

**Minutes of Strategic Planning and Allocation of Resources Committee
Held on April 11, 2024**

Zoom: <https://smccd.zoom.us/j/89715478630>

Chairs Present: Lindsey Ayotte, Joe Morello, Ingrid Vargas

Members Present: Chris Collins, Kevin Corsiglia, Elian Fontanilla, Chris Gibson, Nancy Kaplan-Biegel, Elizabeth Llamas, Cassidy Ryan, Leigh Anne Shaw, Gavin Townsley, Kenyatta Weathersby, Karen Wong, Alice Yang

Members Absent: Lorraine DeMello, Luis Escobar, Rod Magbual, Ellen Murray, Vivian Paw, Shaun Perisho, Chris Watters, Hellen Zhang

Resource Persons Present: Paul Cassidy, Zahra Mojtahedi, Becky Threewit

Guests Present: Marie Mejia

1. SPARCKle Minutes: For SPARCKle minutes, Joe talked about baseball.

2. GENERAL FUNCTIONS

2.1. Call to Order

Lindsey Ayotte called the regular meeting to order at 2:18 p.m.

3. ACTION ITEM(S)

3.1. Approve Agenda

A motion was made by Nancy Kaplan-Biegel and seconded by Karen Wong to approve the March 14, 2024 meeting agenda. An amendment to the agenda was proposed to add an action item to discuss whether or not we would like to share the SPARC recordings with SPARC members. The amendment was accepted and the motion carried.

3.2 Approve Minutes

A motion was made by Chris Gibson and seconded by Alice Yang to approve the February 29, 2024 meeting minutes. An error in the attendance from the February 29 minutes was brought to the group. The error was corrected before the minutes were posted. Motion to approve was carried.

3.3 Vote on Sharing Recordings of Meetings

A motion was made to discuss the sharing of SPARC meeting recordings with members who request access for the purpose of review or when a member misses a meeting. The motion to discuss was made by Lindsey Ayotte and seconded by Cassidy Ryan. After discussion, the motion to share recorded meetings with committee members was denied.

4. DISCUSSION/REPORT

4.1. Update on SMCCCD Student Housing Planning:

Director of Capital Projects Marie Mejia provided an update on SMCCCD plans for student housing. The total budget for the student housing project is \$86 million, with \$56 million coming from the state and \$30 million coming from the district. Students from all colleges will be eligible. The building will be three stories and include 310-314 beds, including mobility units. The projected rents are from \$475-\$920 per person per month (2022 price projections; will be adjusted when the building opens.) Construction is to begin in August 2025, with move-in to begin June 2027. More information and details of room layouts and amenities can be viewed [here](#).

4.2. Draft recommendation to CGC for Institutional Procedures for Periodic Review of the College M-V-V:

Committee member Karen Wong and committee resource person Zahra Mojtahedi presented on institutional procedures for periodic review of the College Mission-Vision-Values. The proposed M-V-V cycle will include a review of the M-V-V at the start of each Education Master Planning cycle (every five years.) Off cycle reviews or changes may be necessary when there are changes to legislation or regulations impacting the college, as well as accreditation and/or significant changes to the College. The proposed procedure includes review and approval by SPARC, college constituent groups, and College Governance Council (CGC), and the SMCCCD Board of Trustees. By the May 9th SPARC meeting, committee members were asked to solicit feedback on the proposed procedure for review and approval. The details of the proposed procedures can be viewed [here](#).

4.3. FY 24-25 Budget Update:

Committee Tri-chair Joe Morello provided an update on the FY 24-25 projected budget. Currently, there is little new information coming from the state regarding projected budget. More information will become available throughout April and into May, when the Governor will submit a May Revise, his estimate based on revenue collections, on where he believes the budget will be for the 24-25 year. The May Revise will likely not be presented until after the last SPARC meeting of the semester.

Joe also presented an update on the FY24-25 resource allocation model for fund 1, which shows our baseline budget (\$57,016,612), COLA adjustments (\$4,490,983), and several other changes including International student revenue, college technology, and Consumer Price Index adjustments. As of April 8, 2024, we project a net reduction in funds (ability to spend) of almost 2.3 million dollars. This coupled with the state budget picture is a reason for prudence and caution. The resource allocation model can be viewed [here](#). A more detailed bulleted overview can be viewed [here](#).

NEXT REGULAR MEETING

The next regular meeting will take place on Thursday April 28, 2024.

5. ADJOURNMENT

There being no further business, meeting was adjourned at 3:38 p.m.