



**Minutes of Strategic Planning and Allocation of Resources Committee  
Held on September 28, 2023  
Via Zoom**

**Tri-Chairs Present:** Lindsey Ayotte, Joe Morello, Ingrid Vargas

**Members Present:** Chris Watters, Rod Daus-Magbual, Christopher Collins, Isabelle Escobar, Leigh Anne Shaw, Karen Wong, Elian Fontanilla, Cassidy Ryan-White, Shaun Perisho, Gavin Townsley, Miranda Wang, Liz Llamas, Alice Yang, Lorraine DeMello, Vivian Paw, Luis Escobar, Kenyatta Weathersby, Nancy Kaplan-Biegel

**Members Absent:** Hellen Zhang, Ellen Murray, Chris Gibson, Kevin Corsiglia

**Resource Persons Present:** Paul Cassidy, Zahra Mojtahedi, Judy Hutchinson

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**ACTION ITEMS/REPORT**

The regular meeting was called to order at 2:18 p.m.

- 1. SPARCKle Minutes:** The SPARCKle Minutes ice-breaker topic for discussion was “is a hot dog a sandwich”?
- 2. September 28, 2023 Agenda Approval**  
A motion was made by Rod Daus-Magbual and seconded by Shaun Perisho to approve the September 28, 2023 agenda. Motion carried unanimously.
- 3. August 31, 2023 Minutes Approval**  
A motion was made by Nancy Kaplan-Biegel and seconded by Karen Wong to approve the August 31, 2023 agenda with corrections to list of attendees. Motion carried unanimously.
- 4. September 14, 2023 Minutes Approval**  
A motion was made by Cassidy Ryan-White and seconded by Shaun Perisho to approve the September 14, 2023. Motion carried unanimously.

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**DISCUSSION/REPORT ITEMS**

- 5. Skyline Student Outcome Trends and EMP Metrics**  
PRIE Dean Ingrid Vargas presented on student outcomes trends and metrics relevant to the implementation of the Education Master Plan (EMP), including but not limited to course success outcomes, term-to-term persistence, unit accumulation, transfer level English and math course completion, degree completion and four-year college/university transfer rates.

Take-aways from the presentation included:

- Outcomes across nearly all student success metrics were on a strong upward trend prior to the COVID Pandemic
- First-time Full-time students through the Fall 2019 cohort achieved dramatic increases in completion rates for AA degrees and/or transfer to a 4-year college within 2 and 3 years
- There is evidence of rapid recovery post-Pandemic, with persistence rates and first-year unit accumulation rates already exceedingly conservatively set EMP mid-term goals

- The Pandemic impact on 3-year completion rates has yet to be seen, but a decline is anticipated before resuming a trajectory toward fulfillment of the 5-year EMP goals
- The EMP goal of a 50% successful completion rate (associate degree or transfer) for first-time, full-time cohorts is both ambitious and achievable!

[Click here](#) to view student outcome trends shared at the meeting;

[Click here](#) to view the presentation slides.

#### **6. Role of SPARC in EMP Implementation**

PRIE Dean Ingrid Vargas facilitated discussion starting in break-out rooms about the role of SPARC in the implementation of the EMP. The discussion topic was: how best should SPARC provide oversight for the EMP moving forward?

Four groups collectively debriefed on what they each discussed as a committee exploring SPARC's potential roles. Member comments on SPARC's potential role included:

- Helping campus community remain engaged and attuned to EMP goals, so that the EMP does not become another document on a shelf
- Serving as a venue for President's Cabinet to regularly report on progress made toward EMP goals
- Discussing prioritization of strategies and activities, and of any challenges encountered with Cabinet members and constituents
- Reporting EMP updates back to constituents to keep everyone informed
- Soliciting feedback from constituents to take back to College leaders
- Considering EMP goals and any challenges toward progress when making budget recommendations

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#### **REGULAR MEETING**

The next regular meeting will take place on Thursday October 12, 2023.

#### **ADJOURNMENT**

There being no further business, meeting was adjourned at 4:00 p.m.