



ASSC Executive Council Meeting Minutes

Date: Tuesday, April 30th, 2024

Time: 4:00 PM - 6:00 PM

Location for In-Person: Room 6210

Online/Virtual: Link - smccd.zoom.us/j/6507384275

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samn@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Advisors:

Executive Officers:

Alvin Gubatina	President	Win Shwe Yee	A
Ryan Samn	Vice President	Sarah Ruiz	P
Marcella Escobar	Commissioner of Activities	Mowen Tan	P
<u>SMCCD</u>	Commissioner of Public Records	Jackeline Huinac-Fuentes	P
<u>Student Trustee:</u>	Commissioner of Finance	Elian Fontanilla	P
Arthur Veloso	Commissioner of Publicity	Win Thiri (Minty)	P
	Commissioner of Communication	Irah Tancioco	P
	Parliamentarian	Jerry Hnin	A
	S.O.C.C. Liaison	Florence Yun Myat Thwe	P

- I. **Call to Order**
 - A. 4:05 PM
- II. **Roll Call**
- III. **Approval of Agenda for 04/30/24**
 - A. Check in Question: How are we doing/feeling this season?
- IV. **Approval of Minutes**
- VI. **Reports**
 - 1. Advisor Reports
 - a. Alvin
 - i. What would you like to see in the last meeting?
 - 1. Sarah: would like to be able to reflect over the year, or for those who have been on council for multiple years, how has your experience been
 - 2. Mowen: Not a sad meeting
 - 3. Florence: Something fun or funny
 - 4. Elian: Celebratory
 - 5. Jackie: Words of affirmation for those who are leaving
 - 6. Minty: Something fun
 - 7. Irah: An open floor to reflect
 - 8. Alvin: Be prepared to have something to say for 1 minute/final goodbyes
 - ii. Orientation
 - 1. Dates: May 20th, 21st, 22nd
 - 2. Times: 10 am -2 pm, 12 pm - 4pm

3. What topics should be covered? What do they gotta do now to be prepared for later? What would be want to do?
 - a. Panel or Q&A
 - b. One on one conversations with present and past council members for each role
 - c. Having a mock meeting in front of them
 - d. How to speak in front of everyone, it can be a little scary to speak in front of everyone
 - e. Future council members could do a panel to expect
 - b. Ryan
 - i. ASSC Appointments for Fall 2024
 - ii. AAPI Calendar
 1. May 6th: Te Reva Tumu
 2. May 8th: Pacific Islander Club Otai Social
 3. May 9th: Healing with Community
 4. May 13th: Courageous Story Telling with Dorothy Chow
2. Executive Council
- a. President's Report
 - b. Vice President's Report
 - i. Sarah and Florence decided they will be doing a final SOCC meeting
 - c. Executive Officers/Commissioners
 - i. Irah and friends have been talking with Rika about creating a club surrounding Title IX and a safe space for queer students

VII. New Business Items

1. Discussion
 - a. Alvin would like to do Granlibakken for Summer retreat
2. Vote on ASSC Finances:
 - a. Lavender Grad Cookies - \$250.00
 - i. Yes: 7
 - ii. No: 0
 - iii. Abstain: 0
 - b. Reimbursement to Sarah for SOCC Food - \$47.00
 - i. Yes: 7
 - ii. No: 0
 - iii. Abstain: 0
 - c. Alvin's mileage reimbursement for DSC meetings & Ryan's mileage reimbursement for APALI conference, we do not specify how much we will pay them back, the reimbursement is based on DO's form - so it can be up to \$100 each
 - i. Yes: 7
 - ii. No: 0
 - iii. Abstain: 0

- d. General Museum expenses up to \$1100 for posters, wall hangers, frames, cultural items + Lunch for the organizers of Pacific Islander Museum on May 6, up to 18 people involved in Student Life, ASSC, PI club and performers: up to \$400
 - I. Yes: 7
 - li. No: 0
 - Abstain: 0

- e. SOCC End-of-year celebration, Sarah wants to use VP Budget for snacks for the club leaders attending, up to \$500 to use total
 - I. Yes: 7
 - li. No: 0
 - Abstain: 0

- f. AAPI lunch with organizers, Lein's lunch amount for \$260 and Dorothy at: \$500
 - I. Yes: 7
 - li. No: 0
 - Abstain: 0

3. Calendars/Programming

VII. Announcements & Hearings from the Public

VIII. Adjournment

- 5:24pm