:
1. *Red Zone campaign & Title IX*
   a. *Raises awareness of sexual assault & harassment*
   b. *Students were encouraged to report incidents through college's Title IX process & contact appropriate coordinator or Dean of Equity & Student Support*
   c. *Taking place across district's 3 college campuses*
2. *Student learning-community space*
   a. *Furniture installation expected to be completed by end of Oct.; Bldg. 4, 2nd floor, Rm. 273–274*
   b. *Students would help establish community agreements & personalize the space*
   c. *Goal: to fully open & decorate individual community spaces by Jan. 2027*
3. *Immigration & Customs Enforcement*
   a. *District monitoring its activity & developing response to affected students & families*
   b. *Invited community to share relevant info, so district could assess & communicate verified info to students*

ii. Dean of Enrollment Services William Minnich: N/A

e. <u>Advisors' Reports:</u>

i. *Student Life and Leadership Manager Alvin Macaldo-Gubatina:*
    1. *Retreat paperwork awaiting; contract processing*
    2. *Off-campus: Thu & Fri*
ii. *Substitute Student Life Assistant Gema Garibay:*
    1. *Retreat: Code of Conduct Quiz due next Tue*
    2. *Planning events formal intro at next SOCC meeting*
iii. *ASSC Book Keeper Marcella Escobar:*
    1. *Do not advertise events till Student Life approval or room-reservation confirmation is received*

8. Old Business Items

a. Vote on SKY Badminton Fall 2026 Funding Request

i. **$1000**; includes equipment & awards/prizes for participants
ii. Updated previous presentation, Current members: 105, Oct. event: ~20 sign-ups / RSVP counts
iii. Planned a follow-up meeting between ASSC & SKY Badminton to clarify equipment needs & ensure responsible use of ASSC funds
iv. Off-campus activities may require a district contract & additional approvals

Motion to approve the vote as submitted by Commissioner Activities.
Seconded by Senator Reyes-Aguilar.
Vote: Raise Hand
Result: No objections, 1 abstention by Senator Piña, the motion passes.

b. Vote on Officer Induction: Enzo Queirolo for Senator
Q&A GDocs Link

Motion to approve the vote as submitted by Commissioner Publicity.
Seconded by Commissioners: Finance & Outreach.
Vote: Raise Hand
Result: No objections; 3 abstentions by Senators: Reyes-Aguilar, Piña, & Shi; the motion passes.

9. New Business Items

a. Vote on CTE Day Funding Request

i. **$2500**
ii. Welcomes volunteers
iii. Senator Hernandez Duenas shared his positive experience on this
iv. Discussed if this is funding or collaboration; & involves programming support
v. Change: From funding to collaboration by ASSC
vi. Outcome: Tabled to next meeting

Vote to table CTE Day Collaboration Request
Motion to approve the vote as submitted by Commissioner Finance.
Seconded by Commissioner Outreach.
Vote: Raise Hand
Result: No objections/abstentions, the motion passes.

b. Vote on Skyloween Event Items Funding Request by Vice-President Ramos

i. **$600**

Motion to approve the vote as submitted by VP Ramos & Commissioner Activities.
Seconded by Senator Piña.
Vote: Raise Hand
Result: No objections/abstentions, the motion passes.

c. Vote on Active Minds Collaboration Request: Therapy Llamas for Stress Less Week

i. **$1020**

Motion to approve the vote as submitted by Commissioner Outreach.
Seconded by Senator Piña.
Vote: Raise Hand
Result: No objections, 1 abstention by Senator Hernandez Duenas, the motion passes.

d. Vote on Discussion Part-Time Faculty Changes to Club Handbook by Dr. Macaldo-Gubatina

i. Discussed experience among ASSC officers with clubs; change may help establish more clubs or maintain an advisor

Motion to approve the vote as submitted by VP Ramos.
Seconded by Senator Piña.
Vote: Raise Hand
Result: No objections/abstentions, the motion passes.

e. Vote on Base-Questioner Document for Prospective Officer Induction

i. Discussed briefly, decided this as a reference for future officers

Motion to approve the vote as submitted by Commissioner Outreach.
Seconded by Commissioner Finance.
Vote: Raise Hand
Result: No objections/abstentions, the motion passes.

f. Vote on ECHO Club Events Fall 2026 Funding Request: Halloween Day, Connect & Chill, Hispanic Football Heritage, Event Ideas

i. **$200**

Motion to approve the vote as submitted by VP Ramos.
Seconded by Senator Piña.
Vote: Raise Hand
Result: No objections; 4 abstentions by VP Ramos, Commissioners: Outreach & Finance, Senator Hernandez Duenas; the motion passes.

g. Vote on Skyline Biomanufacturing Club Funding Request

i. **$1000**

Motion to approve the vote as submitted by Commissioner Activities.
Seconded by Senator Piña.
Vote: Raise Hand
Result: No objections, 1 abstention by Commissioner Activities, the motion passes.

h. Vote on Honors Transfer Club Events Fall 2026 Collaboration Request

i. **$2,429.03**

Motion to approve the vote as submitted by Commissioner Outreach.
Seconded by Senator Piña.
Vote: Raise Hand
Result: No objections; 6 abstentions by VP Ramos, Commissioners: Activities, Publicity, & Finance, Senators: Khant & Hernandez Duenas; the motion passes.

i. **Vote on De-stress Event Funding Request by Senator Reyes-Aguilar**
   i. **$87.37**
   ii. Reminder for ASSC officers to join the Quad

Motion to approve the vote as submitted by Commissioner Outreach.
Seconded by VP Ramos.
Vote: Raise Hand
Result: No objections/abstentions, the motion passes.

10. **Future Agenda Items**
    a. **CTE Day Collaboration Request - Tabled**
    b. **Club Induction: Introducing Cafe Club**
    c. **Club Induction: Introducing Gaming Club**
    d. **MCPR x ASSC: Student Body Activities Calendar**
    e. **Sample Officer Induction Special Presentation: Things to Include**
    f. **AAPAII Conference Proposal Special Presentation**

11. **Announcements & Hearings from the Public**
    a. Former Senator Presto: commented on:
       i. **Honors Transfer Club Events Fall 2026 Collaboration Request**
          1. Emphasized staying together for safety during trip

Approval of extending General Meeting by 2 Minutes
Motion to extend the meeting as submitted by Commissioner Outreach.
Seconded by Senator Khant.
Vote: Raise Hand
Result: No objections, abstentions by majority, the motion passes.

Approval of extending General Meeting by 2 Minutes
Motion to extend the meeting as submitted by Commissioner Activities.
Seconded by Senator Piña.
Vote: Raise Hand
Result: Objections by majority, no abstentions, the motion does not pass.

12. **Adjournment of Meeting:** 6:02 PM

Submitted by,
Ayone Oo, Commissioner of Public Records of ASSC.


DE-STRESS
DAY !
OCT. 14
11:00AM – 12:30 PM
The Quad
Skyline College
ASSOCIATED STUDENTS OF SKYLINE COLLEGE

Associated Students of Skyline College

Funding Proposal

For the meeting of: Tuesday 10/13/26

Title of Proposal: De-Stress

Being Proposed by: Christian Reyes-Aguilar

Lead Coordinator: Izzy Chuong

Event Date(s): 10/15/26

ASSC Account: 5150

DESCRIPTION

Stress Less week is for students to destress: Snacks and activities will be provided. Snacks, chalk and bubble solution are from Target and wands to make bubbles from Amazon.

	Item Description	Cost
1.	Target : Chalk + Bubble Solution + Capri Sun + Chips	52.37
2.	Amazon: Bubble Wands (2x)	35
3.		
4.		
5.		
6.		
	Total Funding Request	87.37

For ASSC Commission of Public Records

Motion by _____ Second by _____

Result of Vote: In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____