



## ASSC Council Meeting Minutes

**Date: Tuesday, September 19th, 2023**

**Time: 4:00 PM - 6:00 PM**

**Location for In-Person: Room 6202-6204-6206**

**Online/Virtual: Link - [smccd.zoom.us/j/6507384275](https://smccd.zoom.us/j/6507384275)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samnr@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Ryan Samn Marcella Escobar  <b><u>SMCCD</u></b> <b><u>Student Trustee:</u></b> Arthur Veloso	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee P Sarah Ruiz P Mowen Tan P Jackeline Huinac-Fuentes P Elian Fontanilla P Win Thiri (Minty) A Irah Tancioco P Jerry Hnin P Florence Yun Myat Thwe P
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**Senators:**

Celina Buncayo P	Isabelle Escobar P
May Thiri Lin (Hilary) P	Aung Htet Thu (Dennis) P
Hnin Thandar Win P	

**Associate Senators:** Vacant

- I. **Call to Order**
  - A. 4:06 pm
- II. **Roll Call**
- III. **Approval of Agenda for 9/19**
  - A. First motion: Mowen
  - B. Second motion: Jerry
- IV. **Approval of Minutes from 9/12**
  - A. Notes from last week minute:
    1. Approved funding \$2000 blanket amount for ASSC snacks and food
    2. Media services for the El Grito event
    3. \$1000 for Miguel to come in person and be our guest speaker
    4. Filipinx Conference Speakers/Workshop Facilitators that will be joining us next month
    5. July Procard expenses for lunch in our event training and planning meetings for Latinx Heritage & Filipinx History Month
  - B. First motion: Elian
  - C. Second motion: Hilary
  - D. Yes: 13

E. No: 0

F. Abstain: 1

## V. Special Presentations

## V. Reports

### 1. Advisor Reports

#### a. Alvin

- i. Responsibilities and checklist for event set up during Special Ops was discussed today
- ii. We will be using Smartest Sheet to help with events and tasks
- iii. Ask Ryan and Alvin last when it comes to question about events; will also help with building communication and trust in ASSC
- iv. Will be doing 3 workshops
  1. Systems thinking
  2. Behavioral change
  3. Process change
- v. Jackie can find out what time is best for everyone to come for future workshops
- vi. 1-on-1 meetings
  1. Come with something Alvin can support you with
- vii. AS room layouts

#### b. Ryan

- i. Please check agendas before you make a motion

#### c. Marcy

### 2. Student Trustee (5-7 Minutes)

- Arthur spoke with Dr. Moreno about class cancelation policy and Dr. Moreno agreed to be present in next district council meeting on October 24th
- Strongly recommend that we bring questions to Dr. Moreno because it's our final opportunity to speak with Dr. Moreno
- Arthur advocated to reduce the chancellor committee from 18 to 11 students
- We should be able to make the decision ourselves instead of the district council

### 3. Executive Council

#### a. President's Report

##### i. Senator shadowing committee meeting

1. We express our opinions and are student's voice in these committees
2. Let Win know what committees senators are interested in shadowing
3. Message to Exec: help explain to Senators when they shadow committees so they can fully understand their responsibilities and for future opportunities
4. Email Win or Jackie about interest in committees senators would want to shadow

##### ii. Conferences

1. SSCCC
  - a. 3 day conference
  - b. If interested, email Win
  - c. People who are interested so far: Hnin, Celina, Elian, Isabelle, Irah
2. AdobeMAX
  - a. 3 day conference
  - b. Please send your availability before mentioning your interest
  - c. Let Win or Jackie know by Friday
- b. Vice President's Report
  - i. Presidents roundtable
    1. Students mentioned disappointment with Sparkpoint and representatives said ISP wasn't priority
      - a. There is also a funding/budget issue on Sparkpoint end
    2. If students need Sparkpoint to reassess their SAM card, reach out to them
    3. Sparkpoint will update their website to make qualifications for SAM cards more clear
  - c. Executive Officers/Commissioners
    - i. Mowen
      1. Chinese Scholar Association Club x ASSC Mooncake Festival
      2. Let Mowen know before Friday if you are able to come
    - ii. Elian
      1. October 3rd 4pm-5pm photography will come by to help take our headshots
        - a. Earth tones
        - b. Semi professional tops
      2. We can reach out to the Photography Club from here on out if we want assistant with photos for events
  - d. Senators/Associate Senators
4. Committees
  - a. State Level
    - i. SSCCC Regional Delegate - Isabelle Escobar
  - b. District Level
    - i. District Finance Committee - Elian Fontanilla
      1. This year budget for housing insecurity doubled to 200K
      2. Funds were transferred over to DAS, in next few years Skyline is going to have cell service
    - ii. District Participatory Governance Council (DPGC) - Win Shwe Yee
    - iii. District Student Council (DSC) - Win Shwe Yee & Sarah Ruiz
    - iv. District Sustainability Committee - Win Thiri (Minty)

- c. Compendium of Committees (Campus Level)
  - i. Academic Senate - Win Shwe Yee
    - 1. District is being slow taking action about students using AI being used in student assignments
    - 2. Win said no to restricting AI on campus
    - 3. Will bring in more information about what professors have to say about AI
  - ii. Art on Campus Committee - Minty Win Thiri
  - iii. College Auxiliary Services Advisor Committee - Elian Fontanilla
  - iv. College Governance Council - Win Shwe Yee & Sarah Ruiz
  - v. Curriculum Committee - Mowen Tan
  - vi. Enrollment Strategies Committee - Elian Fontanilla
    - 1. Have been discussing a few goals for Skyline and enrollment
      - a. Increase in enrollment by percent in the next few years
      - b. They want to enroll adults ages 25-50
        - i. They haven't done much research about what this population needs and what we are able to offer them
        - ii. Believes we should cater more to part-time students, instead of primarily focusing on full time students
  - vii. Health & Safety - Hnin Thandar Win & Jackeline Huinac Fuentes (backup)
    - 1. CPR training limited up to 25 people
  - viii. Institutional Effectiveness Committee (IEC) - Irah Tancioco
  - ix. SCCOPP - Win Shwe Yee
  - x. SPARC - Elian Fontanilla, Isabelle Escobar is the backup rep.
    - 1. Talked about budgets and statistics about students and enrollments
    - 2. Possibly speak with Outreach to help start catering to underrepresented communities
  - xi. Student Equity, Equal Employment, and Diversity Committee (SEED) - Isabelle Escobar & Irah Tancioco
  - xii. Technology Advisory Committee (TAC) - Irah Tancioco
- d. Sub-Committees/Other (ASSC Level)
  - i. SOCC (Sarah, Jerry & Florence)
    - Next meeting 09/21 2pm-3:30pm
    - Propose a training session because of the new clubs this year
  - ii. Special Ops (Minty, Irah, Jackie & Mowen)
    - How to prepare for event and tasks ASSC should take care of; we created a checklist that is in the Smartest sheet

- Next event is 9/20 1pm-3pm; Film Screening

## **VI. Old Business Items**

### **1. Calendars/Programming**

- a. ASSC Latina/e/o/x-Hispanic Heritage Month Events
  - i. Film Screening on 9/20 1pm-3pm; please come at 12:30pm to set up
- b. ASSC Mandatory Training on 9/29 from 11AM to 1PM
  - i. Empathetic leadership
- c. ASSC LGBTQ+ History Month 2023
  - i. Starting to plan with SAGA
  - ii. Let Mowen know if you are interesting in planning
- d. ASSC Filipinx American History Month 2023
  - i. Collaboration with Outreach
  - ii. Conference and curated museum happening Filipinx American History Month

## **VII. New Business Items**

1. Vote on Inductions for Clubs, Officers or Committee Representatives
2. Vote to Approve Funding

## **VII. Announcements & Hearings from the Public**

## **VIII. Adjournment**

- 5:43 pm