



## ASSC Executive Council Meeting Minutes

**Date: Thursday, March 24th, 2023**

**Time: 4PM to 6PM**

**Location: On Zoom - <https://smccd.zoom.us/j/6507384275>**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and the public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted via e-mail to either [samnr@smccd.edu](mailto:samn@smccd.edu) or the Commissioner of Public Records (contact info found on our website). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

**Advisors:**

**Executive Officers:**

Alvin Gubatina Ryan Samn Marcella Escobar  <b><u>SMCCD</u></b> <b><u>Student Trustee:</u></b> Lesly Ta	President Vice President Commissioner of Activities Commissioner of Public Records Commissioner of Finance Commissioner of Publicity Commissioner of Communication Parliamentarian S.O.C.C. Liaison	Win Shwe Yee Jonathan Scott Eureka Soriano Sarah Ruiz Thirwai Wai (ChiChi) Win Thiri (Minty) Chuyun Wang Anthony Tran Alysia Tanimura
--	---	---

**1. Call to Order**

- a. The meeting was called to order at 4PM.

**2. Roll Call**

- a. Absent: Anthony & Alysia
- b. Everyone else was present.

**3. Approval of Agenda**

- a. The agenda was approved.

**4. Vote to Approve Items**

- a. ASSC Mekong Event for AAPI Heritage Month: Burmese food bill will be \$3500 for boxed lunches for all our guests. We are ordering from Inle Cafe on ezCater.
- b. ASSC Mekong Event for AAPI Heritage Month: Burmese & Khmer book from Catfish Asia for Muang, Vivian, Zaw, Trisha, Mitchell & the 4 students who helped us to plan for the event - book is a thank you gift.
- c. Commencement trees instead of real flowers since the students may have allergies, unknown amount but we agree to pay anything we need to for them at a reasonable amount.
- d. Commencement decorations and cap decorating items - the Foundation will send one box but Alvin does not think it is enough. Unknown amount but we plan to buy it on Amazon for a good deal.
- e. ASSC Pacific Islander event - we called Tokemoana's for Tongan food but their dad passed away so we are ordering from Lulu Bowls from ezCater, budget for lunch is \$750.00
- f. ASSC Orientation lunch - we have not made the order but lunch budget is \$500.00 for all the former officers + new officers arriving on Friday 5/19
  - i. Eureka made a motion to approve the items.
  - ii. Jonathan seconded the motion.
  - iii. The items were approved. All expenses to be paid on procard were approved by ASSC executives

**5. Adjournment**

- a. The meeting was adjourned at 4:45PM.