



ASSC Governing Council Minutes

Tuesday, December 5, 2017

4:00 PM Skyline College

Building 6, Room 6202

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and accessible to those with disabilities. The public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted either via e-mail to skylineassc@smccd.edu, or The Center for Student Life and Leadership Development (Room 6-212). Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized by the chair.

Executive Officers:

President	Leandro Torres Mantilla (Present)
Vice President	Christine Abella (Present)
Commissioner of Finance	Michelle Tam (Present)
Commissioner of Public Records	Cassandra Gutierrez (Present)
Commissioner of Activities	Kristen Ersando (Present)
Commissioner of Publicity	Christian Almaguer (Absent)
Parliamentarian	Noah Geertsema (Present)
SOCC Liaison	David Jeremiah Lokotui (Absent)

Senators:

Amirah Tulloch (Absent)	Margarita Jimenez (Present)	Celina Dear (Present)
Claudia Sofia Acuna (Present)	Michelle Huang (Present)	Alys Domalanta (Present)
Zaw Min Khant (Present)	Rheanna Mariano (Present)	Michelle Chee (Present)
Leon Babaev (Present)	Brian Guardado (Present)	Alyssa Marquina (Present)
Zin Mar Aung (Present)	Patrick Perez (Present)	Alejandro Guzman (Present)

Associate Senators:

Student Trustee:

Alfredo Olguin Jr. (Present)

Advisors:

Amory Cariadus (Present)
Ryan Samn(Present)

- I. Call to Order 4:02pm
- II. Roll Call
- III. Approval of Agenda Moved by Noah 2nd by Rheanna.
- IV. Approval of Minutes Moved by Claudia 2nd by Michelle Chee.
- V. Announcements and Hearing from the Public [3 minutes each, 9 minutes maximum per topic]
- VI. Special Presentations

VII. Reports [2 minutes each]

- a. Executive Council
 - i. Student District Mixer cancelled. Moved to January or February.
 - ii. Tomorrow is the last SOCC meeting for the semester
- b. Senators
 - i. "Food Drive"
 - a. Happening on campus. Donations would be going to Sparkpoint.
 - ii. "Food Security Focus Group"
 - a. From 12 pm - 1:30 pm, would be held in the Career Center.
 - iii. "Escalation Workshop"
 - a. Not many students attended, Liz from Psych. Services took over.
 - iv. "DRC"
 - a. Holding an event tomorrow from 12:00 pm- 1 pm in Bld.5 (DRC Location). Would be giving out Hot Coco and Cookies, part of Destress event.
- c. Associate
- d. Advisors
 - i. Participatory Governance Pop Quiz.
- e. Student Trustee

VIII. Committee Reports [5 minutes each]

- a. Region/State
- b. District
 - i. District Patapartoy Governance: Discussed the role of Public Safety. Also revised the mission statement, to enlarge the district vision.
- c. College
- d. ASSC Committees
 - i. Winter Welcome Committee
 - a. Budget would be approved in January. Do not want to copy Fall Welcome Week. Open the floor for discussion and thoughts about the event.
 - ii. Destress Event:
 - a. Event is cancelled moved to next semester.
 - iii. Fundraiser Committee
 - a. Process in sending funds raised to non-profits. Hurricane Victims Funds would be sent to Community Foundation of the Virgin Islands.

IX. Old Business

- a. Vote on Budget for Retreat
 - i. Budget breakdown: (Passed out Tentative Itinerary)
 - ii. fwfnw
 - 1. Transportation : \$4900
 - a. Would be taking 1 large bus.
 - 2. Resort: \$ 7440

- a. Staying at Granlinbuck. 4 people per room.
- 3. Activity : 1300
 - a. Not doing rope course, change of activity.
- 4. Total: \$13,650.
 - a. We are going to round to \$14000. We want to leave a little more just in case.
- 5. Note: Conferences/ Retreat Budget is \$22,000.

Reminder: No drinking and fooling around. This retreat is for the council to get to know each other.

- a. Leandro moves to approve the budget of \$1400 for the ASSC Spring 2018 Retreat. 2nd by Noah.
 - i. Votes:
 - 1. Yes: 20
 - 2. No: 0
 - 3. Abstain: 0
 - b. Vote on Final Ending Balance Budget
 - 1. Clarification on Student Homelessness/ Housing Project. Our school is going to have an initiative to help this problem in the community.
 - 2. Many stuff is tentative because we need to spend money in our final ending budget.
 - 3. Michelle Tam moves to approve final ending balance for the 2017-2018 year. 2nd by Noah
 - ii. Votes:
 - a. Yes: 20
 - b. No :0
 - c. Abstains : 0

X. New Business

- a. Carpool Discussion

XI. Hearing from the Public

XII. Future Agenda Items

- a. The Council may suggest Agenda items for consideration at future meetings

XIII. Adjournment 5:07pm

- 1. Board Meeting Wed. Main discussion, "Equity Recommendation" which was brought in August. Resolution was done at Skyline College. Planning to have a discussion where students can be more involved on campus. This Friday, DSC meeting discussing new date and budget. Alfredo is willing to carpool.



2017 ASSC Funding Request

Program/Product Description

Program/Product Description

Name	Naledi Mthembu
Title	President
Club/Organization/Department/Program	International Student Department
Phone	650-7387021
Email	skyinternational@smccd.edu
Supervisor/Advisor	Chikako Walker
Supervisor/Advisor Title	Mrs
Supervisor/Advisor Phone	650-7387179
Supervisor/Advisor Email	walkerchikako@smccd.edu

Meeting Date

This date is the date your are requesting to be on the agenda. Please note you must submit your request 4 weeks prior to the date requested. Requested dates are not guaranteed and are subject to length of meeting agenda.

Start Date Jan-31-2018

End Date Jan-31-2018

Event Information:

Title of Event International Food Festival
Time(s) 11:00-13:00
Location(s) Fireside Dining Room
Target Audience All Skyline College students and staff members
Expected Attendance 200

Event Dates

Start Date Nov-13-2017
End Date Nov-13-2017

Describe the activity or product that you will be purchasing with this funding. Description must include how it will serve the students of Skyline College.

The International Food Festival is an integral part of International Education Week, which is recognized annually at Skyline College. During this week, The International Student Department, together with the International Student Club, organize an event that provides a platform for students from various regions of the world to showcase their cultures through food, fashion and fun activities. It serves as an opportunity for students of Skyline College to be more aware of the various cultural backgrounds that are represented on campus and also to learn more about different regions of the world. This encourages students to be more culturally proficient and instills the desire to travel.

The event was made up of 6 tables representing different countries/regions and each table had a leader who had to organize food, decorations and activities that represented their regions. The money would go to funding the food, decorations and actives that someone from each of the tables brought.

Describe purpose and desired outcomes of event or distribution/use of product

The food was served free of charge to any student or faculty members and was used as a way of sharing knowledge about different cultures. There were decorations unique to the different regions that represented their cultures.

Program/Activity Presenters

Include names and biographies of all paid performer/facilitators/educators

Not applicable

What assessment criteria will you use to evaluate the program or product impact?

We evaluated the program by checking if the number of guests who came for both the fashion show and the food part reached our expectations, which it did. We also checked to see how fast the food would run out, and most of it was finished in a matter of thirty minutes. The attendees left very positive remarks and showed great enjoyment of the program.

Is this an Annual/On-going Program/Publication?

Yes

If yes, please complete a Statement of Potential for Future Project Development/Sustainability
This is the third year this program has been running and it has been successful each year. We have made improvements each year, for example, this year we added a fashion show to give a different perspective on culture. Next year, we hope to more countries representing their cultures and possibly add a cultural dance in order to keep the event fresh and entertaining.

Co-sponsorship Information

Do you have other funding sources?

No

If yes, please complete a Statement of Potential for Future Project Development/Sustainability

ASSC Funding Application - Budget Proposal Form

Budget Proposal Form

If there is not enough space provided you may upload any supporting documents later at the end of the form

Name Naledi Mthembu
Title International Student Club President
Phone 6282029120
Email naledimthembu@my.smccd.edu
Activity Title International Food Festival

Food & Catering

Program Supplies	
Description	Proposed Cost
Food from Target and costco	\$137.00
Nijiya Market and Samiramis imports	\$186.11
Samiramis Imports	\$90.00
Ledu Restuarant	\$95.00
99 Ranch Market	78.30
Flava Jamaican grill	98.55

Total Food & Catering \$
\$684,96

Total Amount of the Request

684.96

Please upload all supporting documents (required)

(include quotes, receipts, invoices)

Item 1

reimbursement.pdf