



## ASSC Governing Council Minutes

Tuesday, March 20, 2018

4:00 PM Skyline College

Building 6, Room 6202

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and accessible to those with disabilities. The public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted either via e-mail to [skylineassc@smccd.edu](mailto:skylineassc@smccd.edu), or The Center for Student Life and Leadership Development (Room 6-212). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

### Executive Officers:

President	Leandro Torres Mantilla (Present)
Vice President	Christine Abella (Present)
Commissioner of Finance	Michelle Tam (Resigned)
Commissioner of Public Records	Cassandra Gutierrez (Absent)
Commissioner of Activities	Kristen Ersando (Present)
Commissioner of Publicity	Christian Almaguer (Present)
Parliamentarian	Noah Geertsema (Present)
SOCC Liaison	Michelle Huang (Present)

### Senators:

Amirah Tulloch (Present)	Margarita Jimenez (Present)	Alys Domalanta (Present)
Claudia Sofia Acuna (Present)	Rheanna Mariano (Present)	Michelle Chee (Present)
Zaw Min Khant (Present)	Brian Guardado (Resigned)	Alyssa Marquina (Present)
Leon Babaev (Absent)	Patrick Perez (Present)	Alejandro Guzman (Present)
Zin Mar Aung (Absent)	Celina Dear (Present)	

### Associate Senators:

### Student Trustee:

Alfredo Olguin Jr.

### Advisors:

Amory Cariadus  
Ryan Samn

- I. Call to Order 4:11pm
- II. Roll Call
- III. Approval of Agenda
  - a. Section VI.1: Change FSU to MUN
  - b. Section VI.2: Tabled to next meeting
  - c. Section X: Add Vote on MUN Funding Request

d. Moved by Michelle Chee with set changes; Second by Christian

**IV. Approval of Minutes**

a. Section Va: Naomi without "e"

b. Moved by Alys with set changes; Second by Claudia

**V. Announcements and Hearing from the Public [3 minutes each, 9 minutes maximum per topic]**

**VI. Special Presentations**

1. MUN; Funding Request

a. Daniel, Vice President of MUN is requesting funds to send 7 people to a conference in LA for 4 days, 3 nights. The conference will be a debate, where MUN is representing a country. The \$1000 fund requested will be used to pay hotel costs. Current club balance is \$106.

2. Mary Thomasmeyer

a. Tabled to next meeting

**VII. Reports [2 minutes each]**

a. Executive Council

i. There will be discussion in a circle for Women's History Month tomorrow 3/21. Theme is on feminism is intersectional and inclusive. Question topics are warm up, body image and self love, masculinity-men in movement, and women in opposition to feminism.

ii. AAPI flyer is close to completion. Kava demonstration is open for public, but public cannot sample the Kava.

b. Senators

i. Claudia cannot attend SPARK meeting on Thursday, 3/22 at 2:10-4:00pm. Alejandro will be attending.

ii. Alys: There will be a Peer Mentoring Mixer tomorrow on 3/21.

iii. Michelle Chee attended Expanding Your Horizons.

c. Associate

d. Advisors

i. There will be a California Community College Civic and Community Engagement Summit conference on May 4 at 8:30 am-3:30 pm at College of Canyons. Topic is on "See the Need, be the Change, Empowering Our Next Generation of Civic Leader." It will be a one day summit, registration is needed. Contact Amory if interested.

ii. Volunteer needed for Apr 12 College Lecture Series. Contact Ryan if you can help.

iii. La Raza Youth Conference on March 24: Christian, Claudia, Celina, Alyssa.

iv. PEP Day on May 5: Christine. Volunteers still needed, contact Ryan if you can help.

v. Day of Silence will be at multicultural center.

vi. Help still needed for AAPI. Contact Ryan if you can help.

e. Student Trustee

i. District not going forward with Learning Center extended hours

ii. Public safety will be working closely with students

iii. 86% of the locks in the district are updated

iv. Currently working on hybrid relationship of campus police and local police department

v. DSC meeting on Friday at 2:15pm at Skyline College

**VIII. Committee Reports [5 minutes each]**

a. Region/State

b. District

c. College

i. Accreditation Committee:

1. There will be strategic plan open forum on Friday at 12:30 pm-2:00 pm. Discussion will be on district strategic plans, students will give feedback for goals and plan.

2. CARE program is under accreditation.

3. 700 responses from Student Voice Survey

ii. SEED:

1. There is underrepresentation of male on Student Voice Survey

2. Mary Thomasmeyer will present sustainability plan which include people of color and low income.

iii. Institutional Effectiveness:

1. Discussed on balance score card, matrix, goals, rubric for CPR (Comprehensive Program Review)

iv. Academic Senate:

1. Class cancellation is due to resource allocation

2. Building 14 (child center) have no audio

3. Myers award for 2 Skyline faculty. Appoint faculty through website.

4. President Stroud got a diversity award.

d. ASSC Committees

i. Walkout committee will change to Gun Violence Committee. Meeting on 3/21 at 2pm-3pm and 4pm-4:30pm.

**IX. Old Business**

1. Final Ending Balance Discussion

a. Tabled to next meeting

**X. New Business**

1. Debrief on Walkout

a. Event was successful. Student and faculty said event was powerful. When tabling and clean up make sure to not leave sensitive information. Let the council know if you will not show up on shift. Photos are up on Flickr.

2. Women's Leadership Conference

a. Saturday, March 24 at Canada College at 9 am - 5:30 pm

b. Leandro moved to approve \$500 for ASSC members to attend Women's Leadership Conference; Seconded by Alys.

i. Yes: 15

ii. No: 0

iii. Abstain: 2

3. Appointments

a. Open position of Commissioner of Finance

**4. Vote on MUN Funding Request**

- a. Consensus: Total cost will be \$2594.94. ASSC can only fund up to \$1297.47
- b. Leandro moved to approve the funding request of \$1297.47 for MUN to attend the LA conference; Seconded by Kristen.
  - i. Yes: 13
  - ii. No: 0
  - iii. Abstain: 4

**XI. Hearing from the Public**

**XII. Future Agenda Items**

- a. The Council may suggest Agenda items for consideration at future meetings

**XIII. Adjournment 5:29pm**



## 2017 ASSC Funding Request

### Program/Product Description

#### Program/Product Description

Name	Kyrene Giezl Gutierrez
Title	President
Club/Organization/Department/Program	Filipino Student Union (FSU)
Phone	4157869105
Email	kgutie12@my.smccd.edu
Supervisor/Advisor	Marygrace Burns
Supervisor/Advisor Title	FSU Advisor
Supervisor/Advisor Phone	x7161
Supervisor/Advisor Email	burnsg@smccd.edu

### Meeting Date

*This date is the date your are requesting to be on the agenda. Please note you must submit your request 4 weeks prior to the date requested. Requested dates are not guaranteed and are subject to length of meeting agenda.*

Start Date Mar-21-2018

End Date Mar-21-2018

### Event Information:

Title of Event Pilipino Cultural Night  
 Time(s) 7-10pm  
 Event Dates Skyline College Theater  
 Target Audience Community  
 Start Date Apr 26-2018  
 Expected Attendance 300

**Describe the activity or product that you will be purchasing with this funding. Description must include how it will serve the students of Skyline College.**

Every year, Filipino Student Union (FSU) produces a Pilipino Cultural Night, which is a play that highlights the Filipino community as well as showcases traditional Filipino dances and Hip Hop pieces. We are currently producing our 13th show, which will be held on Thursday, April 26th and Saturday, April 28th in Skyline's Theater. April 26th is our Preview Night, where tickets are sold at a lower price so the community can watch and engage. April 28th is our Gala Night, where Kababayan Learning Community (KLC) recognizes the scholarship recipients and honors students who will be transferring with a Filipino graduation sash. The budget to produce two full shows is \$8,000. The cast and crew of Pilipino Cultural Night are raising money through selling ads for the event program. The funding we would have from ASSC would go towards paying for the videographer, who charges at minimum \$1,500. Past PCNs have been documented by the same videographer, however, the last few years, we have not been able to afford documentation. Since there are many Filipino-/American students in Skyline College, putting on PCN means celebrating our culture, history, and making known our Fil-Am experience. Essentially, having a videographer that would shoot and create a DVD would highly benefit those who were apart of the cast and would want it as memories. Also, students of Skyline College who watched and either loved the production or related to it in some way could have a chance to get a DVD.

**Describe purpose and desired outcomes of event or distribution/use of product**

The purpose of PCN is to celebrate Filipino culture as well as learn traditional Filipino values, dances, history, etc. The desired outcome is to show the community what we are doing as a student population. Our second desired outcome is to recruit Filipino students to Skyline to be part of the Kababayan Learning Community as well as nurture and continue Filipino-/American art. The last desired outcome would be to have documentation in the form of DVDs that will be sold to the community and used in the classroom as a learning tool.

**Program/Activity Presenters**

*Include names and biographies of all paid performer/facilitators/educators*

Not applicable

**What assessment criteria will you use to evaluate the program or product impact?**

At the end of PCN, the cast and crew will do a reflection and questionnaire to assess the overall process, production, and performance. Questionnaires may be distributed to the audience to evaluate and reflect on what they've watched.

**Is this an Annual/On-going Program/Publication?**

Yes

If yes, please complete a Statement of Potential for Future Project Development/Sustainability  
 Filipino Student Union aims to recruit and retain Filipino-/American artists and performers from the Kababayan Learning Community English classes, particularly English 103 and 104: Applied English Skills for Cultural Production, as well as the broader Skyline student population. For sustainability, FSU holds fundraisers and community events to help with the cost of the production.

**Co-sponsorship Information****Do you have other funding sources?**

No

If yes, please complete a Statement of Potential for Future Project Development/Sustainability

**ASSC Funding Application - Budget Proposal Form****Budget Proposal Form***If there is not enough space provided you may upload any supporting documents later at the end of the form*

Name Kyrene Giezl Gutierrez

Title President

Phone 4157869105

Email kgutie12@my.smccd.edu

Activity Title Pilipino Cultural Night (PCN)

**Program Supplies***(i.e. decorations, gifts)*

Program Supplies	
Description/Quantity	Proposed Cost
5 Photo Posters	\$80
2 sets Red Pearl and Gold Pearl Balloons (15-20 count) @ \$3.99	\$9.00
1 Helium Tank	\$50
5 Red & White Plastic Table Cover @ \$1.99	\$15

Total Program Supplies \$  
\$154

**Equipment and Room Rental***(do not forget custodial services, technical services, and security costs)*

Not applicable

**Publicity***(duplicating, advertising)*

Program Supplies	
Description	Proposed Cost
150 Programs	\$200
500 Colored Tickets	\$260
10 colored 11"x17" Flyer Poster @ \$0.64	\$6.40

Program Supplies	
Description	Proposed Cost
25 colored 8.5" x 11.5" Flyer Poster	\$8.00

Total Publicity \$  
\$474.40

### Food & Catering

Program Supplies	
Description	Proposed Cost
Chibog Catering (2 Half-Tray Rice, 100 Ct. Lumpia, Chicken BBQ, Lechon Kawali)	\$205
7 Extra Large Seniore's Pizza @ \$25 each	\$175

Total Food & Catering \$  
\$380

### Speaker/Artists Fee

*(include all professional fees; i.e. transportation, hotel)*

Not applicable

### Miscellaneous

Program Supplies	
Description	Proposed Cost
Videographer	\$1800
Tent for Changing Station	\$200
6 Traditional Filipino Barongs @ \$75 each	\$450
6 Traditional Filipino Maria Clara Dresses @ \$200 each	\$2500
7 Make-up Sets for Male Performers (Foundation, Brushes, Eyeliner)	\$126
Lumber	\$200

Total Miscellaneous \$  
\$5276

### Total Amount of the Request

1000

### Please upload all supporting documents (required)

*(include quotes, receipts, invoices)*

Item 1

Can you comment?

IMG\_0236.jpeg

Extended 

5:01 PM

   60%  

 barongwarehouse.com



MENU



CART



**Proposed Budget for Election Drawing/Raffle - Subject to ASSC Approval**

Purpose: raffle will serve as an incentive to encourage students to vote. These proposed items are either a) helpful financial resources for students to access necessary material; b) popular and fun.

The Election Board proposes to raffle off the following items:

1. 4 Skyline College \$50 Bookstore gift cards
2. 1 Kindle Fire (item already in storage)
3. 1 Nintendo Switch Console + Game

The Election Board seeks ASSC approval of these items with a CAP of \$700.00 from the Budget of \$3,000.

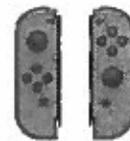
ITEM	# of units	APPROXIMATE PRICE	PROPOSED SELLER	FEATURES/NOTES
\$50 Gift Cards - Skyline College Bookstore	4 (one drawing per day)	\$50 x 4 = \$200	Skyline Bookstore	
Nintendo Switch Bundle by Nintendo	1 (drawing will be held after final day of voting)	\$349.99		Bundles might be discontinued.
<i>Alternative to the Nintendo Switch Bundle:</i>	1 console 1 game (drawing will be held after final day of voting)	\$59.99 \$299.99	Best Buy	The Nintendo Switch is a popular gaming console. We anticipate that it will help with publicity and voter participation because of its popularity and departure from previous ASSC raffles.
Nintendo - Switch Console - Neon Red/Neon Blue Joy-Con + Popular Game Released (Mario Odyssey, Breath of the Wild, Splatoon, MK8D)				



**CONTENTS**



Nintendo Switch™ Console



Joy-Con™ (L and R)



Nintendo Switch Dock



Joy-Con Grip



Nintendo Switch AC Adapter



HDMI™ Cable



Joy-Con Straps

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