



## ASSC Council Meeting Minutes

**Date: Tuesday, September 12th, 2023**

**Time: 4:00 PM - 6:00 PM**

**Location for In-Person: Room 6202-6204-6206**

**Online/Virtual: Link - [smccd.zoom.us/j/6507384275](https://smccd.zoom.us/j/6507384275)**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samnr@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Ryan Samn Marcella Escobar  <b><u>SMCCD</u></b> <b><u>Student Trustee:</u></b> Arthur Veloso P	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee A Sarah Ruiz P Mowen Tan P Jackeline Huinac-Fuentes P Elian Fontanilla P Win Thiri (Minty) P Irah Tancioco P Jerry Hnin P Florence Yun Myat Thwe P
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**Senators:**

Celina Buncayo P May Thiri Lin (Hilary) P Hnin Thandar Win P	Isabelle Escobar P Aung Htet Thu (Dennis) P
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**Associate Senators:** Vacant

- I. **Call to Order**
  - A. 4:01 pm
- II. **Roll Call**
- III. **Approval of Agenda for 9/12**
  - A. First motion: Celina
  - B. Second motion: Hnin
- IV. **Approval of Minutes from 9/5**
  - A. Summary of last week minutes:
    1. Approved funding for the Physics & Astronomy Club for travel and food expenses to view the eclipse in Nevada
    2. Approved funding for Active Minds "Send Silence Packing" event
    3. Approved funding for PAC Dining invoices from Welcome Week
  - B. First motion: Mowen
  - C. Second motion: Hilary
- V. **IV. Special Presentations**
  1. Club Induction for Chemistry Club
    - a. Advisor: Susanne Schubert
    - b. Reduce stigma of chemistry seen as difficult subject

- c. Anyone who is interested is welcome to join
  - d. Chemistry related activities and workshops
2. Club Induction for the Data Science Club
- a. Educate students about what data science is all about and how it can be applied in different fields
  - b. Provides a space for students to to collaborate and network also an opportunity for professional development
  - c. Thursdays @2pm

## V. Reports

- 1. Advisor Reports
  - a. Alvin
    - i. Will take all check ins on Zoom due to being sick
  - b. Ryan
  - c. Marcy
- 2. Student Trustee (5-7 Minutes)
  - Received 4 policy books to read, analyze, and propose amendments
  - Arthur will have to appoint students to committees to appoint a new chancellor for the district
- 3. Executive Council
  - a. President's Report
  - b. Vice President's Report
    - Discussion about needing snacks and food items in the ASSC room to have between committee meetings, meetings with other ASSC members to plan events, etc.
    - Sarah will be attending the President's roundtable discussion
  - c. Executive Officers/Commissioners
    - i. PSI Beta will be having a Coastal Clean Up on Saturday September 23rd, at 9 AM- 12 PM Coyote Point in San Mateo. It's free and you can register through the QR code on their Instagram post
    - ii. Business department is holding CTE Day Friday Nov 3rd take highschoolers on campus to learn about different CTE programs
      - 1. Higher ups want to bring other highschoolers from different schools up to 400 students
      - 2. They want to hold it in the theater and up in the 200s
      - 3. ASSC will be helping pass out food
  - d. Senators/Associate Senators
- 4. Committees
  - a. State Level
    - i. SSSCC Regional Delegate - Isabelle Escobar
  - b. District Level
    - i. District Finance Committee - Elian Fontanilla
    - ii. District Participatory Governance Council (DPGC) - Win Shwe Yee
    - iii. District Student Council (DSC) - Win Shwe Yee & Sarah Ruiz

- iv. District Sustainability Committee - Win Shwe Yee
- c. Compendium of Committees (Campus Level)
  - i. Academic Senate - Win Shwe Yee
  - ii. Art on Campus Committee - Minty Win Thiri
  - iii. College Auxiliary Services Advisor Committee - Elian Fontanilla
  - iv. College Governance Council - Win Shwe Yee & Sarah Ruiz
  - v. Curriculum Committee - Mowen Tan
    - 1. Planning to have the same course number for all Campus'
  - vi. Enrollment Strategies Committee - Elian Fontanilla
  - vii. Health & Safety - Hnin Thandar Win & Jackeline Huinac Fuentes (backup)
  - viii. Institutional Effectiveness Committee (IEC) - Irah Tancioco
    - 1. Updated ISLO rubrics
  - ix. SCCOPP - Win Shwe Yee
  - x. SPARC - Elian Fontanilla, Isabelle Escobar
    - 1. Would like 2 student reps for the committee for us to be well informed
    - 2. Mandate of students with the minimum of 10 students in each classroom
    - 3. If this mandate would go through it wouldn't be in favor of the students, not being considerate of the more niche subjects
    - 4. If professors are having low enrollment in classes, we have to look closer into that; is it because it's a niche subject or are students not compatible with the professor
  - xi. Student Equity, Equal Employment, and Diversity Committee (SEED) - Isabelle Escobar & Irah Tancioco
  - xii. Technology Advisory Committee (TAC) - Irah Tancioco
- d. Sub-Committees/Other (ASSC Level)
  - i. SOCC (Sarah, Jerry & Florence)
  - ii. Special Ops (Minty, Irah, Jackie & Mowen)

## **VI. Old Business Items**

## **VII. New Business Items**

- 1. Calendars/Programming
  - a. ASSC Latina/e/o/x-Hispanic Heritage Month Opening Event 2023
  - b. ASSC Mandatory Training on 9/29 from 11AM to 1PM
  - c. ASSC LGBTQ+ History Month 2023
    - Contact SAGA; let them know that ASSC is still open to working with them
    - Minty and Irah will be student reps at SAGA meeting
  - d. ASSC Filipinx American History Month 2023

- i. Sarah, Irah, Elian, and Celina had a meeting and came up with Fil-Am month/conference titles and tagline ideas
2. Vote on Inductions for Clubs, Officers or Committee Representatives
  - a. Chemistry Club
    - i. First motion: Elian
    - ii. Second motion: Isabelle
    - iii. Yes: 14
    - iv. No: 0
    - v. Abstain: 0
  - b. Data Science Club
    - i. First motion: Florence
    - ii. Second motion: Hilary
    - iii. Yes: 14
    - iv. No: 0
    - v. Abstain: 0
3. Vote to Approve Funding:
  - a. \$2000 blanket amount on snacks/food items from Amazon for the ASSC room to be eaten/used for ASSC officers in between event planning + committee meetings
    - i. First motion: Elian
    - ii. Second motion: Isabelle
    - iii. Yes: 14
    - iv. No: 0
    - v. Abstain: 0
  - b. El Grito, Latina/e/o/x event, needs to pay overtime for Media Services, will be from 4:30-8:00pm. Technician rate is \$62.19 per hour x3.5 hours is \$217.66
    - i. First motion: Elian
    - ii. Second motion: Isabelle
    - iii. Yes: 14
    - iv. No: 0
    - v. Abstain: 0
  - c. Film Screening, Latina/e/o/x film screening, IC for Miguel is \$1000 for him to come in person and be our guest speaker
    - i. First motion: Hilary
    - ii. Second motion: Dennis
    - iii. Yes: 14
    - iv. No: 0
    - v. Abstain: 0
  - d. Filipinx Conference Speakers/Workshop Facilitators - Allyson Tintiangco-Cubales (\$1000), Jae Tioseco (\$1000), Marnelle Marasigan (\$1000) & Melisa Bautista (\$1000) = total to approve is \$4000

- i. First motion: Jerry
  - ii. Second motion: Celina
  - iii. Yes: 14
  - iv. No: 0
  - v. Abstain: 0
- e. July Procard expenses for lunch to attend event training and planning meetings for Latinx Heritage & Filipinx History Month - cafeteria was not open & students took time out of their schedule to come off session (prior to August) - lunch amounts were: \$242.09 + \$127.04 + 81.15 = total of \$450.28 on July Procard Statement.
- Comments - from students (can people understand that we aren't paid to meet in the summer and do work even though it needs to be done? - lunch provided helps us to also bond and get to know one another to plan these events and train if we never held events. Vote to follow.)
  - Yes: 14
  - No: 0
  - Abstain: 0
  - First motion: Minty
  - Second motion: Elian

## **VII. Announcements & Hearings from the Public**

### **VIII. Adjournment**

- 5:21 pm