



ASSC Council Meeting Minutes

Date: Tuesday, August 29th, 2023

Time: 4:00 PM - 6:00 PM

Location for In-Person: Room 6202-6204-6206

Online/Virtual: Link - smccd.zoom.us/j/6507384275

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either samnr@smccd.edu or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Advisors:

Executive Officers:

Alvin Gubatina Ryan Samn Marcella Escobar <u>SMCCD</u> <u>Student Trustee:</u> Arthur Veloso	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee P Sarah Ruiz P Mowen Tan P Jackeline Huinac-Fuentes P Elian Fontanilla P Win Thiri (Minty) P Irah Tancioco P Vacant Vacant
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Senators:

Celina Buncayo P Jerry Hnin P Aung Htet Thu (Dennis) P Julius Wijaya A	Isabelle Escobar P May Thiri Lin P YunMyat (Florence) Thwe P Hnin Thandar Win P
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Associate Senators: Vacant

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda** - *usually after this shall be the approval of Minutes and this will begin on our next/2nd meeting
 - A. 1st Motion: Jerry
 - B. 2nd Motion: Sarah
- IV. **Special Presentations**
 1. Allen Ocampo - "PCI Equity and antiracism initiatives"
 - a. Financial efforts towards skill development; who would be accountable for funding these
 - b. How to help create any specific skill development opportunities to bring to this campus; let Allen know
- V. **Reports**
 1. Advisor Reports
 - a. Alvin
 - i. Confirm your 1 on 1 meetings with Alvin – these meetings are for checking in and coaching sessions.

- ii. Has 3 individual workshop offerings for Fall Semester:
 - 1. Systems Thinking
 - 2. Three Layers of Change
 - 3. Antecedents and Choice
 - 4. Dates are TBA - workshops will be interactive and 1.5 - 2 hours long.
 - b. Ryan
 - i. SOCC Meeting tomorrow (Wednesday, 8/30)
 - c. Marcy
- 2. Student Trustee (5-7 Minutes)
- 3. Executive Council
 - a. President's Report
 - i. Welcome
 - b. Vice President's Report
 - i. SOCC meeting dates (08/30, 09/21, 10/18, 11/15, 12/07)
 - c. Executive Officers/Commissioners
 - i. Commissioner of Finance: Elian
 - 1. Business Entrepreneurship and Finance Club had first meeting, looking to increase roster, add link to Discord for people interested to join
 - d. Senators/Associate Senators
- 4. Committees
 - a. State Level
 - i. SSCCC Regional Delegation - ?
 - Isabelle and Elian interested
 - b. District Level
 - i. District Finance Committee - Elian
 - ii. District Participatory Governance Council (DPGC) - Win
 - iii. District Student Council (DSC) - Win & Sarah
 - iv. District Sustainability Committee - ?
 - 1. If interested, let Win know
 - c. Compendium of Committees (Campus Level)
 - i. Academic Senate - Win & Sarah
 - ii. Art on Campus Committee - Minty
 - iii. College Auxiliary Services Advisor Committee - ?
 - iv. College Governance Council - Win & Sarah
 - v. Curriculum Committee - ?
 - 1. Mowen
 - vi. Enrollment Strategies Committee - Elian Fontanilla
 - vii. Health & Safety - ?
 - 1. Jerry and Florence
 - viii. Institutional Effectiveness Committee (IEC) - ?
 - 1. Committee is about campus climate
 - 2. Irah is assigned to this committee

- ix. SPARC - Elian Fontanilla
- x. Student Equity, Equal Employment, and Diversity Committee (SEED) - ?
- xi. Technology Advisory Committee (TAC) - ?
 - 1. Irah is assigned to this committee
- d. Sub-Committees/Other (ASSC Level)
- e. Reverting back to former Compendium of Committees style of needing Minutes to be compensated at \$25 per verified meeting

VI. New Business Items - *usually there will be “Old Business Items” before which carry over from the 1st meeting & start on the 2nd.

- 1. Calendars/Programming
 - a. ASSC Latina/e/o/x-Hispanic Heritage Month 2023
 - i. Sign up slots
 - ii. Opening day: 9/15
 - b. ASSC Mandatory Training on 9/29 from 11AM to 1PM
 - i. Workshop will be about empathetic leadership with Professor Shari Bookstaff
 - c. ASSC LGBTQ+ History Month 2023
 - i. Happening in October
 - ii. Coming Out Day: October 11th
 - d. ASSC Filipinx American History Month 2023
 - i. Conference - Dates TBA
 - ii. Curating mini museum
- 2. Vote on Inductions for Clubs or Officers
 - a. Parliamentarian - Jerry Hnin
 - i. First motion: Elian
 - ii. Second motion: Irah
 - iii. Yes: 14
 - iv. No: 0
 - b. SOCC Liaison - Yun May Thwe (Florence)
 - i. First motion: Jerry
 - ii. Second motion: Hilary
 - iii. Yes: 14
 - iv. No: 0
 - c. All vacancies for committees - with priority on the following:
 - i. 1 student for our SSCCC Regional representative, no dates or times for meetings but travel/expenses covered by ASSC
 - 1. First motion: Jerry
 - 2. Second motion: Florence
 - 3. Isabelle will be the SSCCC Regional representative
 - ii. 1 student for the Curriculum Committee (1st & 3rd Wednesday of each month 2PM to 4PM)
 - 1. Mowen

- iii. 2 students for the Institutional Effectiveness Committee (2nd & 4th Monday of each month 2PM to 4PM)
 - 1. Isabelle is interested
 - iv. 1 student for the College Auxiliary Services Advisory Committee (meeting time and date TBD)
 - 1. Elian
 - d. Deduction of Senator due to lack of communication and information
 - i. First motion: Mowen
 - ii. Second motion: Jerry
 - iii. Yes: 12
 - iv. No: 0
 - v. Abstain: 2
- 3. Vote to Approve Funding
- 4. Vote to Approve Check Requisition Amounts
 - a. Reimbursement of ASSC Retreat Supplies (Win Shwe Yee)
 - b. First motion: Sarah
 - c. Second motion: Jackie
 - i. Yes: 14
 - ii. No: 0
 - iii. Abstain: 0
 - d. Reimbursement of Conference Parking (Alvin Macaldo-Gubatina)
 - i. First motion: Florence
 - ii. Second motion: Hilary
 - iii. Yes: 14
 - iv. No: 0
 - v. Abstain: 0
 - e. Payment for June Invoices (Skyline College Bookstore)
 - i. First motion: Isabelle
 - ii. Second motion: Hnin
 - iii. Yes: 14
 - iv. No: 0
 - v. Abstain: 0

VII. Announcements & Hearings from the Public

VIII. Adjournment

- 5:40 pm