

**Minutes of the Strategic Planning and Resource Allocation Committee****Held on April 9, 2026****Zoom: <https://smccd.zoom.us/j/89715478630>****Chairs Present:** Debra Glenn, Ingrid Vargas, Cassidy Ryan**Members Present:** Jose Cartegena, Kevin Corsiglia, Lorraine DeMello, Eric Imahara, Nancy Kaplan-Biegel, Liz Llamas, Albin Lee, Will Minnich, Andy Murillo, Roger Perez-Vaughan, Jiaxuan Qiao, Vivian Paw, Eric Torres, Gavin Townsley, Monique Ubungen Wardell, Clair Yeo-Sugajski, Kenyatta Weathersby, Hellen Zhang**Members Absent:** Michelle Amaral, Chris Collins, Chelssee DeBarra, Lauren Ford, Filipp Gleyzer, Katie Hern, Michael Kane, Bianca Rowden-Quince, Chris Watters, Phillip Williams**Resource Persons Present:** Paul Cassidy, Rebecca Threewit (recorder)**1. SPARCKle Minutes: What is one skill you have always wanted to learn?****2. GENERAL FUNCTIONS****2.1. Call to Order**

Committee Tri-Chair Cassidy Ryan called the regular meeting to order at 2:15 p.m.

**3. ACTION ITEM(S)****3.1. Approve Agenda**

A motion was made by Ingrid Vargas and seconded by Will Minnich to approve the April 9, 2026 meeting agenda. The motion carried.

**3.2. Approve Minutes**

A motion was made by Will Minnich and seconded by Gavin Townsley to approve the March 12, 2026 meeting minutes. The motion carried.

**4. DISCUSSION/REPORT****4.1. Welcome New VPAS Debra Glenn**

Committee members introduced themselves to the new VPAS Debra Glenn. Debra then introduced herself and shared some of her background and vision for the college.

**4.2. Tentative Budget Presentation and Discussion**

Committee Resource Person Paul Cassidy provided an overview of Fund 1 and the tentative budget for the upcoming fiscal year. Fund 1 supports the college's core operations and is primarily driven by property tax revenue, with most expenditures dedicated to personnel.

Paul shared that updated projections show a slight decrease in the site allocation due to rising costs outpacing revenue growth, though the outlook has improved since earlier estimates. As a result, the recommendation is to maintain a roll-forward budget with no

increases or reductions. The tentative budget will be brought forward for a vote at the next meeting. [Paul's presentation slides](#) can be found on the SPARC website.

#### **4.3. Accreditation Update**

Committee Tri-chair Ingrid Vargas provided an update on the college's accreditation progress following submission of the Institutional Self-Evaluation Report (ISER) in December. She highlighted several key milestones, including a well-attended virtual open forum in March that received very positive feedback, particularly regarding campus collaboration and engagement. Ingrid also reported that the college successfully met requirements for distance education, with courses demonstrating regular and substantive interaction. Additionally, the peer review team completed its review of the ISER and did not request any further information, indicating that the college is meeting accreditation standards. A one-day focus site visit is scheduled for September 30, which will include a campus tour, an open forum, and a brief exit report.

#### **5. NEXT REGULAR MEETING**

The next regular SPARC meeting will take place on Thursday, May 14, 2026.

#### **6. ADJOURNMENT**

There being no additional agenda items, the meeting was adjourned at 3:30 p.m.