



09/08/2026 ASSC General Meeting Minutes (Approved)

1. Call to Order: 4:05 PM

2. Swearing In

Commissioner of Activities Isabella Chuong, Parliamentarian Jessielynn Tran, and Senator Miguel Hernandez Duenas were sworn in by President Rosetes.

3. Roll Call

Members:	President Jewel Rosetes Vice-President Mariska Ramos Parliamentarian Jessielynn Tran
Commissioners:	Stephanie Aclan (Outreach), Angela Vera Cruz (Publicity), Win Shwe Yee (Finance), Ayone Oo (Public Records)
Senators:	Min Hein Khant, Alex Piña, Christian Reyes-Aguilar, Daniel Shi, Hadiel Alghaithi
Members Present:	President Jewel Rosetes Vice-President Mariska Ramos Commissioners: Stephanie Aclan (Outreach), Angela Vera Cruz (Publicity), Win Shwe Yee (Finance), Ayone Oo (Public Records) Parliamentarian Jessielynn Tran Senators: Min Hein Khant, Alex Piña, Christian Reyes-Aguilar, Daniel Shi, Hadiel Alghaithi
Members Late:	Commissioners: None Senators: None
Members Absent:	Commissioners: Stephanie Aclan (Outreach), Ayone Oo (Public Records) Senators: Hadiel Alghaithi
Advisors Present:	Student Life and Leadership Manager Alvin Macaldo-Gubatina Substitute Student Life Assistant Gema Garibay
Admin Present:	Dean of Enrollment Services William Minnich
Admin Absent:	Vice-President of Student Services Dr. Lauren Ford

4. Approval of [082526 ASSC General Meeting Minutes](#)

Motion to approve the minutes as submitted by Senator Alex Piña.

Seconded by Vice-President Mariska Ramos.

Result: No objections/abstentions, the motion passes.

Approval of removing [Officer Induction: Michelle Li for Senator](#)

Motion to remove the induction as submitted by Vice-President Mariska Ramos.

Seconded by Commissioner Angela Vera Cruz (Publicity).
Result: No objections/abstentions, the motion passes.

5. Approval of 090826 ASSC General Meeting Agenda

Motion to approve the agenda as submitted by Senator Alex Piña.
Seconded by Commissioner Win Shwe Yee (Finance).
Result: No objections/abstentions, the motion passes.

6. Announcements & Hearings from the Public

None

7. Special Presentation

a. Presentation of Name Tag Designs by Commissioner Vera Cruz

b. Representatives for Committees

- i. SEED: New Representative - Parliamentarian Jessielynn Tran; Backup - Commissioner Angela Vera Cruz (Publicity)
- ii. IEC: 2nd Representative - Commissioner Isabella Chuong (Activities); Backup - President Jewel Rosetes
- iii. Academic Senate: Senator Miguel Hernandez Duenas
- iv. Educational Policy Committee: President Jewel Rosetes (Backup)

c. Funding Request for ASSC Loteria Opening Day Event

- i. Discussed beverages/drinks through Pacific Dining.
- ii. The funding request was updated to increase the drinks allocation from \$80 to \$200, bringing the total to \$1,340.

d. Funding Request for ASSC Retreat (September 18, 19, 20)

- i. Funding request: \$2,000.
- ii. Chaminade dates changed to Saturday and Sunday.

e. Formation of Ad Hoc Committee Researching Community Needs

- i. Discussed creating an outreach committee, with Commissioner Stephanie Aclan (Outreach) possibly serving as chairwoman.
- ii. Discussed having campus leaders identify ways to reach different communities through surveys, focus groups, and 1-on-1 research.
- iii. The committee would seek to better understand community experiences, identify key student needs, and work toward addressing those needs.
- iv. Discussed coordination with DSC district intercollegiate basic-needs groups.
- v. Discussed whether the committee should include Council members or the general student body; participation is open to Council and SOCC leadership, with at least 5 members - includes: Senator Alex Piña, Parliamentarian Jessielynn Tran, Commissioner Isabella Chuong (Activities), Vice-President Mariska Ramos, President Jewel Rosetes, and Commissioner Angela Vera Cruz (Publicity).

8. Reports

a. Student Trustee: *None*

b. Executive Council's Reports:

i. *President:*

1. *Commended members on their programming efforts.*
2. *Noted that many volunteers were standing by during events instead of actively participating.*
3. *Reminded members to sign up for events using the QR code.*
4. *Encouraged members to participate in ASSC's own events to increase engagement and encourage attendance.*
5. *Reminded members to understand their Council responsibilities, particularly those of the Executive Team, as outlined in the Constitution.*
6. *Encouraged members to delegate and ask for help when needed.*
7. *Reminded members that the retreat counts as an absence.*
8. *Encouraged members to begin walking through each of their events through SPOPS.*

ii. *Vice President:*

1. *Announced the 2nd SOCC meeting on September 16 (2:30–4:30PM).*
2. *Reported on discussions from the DSC:*
 - a. *Reported that PSP and EOPS transportation incentives are stopping effective September 8; PSP cited an internal district review process.*
 - b. *Noted an article regarding SMCCD and gift cards allocated to students; the Student Trustee will speak with Chancellor Melissa Morano.*
 - c. *No official SMCCD announcement was sent to students beforehand and that students learned about the change through their programs.*
 - d. *Advocated to the Student Trustee regarding an editorial piece on Skyline's current facilities, including comparisons with CSM, parking capacity, and the underutilization of Building 19 after Building 2.*
3. *Announced the leadership planning meeting on September 10 (5:30–6:30PM) at BAEC.*

iii. *Commissioners:*

Angela Vera Cruz (Publicity):

1. *Discussed events.*
2. *Encouraged members to attend SPOPS.*

iv. *Parliamentarian: None*

c. **Senators:** *None*

d. **Skyline College Administration:**

- i. *Vice-President of Student Services Dr. Lauren Ford: N/A*
- ii. *Dean of Enrollment Services William Minnich:*
 1. *Discussed upcoming violent intruder and Great ShakeOut drills.*
 2. *The Great ShakeOut drill will involve Drop, Cover, and Hold.*

e. **Advisors' Reports:**

- i. *Student Life and Leadership Manager Alvin Macaldo-Gubatina:*

1. *Reported that 2 district employees who handled contracts have retired, leaving 1 person handling all SMCCD contracts; advised preparing contracts at least 7–8 weeks in advance.*
 2. *Discussed [Dr. Marisol Avalos for Robert's Rules and Brown Act Facilitation Training](#) and a proposed drag brunch in November.*
 3. *Noted that cultural events do not have to be limited to their respective cultural months and emphasized early confirmation with desired collaborators.*
 4. *Reported a delay in club roster verification because Marcy is out till Thursday; 4 clubs are finalized, 5 are pending, with 9 clubs by the end of the week.*
 5. *Noted dates: October 15–16, November 9 and 25, and December 14.*
- ii. *Substitute Student Life Assistant Gema Garibay: None*
- iii. *ASSC Book Keeper Marcella Escobar: None*

9. Old Business Items

a. **Vote on [PTK Collaboration Request: College Project: Tackle Difficult Conversations](#)**

Motion to approve the vote as submitted by Commissioner Isabella Chuong (Activities).

Seconded by Vice-President Mariska Ramos.

Vote: Raise Hand

Result: No objections/abstentions, the motion passes.

10. New Business Items

a. **Vote on [Presentation of Name Tag Designs by Commissioner Vera Cruz](#)**

i. Dean of Enrollment Services William Minnich shared POI comments on name tag sizing, etc.

ii. Discussed name-tag sizes; 1x3 was considered too small and price differences between sizes were discussed.

Motion to approve the vote as submitted by Senator Alex Piña.

Seconded by Commissioner Isabella Chuong (Activities).

Vote: Raise Hand

Result: No objections/abstentions, the motion passes.

b. **Vote on [Representatives for Committees](#)**

Motion to approve the vote as submitted by Vice-President Mariska Ramos.

Seconded by Senator Alex Piña.

Vote: Raise Hand

Result: No objections/abstentions, the motion passes.

c. **Vote on [Funding Request for ASSC Loteria Opening Day Event](#)**

Motion to approve the vote as submitted by Commissioner Isabella Chuong (Activities).

Seconded by Vice-President Mariska Ramos.

Vote: Raise Hand

Result: No objections/abstentions, the motion passes.

- d. **Vote on [Funding Request for ASSC Retreat \(September 18, 19, 20\)](#)**
 Motion to approve the vote as submitted by Commissioner Isabella Chuong (Activities).
 Seconded by Senator Min Hein Khant.
 Vote: Raise Hand
 Result: No objections/abstentions, the motion passes.
- e. **Vote on Formation of Ad Hoc Committee Researching Community Needs**
 Motion to approve the vote as submitted by Commissioner Win Shwe Yee (Finance).
 Seconded by Commissioner Isabella Chuong (Activities).
 Vote: Raise Hand
 Result: No objections/abstentions, the motion passes.

11. Future Agenda Items

- a. [Swearing in: Associate Senator Mandy Wang](#)
- b. **Proposal for Fall 2026 Permanent BackUp Representative for President Round Table (PRT) and College Government Council (CGC)**
- c. **Vote on Commissioner Stephanie Aclan for Formation of Ad Hoc Committee Researching Community Needs**
- d. [Presentation of Name Tag Designs and Funding Allocation by Commissioner Vera Cruz](#)
- e. [Active Minds Club: Send Silence Packing Funding Request](#)
- f. [Club Induction: Songwriting Club Proposal](#)

12. Announcements & Hearings from the Public

None

13. Adjournment of Meeting: 5:30 PM

Submitted by,
 Angela Vera Cruz, Commissioner of Publicity of ASSC.