



ASSC Executive Council Meeting Minutes

Date: Tuesday, May 7th, 2024

Time: 4:00 PM - 6:00 PM

Location for In-Person: Room 6210

Online/Virtual: Link - smccd.zoom.us/j/6507384275

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either samnr@smccd.edu or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Advisors:

Executive Officers:

Alvin Gubatina	President	Win Shwe Yee	A
Ryan Samn	Vice President	Sarah Ruiz	P
Marcella Escobar	Commissioner of Activities	Mowen Tan	P
	Commissioner of Public Records	Jackeline Huinac-Fuentes	P
<u>SMCCD</u>	Commissioner of Finance	Elian Fontanilla	P
<u>Student Trustee:</u>	Commissioner of Publicity	Win Thiri (Minty)	P
Arthur Veloso	Commissioner of Communication	Irah Tancioco	P
	Parliamentarian	Jerry Hnin	A
	S.O.C.C. Liaison	Florence Yun Myat Thwe	P

I. Call to Order

A. 4:00 PM

II. Roll Call

III. Approval of Agenda for 05/07/24

IV. Approval of Minutes for 04/30/24

VI. Reports

1. Advisor Reports

a. Alvin

- i. We are here because Ryan's Procard will have charges we need to approve of - please pay attention to when Ryan described each charge for you to understand and vote on. Discussion can be with each item.

2. Executive Council

a. President's Report

b. Vice President's Report

- i. Sarah and Florence - describing final SOCC Agenda for end-of-year celebration

c. Executive Officers/Commissioners

- i. Irah and Win planning the end-of-year ASSC celebration + ASSC Orientation for incoming members

VII. New Business Items

1. Discussion

2. Vote on ASSC Finances:

- a. Granlibakken in August 2024 - blanket of ~\$7000 total (this includes deposit, rooms, food and activities)

- b. ezCater Order to Ratcha Thai for SEA New Year Samkranti event: blanket total for \$1000.00 for the food & beverages
- c. We cannot pay Lein Cordero who works for our Health Center for her work with ASSC to conduct workshop, she mentioned a Crystal Tree for the workshop, we can order it on Amazon and let her keep it to say thank you after - blanket total \$50.00 - also, ASSC sub-committee for AAPI allotted \$300 for luncheon with Lein and student participants to follow
- d. AAPI Month event - Dorothy Chow - allotted \$500 for luncheon to follow her event with 40 registered students
- e. PI Club asked ASSC if they can get more Tahitian items for the museum, the club sent Ryan links for ASSC to review, ASSC sub-committee approved of the vinyl & books, blanket amount \$200 - also to have lunch for PI club members & ASSC students who helped create the event - blanket amount of \$400
- f. Ryan & Alvin will not rent a car because of their budget for NCORE, they found a shuttle for service to bring them & students from HNL airport to hotel and then from hotel to HNL. Charges could be \$195 per ride, blanket amount is \$450.00
- g. Can Sarah use her VP budget of \$500 to pay for refreshments for end-of-year SOCC celebration for club leaders - this would allow for one last meeting & mixer
- h. Can Win use her President budget to get pizza for the final ASSC meeting and end-of-year celebration as Presidents traditionally do. Blanket amount of \$150
- i. \$2000 total for Win Shwe Yee, Elian Fontanilla, Mowen Tan & Irah Tancioco to attend NCORE conference as presenters, each student price is \$500 per student = \$2000.00 total
- j. Ryan has to take students to District Office for DSC meeting but his family only has one car. Alvin has meetings that day. Lyft blanket amount approval of \$75.00 for both rides.
- k. Final Votes for all items (no discussion to follow)
 - i. Yes: 7
 - ii. No: 0
 - iii. Abstain: 0

3. Calendars/Programming

VII. Announcements & Hearings from the Public

VIII. Adjournment

- 5:40pm