



**ASSC General Meeting Agenda**  
**Date: Tuesday, March 17, 2026**  
**Time: 4:00 PM - 6:00 PM**  
**Location: In Person, Room 6202/6204**  
**Online/Virtual: [ASSC Meeting Link](#)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [skylineassc@smccd.edu](mailto:skylineassc@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Marcella Escobar Cassandra Abregana-Reyes <b><u>SMCCD Student Trustee:</u></b> Michael Llanell-Vararaj	President Vice-President Commissioner of Outreach Commissioner of Finance Commissioner of Activities Commissioner of Publicity Commissioner of Public Records S.O.C.C. Liaison	William Oo (P) Jarred Ramos (A) Nathalie-Joyce Perucho (P) Jiaxuan Qiao (P) Danny KyawZin Thant (P) Jennifer Lau (P) Toakase Toke (A) Christian Reyes-Aguilar (A)
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<p><b><u>Senators:</u></b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Sandro Bautista (P)</td> <td style="width: 50%;">Jewel Rosetes (P)</td> </tr> <tr> <td>Daniela Mae Durian (P)</td> <td>Raudel Sandoval Reyes (P)</td> </tr> <tr> <td>Patrick Khant (P)</td> <td>Ariadna Florez Lopez (P)</td> </tr> <tr> <td>HayThi Naing (P)</td> <td>Kyaw Thet Lwin (Knox) (P)</td> </tr> <tr> <td>Frank Presto (P)</td> <td></td> </tr> </table> <p>Vacant (two seats by appointment)</p>		Sandro Bautista (P)	Jewel Rosetes (P)	Daniela Mae Durian (P)	Raudel Sandoval Reyes (P)	Patrick Khant (P)	Ariadna Florez Lopez (P)	HayThi Naing (P)	Kyaw Thet Lwin (Knox) (P)	Frank Presto (P)	
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Frank Presto (P)											
<p><b><u>Associate Senators:</u></b> Vacant (one seat by appointment)</p> <p>Jayanthony Pintor (P)</p>											

- I. Call to Order **4:13 PM**
  - II. Roll Call
  - III. Announcements & Hearings from the Public
  - IV. Approval of [\(03.10.26\) ASSC General Meeting Minutes](#)
- Motion**
1. Danny
  2. Jewel

## Add to the Agenda

- **Dean Minnich - Informational presentation**

### V. Approval of Agenda (03.10.26)

#### Motion

1. Knox
2. Patrick

Result of vote: ()Yay, ()Nay, ()Abstain

### VI. Special Presentation

#### 1. Sofia Sage (10-mins)

- Budget
- Requesting a total of \$1,500

[x S.A.G.E. Club 2025-2026 Budget \(1\).xlsx](#)

## Q&A

### Commissioner Nat

Where are you buying the in person items?

- local businesses or home depot

### President

Recommending you buy all items at the same time so it is in one receipt.

### Senator Frank

Does Marcy prefer it if it's from the same place?

### Marcy

Recommended all receipts should be together.

#### 2. Dean Minnich (60mins)

##### - Informational Presentation

- Part of his position is to support student life and ASSC
- Observing how we're doing and if we are achieving the goals of the organization
- Staffing Update - Looking to replace Cassie's position; may fill with another substitute or a permanent staff
- Process Procedures - Meeting later this week with Alvin and other members to come up with a list of things we need to work on
  - Come up with a game plan and will start trainings with SOPS (standard operating procedures)
  - Business processes need expanded
  - Enhanced and update the website
- Chat with MCPR Office

- Need new logo for ASSC, enhance and have it be the same theme as the Skyline Logo
- Want consistent branding to sell the college
- Pausing coaching/ mentor
  - Looking to revamp and switch the layout
  - Structure modified and change
  - Bandwidth with Cassie gone
- Social & emotional aspect
  - Put your best foot forward together; making sure to understand where the other is coming from
  - Communicating and following through
  - Always going to be conflict, but we want to work through the processes (seen that we are not consistent with our processes)
    - Will help with frustrations we've heard
    - Asking to regroup and figure out how we can work better together
  - If we aren't sure how to confront another we can talk to Alvin
  - Ask yourself/ Reflect: What am I doing? Do I have microaggressions going on?
  - Holding others accountable; keeping credibility
- May pop in more meetings in the future.

#### Q&A

Senator Presto: Is this on our plate for this semester?

Dean Minich: No, probably a Fall semester project

Senator Presto: comment about updating our website

Senator Presto: marketing approval and didn't move forward; 8,000 to 10,000 thousand approved. Does it need to be reapproved if we order again?

Alvin: No, we just need to buy the new items with the new logo

President: Why are we changing the structure of these coaching sessions?

Dean Minnich: There is room for improvement and to make it fit the job positions you hold. Did not see the detailed positions in the Constitution and bylaws. Use job positions to fit the structure of the meetings; help coaching methods.

Senator Durian: Confused why we are restructuring the 1:1 sessions with Alvin. As a part of the council; I have not said any feedback. You should consult all other members of the council before changing the structure.

Dean Minnich: Right now it's because of the bandwidth aspect. To me, I think it should have some structure to our meeting and a starting point. If we don't know what to talk about we can talk about the position you hold and what we can work on. When we talk about restructuring, we want more feedback on it.

Senator Presto: something I brought up to you Dr Goobs is transparency and updating the website. we should have proper representation of our current council. I am bringing this up now.

Dr. Goobs: We just need a new photo.

President: We have a photo we can use.

Dean: Just email us the picture by Friday

Commissioner Danny: how do we hold a member accountable when it comes to roles and responsibilities?

Dean: Depends on the roles and exact responsibilities. Email the scenario to me. When can you send that to me?

Commissioner Danny: I can send by the end of the week.

Senator Presto: Perhaps tabling how to hold members accountable until next Tuesday so we can hold transparency.

Dean: Making the first Tuesday session of April to work on scenarios

Senator Presto: A huge thing for me is transparency. I know we didn't get the agenda out on the website.

## **VII. Reports**

1. Advisor Reports
  - a. Alvin
    - i. Complete SSCCC forms by Friday
  - b. Cassie
    - i. None
  - c. Marcy
    - i. Telling Alvin to sign
2. Student Trustee (5-7 Minutes)
3. Executive Council
  - a. President's Report
    - None
  - b. Vice President
    - None
  - c. Executive Officers/Commissioners
    - None
4. Committees
  - a. State Level
    - i. SSCCC Regional Delegate - ASSC President (Main) + (Backup)
      - None
    - ii. District Finance Committee - Commissioner of Finance
      - None
    - i. District Participatory Governance Council (DPGC) - ASSC President (Main) + (Backup)
      - None
    - ii. District Student Council (DSC) - President & Vice President
      - Tuesday from 1-3 at CSM (district office)
    - iii. District Sustainability Committee - Vice President + Back Up
      - None

- b. Compendium of Committees (Campus Level)
  - i. [Academic Senate](#) - William (Main) + & Christian(Backup)
    - meeting this Thursday from 2-4
  - ii. Art on Campus Committee (As Needed) - Commissioner of Publicity
    - None
  - iii. [Accreditation Oversight Group \(AOG\)](#) - Jarred (Main) + Jiaxuan (Backup)
    - None
  - iv. College Auxiliary Services Advisory Group (As Needed) - Commissioner of Finance
    - None
  - v. [College Governance Council](#) - President & Vice President
    - Have a meeting in 2 weeks; if there's anything to be brought up let William know
  - vi. [Curriculum Committee](#) - William (Main) + Knox (Backup)
    - Meeting tomorrow
  - vii. [Enrollment Strategies Committee](#) - Frank (Main) + Patrick (Backup)
    - None
  - viii. [Health & Safety](#) - (Main) + (Backup)
    - None
  - ix. [Institutional Effectiveness Committee \(IEC\)](#) - Jarred (Main)
    - None
  - x. Skyline College Campus Operational Procedures and Practices Committee (SCCOPP) (As Needed) - Commissioner of Outreach
    - None
  - xi. [Strategic Planning and Allocation of Resources Committee \(SPARC\)](#) - Jiaxuan (Main)
    - None
  - xii. [Student Equity, Equal Employment, and Diversity Committee \(SEED\)](#) - Nathalie (Main) + Raudel(Backup)
    - Wasn't able to attend due to vendor fair
  - xiii. [Technology Advisory Committee \(TAC\)](#) - Raudel + Patrick
    - None
- c. Sub-Committees/Other (ASSC Level)
  - i. SOCC (Vice President & SOCC Liaison)
    - there is a SOCC meeting tomorrow
  - ii. Special Ops (Commissioner of Activities, Commissioner of Publicity, Commissioner of Communications, Commissioner of Public Records)
    - come this week to reflect on vendor fair and work on elections

- iii. Constitution and Bylaws Committee (As Needed)
  - None
- iv. CAMP Committee
  - Filing an advertisement for elections on Friday

**VIII. Old Business Items**

- I. Vote for auto tech club funding request: **\$1491**
  - A. William: They did not respond to email, waiting for response
  - B. Marcy: They have \$500 in their account, been sitting since 2024

**IX. New Business Items**

- I. SSCCC Conference (Nathalie-Joyce Perucho's): **\$600**
  - A. President: Nathalie did fill the form, but we weren't able to add it for the last agenda
- II. Vote for Sage clubs funding request: **\$1500**
  - A. Jayan?
  - B. Senator Durian: Just a comment, if we want to speak we should raise our hands first
  - C. Senator Rosetes: I am excited to see what they did
  - D. Senator Raudel: look for alternatives instead of Home Depot because of who these big corporations support

**Motion to Table Old Business Item 1**

- 1. Danny
- 2. Daniela

**Result of vote: (11)Yay, 0(Nay), (6) Abstain**

**Motion to Approve New Business Item 1**

- 1. Jiaxuan
- 2. Daniela

**Result of vote: (10)Yay, (0)Nay, (7)Abstain**

**Motion to Approve New Business Item 2**

- 1. Jewel
- 2. Patrick

**Result of vote: (12)Yay, (0)Nay, (5)Abstain**

**X. Adjournment of Meeting 5:36PM**