



## ASSC Council Meeting Minutes

**Date: Tuesday, October 3rd, 2023**

**Time: 4:00 PM - 6:00 PM**

**Location for In-Person: Room 6202-6204-6206**

**Online/Virtual: Link - [smccd.zoom.us/j/6507384275](https://smccd.zoom.us/j/6507384275)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samnr@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Ryan Samn Marcella Escobar  <b><u>SMCCD</u></b> <b><u>Student Trustee:</u></b> Arthur Veloso	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee P Sarah Ruiz P Mowen Tan P Jackeline Huinac-Fuentes P Elian Fontanilla P Win Thiri (Minty) P Irah Tancioco P Jerry Hnin P Florence Yun Myat Thwe P
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**Senators:**

Celina Buncayo P May Thiri Lin (Hilary) P Hnin Thandar Win P	Isabelle Escobar P Aung Htet Thu (Dennis) A
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**Associate Senators:** Vacant

- I. **Call to Order**
  - A. 4:02pm
- II. **Roll Call**
- III. **Approval of Agenda for 10/3**
  - A. First motion: Celina
  - B. Second motion: Mowen
- IV. **Approval of Minutes from 9/29**
  - A. Minutes from last week:
    1. We did not vote on anything
    2. It was a short meeting, we mainly went through our reports and asked who wanted to attend the upcoming conferences and also talked about our upcoming events and what's to come.
  - B. First motion: Elian
  - C. Second motion: Hilary
- V. **Special Presentations**
  1. Funding Request: Elian Fontanilla representing the Business, Entrepreneurship & Finance Club for a total of \$500-
    - a. Requests \$500 for Skylloween, Mini Market, Boba Fundraiser

- b. Member importance: team coordination, hands on skills, incentives
- 2. Funding Request: Mowen Tan representing the Chinese Students & Scholars Association (CSSA) for a total of \$467.68
  - a. Moon Cake Festival Event; students enjoyed chinese food and mooncakes, learn tales + legends
  - b. Students participating can taste food and share positive experiences
- 3. Funding Request: Yuting Duan representing the Photography Club for a total of \$500
  - a. Instax Mini 90
  - b. 100 flyers = \$100
  - c. Food expense, snack packs = \$41.85
  - d. Photoshoot will be during Skylloween
- 4. Funding Request: Lasheana representing the Chemistry Club for a total of \$482.91
  - a. Skylloween, creating slime, DIY candles

## V. Reports

- 1. Advisor Reports
  - a. Alvin
    - i. MSU debrief and paperwork/rules + regulation run down
      - 1. Questions
  - b. Ryan
    - i. New club being created by Southeast Asian students who want to create community
  - c. Marcy
- 2. Student Trustee (5-7 Minutes)
- 3. Executive Council
  - a. President's Report
    - i. Team bonding event coming soon during AS meeting
    - ii. Would be great to destress especially after midterms
  - b. Vice President's Report
  - c. Executive Officers/Commissioners
    - i. Elian
      - 1. Mini market form gauging interest about apparel and merchandise, not just items but also themes
      - 2. Rename "Mini Market" event
  - d. Senators/Associate Senators
- 4. Committees
  - a. State Level
    - i. SSCCC Regional Delegate - Isabelle Escobar
  - b. District Level
    - i. District Finance Committee - Elian Fontanilla
    - ii. District Participatory Governance Council (DPGC) - Win Shwe Yee
    - iii. District Student Council (DSC) - Win Shwe Yee & Sarah Ruiz
    - iv. District Sustainability Committee - Win Shwe Yee

- c. Compendium of Committees (Campus Level)
  - i. Academic Senate - Win Shwe Yee
    - 1. Student opportunity: Nexo (Physics research internship)
  - ii. Art on Campus Committee - Minty Win Thiri
  - iii. College Auxiliary Services Advisor Committee - Elian Fontanilla
  - iv. College Governance Council - Win Shwe Yee & Sarah Ruiz
  - v. Curriculum Committee - Mowen Tan
    - 1. Discussion about pre-requisites and descriptions on courses
  - vi. Enrollment Strategies Committee - Elian Fontanilla
  - vii. Health & Safety - Hnin Thandar Win & Jackeline Huinac Fuentes (backup)
    - 1. Public Safety representative went over the dumping in a neighborhood nearby school and someone aimed a weapon towards someone who worked for public safety
    - 2. Public safety is working on figuring out “What is a timely warning?” and “What is an emergency warning?”
    - 3. Since some people didn’t get the alert, Public Safety is improving timely warning communication so everyone on campus can get the text
  - viii. Institutional Effectiveness Committee (IEC) - Irah Tancioco
    - 1. Discussion about ISLO community rubric, community engagement, program success, and campus enrollment
  - ix. SCCOPP - Win Shwe Yee
    - 1. Will not meet regularly, only when necessary
    - 2. Transparency regarding any procedures and how to follow them
    - 3. If there’s any procedures wanted to be documented from ASSC, Win can communicate to SCCOPP
  - x. SPARC - Elian Fontanilla, Isabelle Escobar is the co representative.
    - 1. Student metrics committee will be reaching
    - 2. Mostly talked about student stats
  - xi. Student Equity, Equal Employment, and Diversity Committee (SEED) - Isabelle Escobar & Irah Tancioco
  - xii. Technology Advisory Committee (TAC) - Irah Tancioco
    - 1. Reviewing certain documents
- d. Sub-Committees/Other (ASSC Level)
  - i. SOCC (Sarah, Jerry & Florence)
    - Discussion for travel policies
  - ii. Special Ops (Minty, Irah, Jackie & Mowen)
    - Interview emails should be sent out
    - Fil-Am event poster
    - LGBTQ+ History Month; Oct 18th

## **VI. Old Business Items**

1. Calendars/Programming
  - a. ASSC Latina/e/o/x-Hispanic Heritage Month Events
    - i. Oct 10th is our Film Screening
    - ii. Thursday is the Fishbowl Workshop
  - b. ASSC LGBTQ+ History Month 2023
  - c. ASSC Filipinx American History Month 2023

## **VII. New Business Items**

1. Vote to approve Bus Transportation for HS students coming to ASSC FAHM Conference on campus
  - a. First motion: Elian
  - b. Second motion: Mowen
  - c. Yes: 12
  - d. No: 0
  - e. Abstain: 2
2. Vote on Inductions for Clubs, Officers or Committee Representatives
3. Vote to Approve Funding:
  - a. Business Club - \$500
    - i. First motion: Irah
    - ii. Second motion: Sarah
    - iii. Yes: 11
    - iv. No: 0
    - v. Abstain: 3
  - b. CSSA - \$467.68
    - i. First motion: Win
    - ii. Second motion: Elian
    - iii. Yes: 12
    - iv. No: 0
    - v. Abstain: 2
  - c. Photography Club - \$330
    - i. First motion: Elian
    - ii. Second motion: Hilary
    - iii. Yes: 12
    - iv. No: 0
    - v. Abstain: 2
  - d. Chemistry Club - \$482.91
    - i. First motion: Mowen
    - ii. Second motion: Win
    - iii. Yes: 12
    - iv. No: 0
    - v. Abstain: 2

## **VII. Announcements & Hearings from the Public**

## **VIII. Adjournment**

- 5:57 pm