



## ASSC Executive Council Meeting Minutes

**Date: Tuesday, March 4th, 2023**

**Time: 4:00 PM - 6:00 PM**

**Location for In-Person: Room 6202-6204-6206**

**Online/Virtual: Link - [smccd.zoom.us/j/6507384275](https://smccd.zoom.us/j/6507384275)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samn@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina	President	Win Shwe Yee	P
Ryan Samn	Vice President	Sarah Ruiz	P
Marcella Escobar	Commissioner of Activities	Mowen Tan	P
<b><u>SMCCD</u></b>	Commissioner of Public Records	Jackeline Huinac-Fuentes	P
<b><u>Student Trustee:</u></b>	Commissioner of Finance	Elian Fontanilla	P
Arthur Veloso	Commissioner of Publicity	Win Thiri (Minty)	P
	Commissioner of Communication	Irah Tancioco	P
	Parliamentarian	Jerry Hnin	P
	S.O.C.C. Liaison	Florence Yun Myat Thwe	P

**I. Call to Order**

A. 4:01 PM

**II. Roll Call**

**III. Approval of Agenda**

A. First motion: Minty

B. Second motion: Florence

**VI. Reports**

1. Advisor Reports

a. Alvin

b. Ryan

i. ASSC Election Timeline Video Shoot

2. Executive Council

a. President's Report

b. Vice President's Report

c. Executive Officers/Commissioners

**VII. New Business Items**

1. Discussion

2. Vote on ASSC Finances:

a. ASSC already decided with CSSA to buy the Boba but now we need a full vote for the Procard statement backup, the total paid was \$775.00 on Procard

b. LNY items total: \$2000 blanket amount, \$80 on next Procard statement

c. Burmese New Year in April items blanket amount of \$3000 - we need: faux Banana trees for the ceremony, Thai style pouring

dishes for the Metta ceremony, aluminum water bowls and cups, yellow and red thread for the Saisin portion, krama scarves (Win and Ryan said one per guest, 40 expected guests + 14 from ASSC) - since Buddhism requires the Krama scarf or Sabai to be worn for this cultural ceremony. All these items to be bought on Amazon.

- d. Burmese food lunches from ezCater for 40 guests, blanket amount: \$2000 total
- e. Womxn's History Month items from Amazon include supplies for the flower arrangement workshop and journaling workshop.
  - i. First motion: Elian
  - ii. Second motion: Jerry
  - iii. Yes: 9
  - iv. No: 0
  - v. Abstain: 0
  - vi. All items (A-E, approved for Check Requisition)

### 3. Calendars/Programming

## **VII. Announcements & Hearings from the Public**

## **VIII. Adjournment**

- 5:10 pm