



## ASSC Executive Council Meeting Minutes

**Date: Tuesday, January 16th, 2024**

**Time: 4:00 PM - 6:00 PM**

**Location for In-Person: Room 6202-6204-6206**

**Online/Virtual: Link - [smccd.zoom.us/j/6507384275](https://smccd.zoom.us/j/6507384275)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samnr@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Ryan Samn Marcella Escobar  <b><u>SMCCD</u></b> <b><u>Student Trustee:</u></b> Arthur Veloso	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee P Sarah Ruiz P Mowen Tan P Jackeline Huinac-Fuentes P Elian Fontanilla P Win Thiri (Minty) P Irah Tancioco P Jerry Hnin P Florence Yun Myat Thwe P
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**I. Call to Order**

A. 4:00 pm

**II. Roll Call - all present**

**III. Approval of Agenda**

A. First motion: Minty

B. Second motion: Jerry

**VI. Reports**

1. Advisor Reports

a. Alvin

i. Welcome back to campus Week (Welcome Week for Spring '24)

b. Ryan

i. Lunar New Year and Black History Month Reports

2. Executive Council

a. President's Report

b. Vice President's Report

c. Executive Officers/Commissioners

**VII. New Business Items**

1. Discussion

a. Budget for Black History Month should be at \$5000, we are planning to do multiple events with BSU. We do not yet have all the dates/times for the events but we know we will need at least \$500 to \$1000 per minor event we will do with them just as a cushion.

b. Budget for Lunar New Year, not everyone on council is Chinese or Vietnamese and does not know what we will need for this year's

celebration. Mowen said we are collaborating with CSSA and Ryan mentioned ISP's role each year. We do want to give away Red Envelopes and see Ryan's idea come to fruition to have Bai Sun (Chinese Cambodian ancestor ceremony display) for the event in addition to the decoration, stickers or sweatshirt order, plus ideas the CSSA students want. Blanket amount is at \$2500

2. Vote on ASSC Finances:
  - a. Welcome Week Donut Order - \$500 blanket amount
  - b. Welcome Week & Office Item for Events - Tiny Claw Machine as proposed by Minty and approved by Ryan and Alvin, machines + supplies are blanketed to \$500
  - c. Boba for Lunar New Year Order - \$1000 blanket amount
  - d. Supplies for Lunar New Year from Amazon capped at \$1500 as discussed for part of the budget. Left to discretion of our LNY sub committee
    - i. First motion: Elian
    - ii. Second motion: Florence
    - iii. Yes: 9
    - iv. No: 0
    - v. Abstain: 0
3. Calendars/Programming
  - a. ASSC Black History Month 2024
  - b. ASSC Lunar New Year 2024
  - c. ASSC Womxn's History Month 2024

## **VII. Announcements & Hearings from the Public**

## **VIII. Adjournment**

- 4:48 pm