



S.O.C.C. Minutes
Wednesday, January 16, 2019
2:00 PM Skyline College
Building 6, Room 6202

The public is invited and encouraged to attend and participate in all meetings of the Skyline Organization and Club Council. The public may address the council on non-agenda items during the **Announcements and Hearing from the Public** item on the Agenda; however, the council cannot take any action on these items until it is posted on the Agenda. Requests for agenda items must be submitted to The Center for Student Life and Leadership prior to the regularly scheduled meeting. Members of the public as well as club members who are not the designated club representative may participate in discussion only when recognized by the chair.

Chair: Sara Benchohra

S.O.C.C. Liaison: Rayne Frantzen

Parliamentarian: Jacob Korf

I. Call to Order

The meeting is call to order at 2:00 PM

II. Sign in and Roll Call

Alpha Gamma Sigma, Beta Theta Omicron (PTK), Classical Music Club, Engineering and Robotics Club, Kappa Beta Delta, Honors Transfer Club, Model United Nations Club, Skyline SVA, Theater Club, LASO, Undocumented Students and Allies, Skyline BMCE, Filipino Student Union Club, Japanese Culture Link, SAGA

III. Approval of Agenda

AGS moved to approve the agenda, seconded by SVA; motion passes unanimously with the consent of the present

IV. Approval of Minutes

AGS moved to approve the minutes, seconded by USA; motion passes unanimously with the consent of the present.

V. Announcements and Hearing from the Public (2 Minutes Each)

VI. Special Presentations (5 Minutes Each)

VII. Reports (3 Minutes Each)

A. Chair

- a. Sara
 - i. Thanked the clubs that showed up
 - ii. Next meeting will be Feb. 6, 2019
 - iii. Club Brochure
 - iv. Jacob introduction
- b. Rayne

- i. Lit 266 Black Literature still available to register
- B. Advisor**
 - a. Marcy
 - i. Reimbursement
 - 1. Please have proof; if no proof Marcy will kick it back
 - b. Ryan
 - i. Clubs that didn't show up will not be penalized but you will get credit if you need to miss a meeting
 - ii. Requests
 - 1. Please email if you have a request
 - 2. Information request
 - a. No information will be released
 - i. Make sure the person is a representative in your club
- c. Amory
 - i. Poetry Corner Series
 - 1. Learning Commons is having a Poetry Corner Series

VIII. Unfinished Business

- 1. SOCC Events (Organizations and Donations)
 - a. Tabled for the next meeting

IX. New Business

- A. Recap of Procedures**
 - a. Attendance
 - i. If you miss a SOCC Meeting, please have someone from you club to attend; otherwise it will be marked as absence
 - ii. Only allowed up to 3 absences
 - b. Funding Requests
 - i. Turn in at least 4 weeks before the meeting
 - ii. Maximum will be \$500, if the club needs more that \$500, please send an ASSC funding request form
 - c. Starting a new club
 - i. Turn in Club Packet, Club Constitution, Trust Account form and Advisor Form
 - ii. Must attend 3 consecutive SOCC meetings before induction
- B. Club Brochure**
 - a. Please fill up the club brochure google document. Rayne will resend the email with the document tonight.
- C. Skyline College Website**
 - a. To update our website, please have a
 - i. Club email
 - 1. Easier to have a club email so it can be passed to the next president
 - ii. Short description of your club
 - 1. Recommended is 2-3 Sentences

- iii. Solid meeting times
- iv. Advisor
 - 1. Building number and email

X. Club Reports

1. PTK- Volunteer Opportunities: 1.) Science Fair Judging: Friday, January 25th at 12:45 pm-2:45 pm. The role of the volunteers would be to judge approximately 100 science projects from 5th-8th grade 2.) Computer Literacy and Internet Competency for Seniors, Every Saturday in February (Feb 2, 9, 16, 23) at 10pm - 12pm.
2. LASO- Peanut Butter and Sandwich for Welcome Back for students in either the second or third week of school.
3. SAGA- Gathering next week for new club members in SAGA; Next Tuesday is a potential date

XI. Final Announcements and Hearing from the Public (2 Minutes Each)

See Rayne if you are late.

XII. Adjournment

The meeting is adjourned at 2:27 PM.