



SPARC: Update on the Program Review Process

November 9, 2023

2020 Program Review Redesign

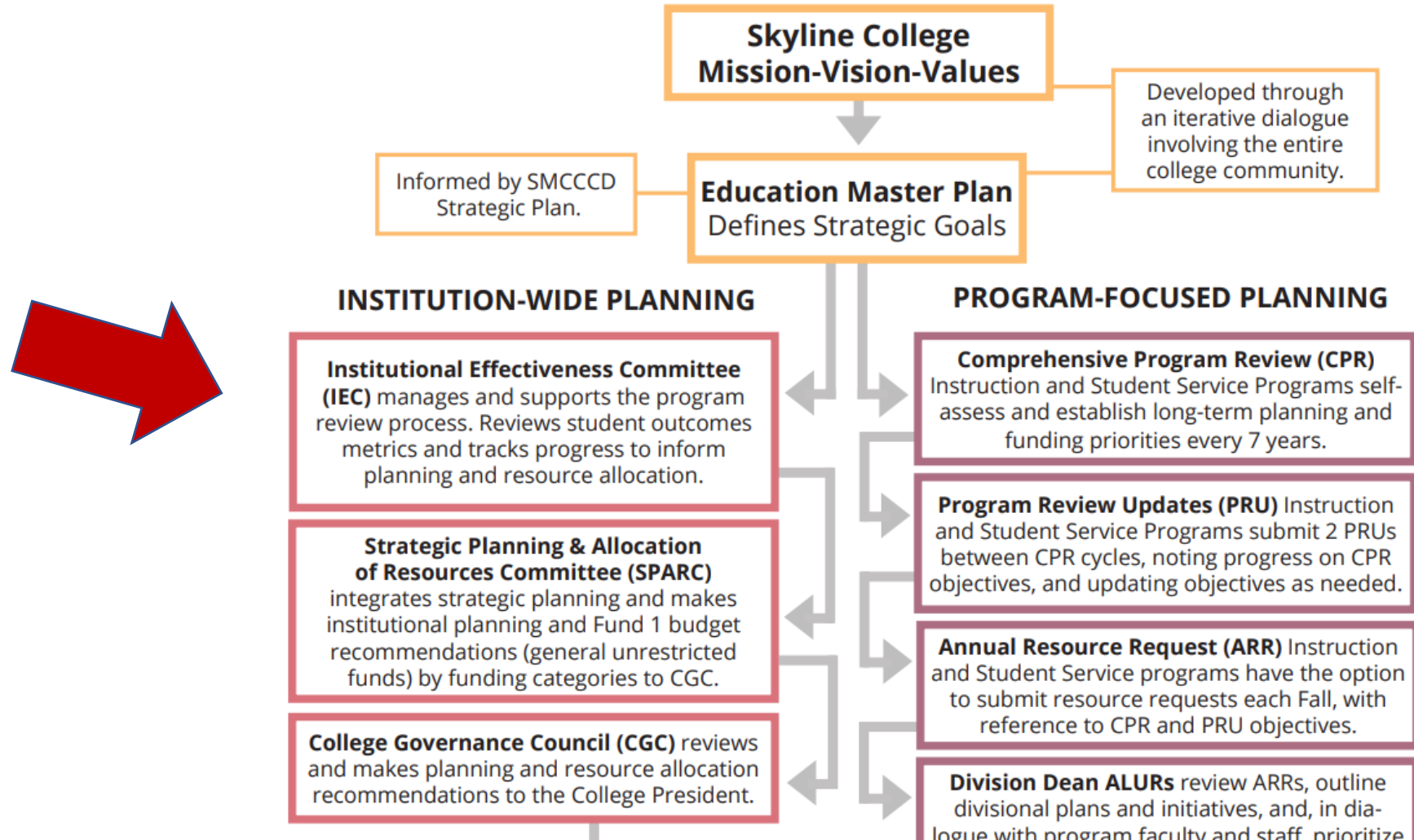


Image from Dreamstime

- 1) Purview, Management, and Oversight
- 2) Communication and Transparency
- 3) Program Review Scope and Process
- 4) Program Review Cycle and Calendar

PURVIEW, MANAGEMENT, AND OVERSIGHT

Skyline College Integrated Planning and Resource Allocation Model



2020 Program Review Redesign



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PROGRAM REVIEW ACCOMPLISHMENTS

1. Secured College Governance Council (CGC) approval of Comprehensive Program Review (CPR) and Program Review Update (PRU) **templates pilot**
2. Reviewed, approved, and implemented the Comprehensive Program Review **(CPR) checklists pilot** to provide constructive, supportive feedback
3. Co-hosted a **more robust curriculum review process** with the Curriculum Committee and Center for Transformative Teaching and Learning, and secured funds for the Summer Curriculum Institute from the Office of Instruction
4. Implemented the online **Improvement Platform** to document assessment and program review
5. Hosted **orientation** for programs undergoing review, shifting to a “flipped classroom” model in year two
6. Shifted to a more dialogic culminating experience in year two, from presentations to **Share Outs**

2020 Program Review Redesign



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PROGRAM REVIEW INSTRUMENTS

COMPREHENSIVE PROGRAM REVIEW (CPR) EVERY SEVEN YEARS

PROGRAM REVIEW UPDATES (PRU) APPROXIMATELY EVERY
TWO YEARS

OPTIONAL ANNUAL RESOURCE REQUEST (ARR)



ADMINISTRATIVE LEADERSHIP UNIT REVIEW (ALUR)

COMMUNICATION AND TRANSPARENCY ON INTEGRATED PLANNING AND RESOURCE ALLOCATION

	Planning for Fiscal Year...	FY22-23
PROGRAMS	Comprehensive Program Review CPR (Every 7 years*)	Draft: Nov 15, 2021 Final: April 1, 2022
	Program Review Update PRU (2 PRUs due between each CPR cycle*)	November 15, 2021
	Annual Resource Request ARR (optional)	November 15, 2021
DIVISIONS	Divisional Planning Meetings	February 2022
	Dean ALUR submitted	March 1, 2022
	Dean ALUR Report to Division	March 2022
VICE PRESIDENTS	VP ALUR submitted	April 1, 2022
	VPI & VPSS ALUR Report to SPARC	April 2022
	VPA Tentative Budget Report to SPARC	April/May 2022
	VPA Tentative Budget Report to CGC	May 2022
PRES	President's Budget Planning Report to CGC	May 2022

COMMUNICATION AND TRANSPARENCY ON INTEGRATED PLANNING AND RESOURCE ALLOCATION

At division meetings, deans should:

- (a) include a planning session to discuss division goals and resource request needs at the start of the spring semester, and
- (b) present highlights- including resource request prioritizations, after the ALUR (Administrative Leadership Unit Review) is submitted by March 1.

POLL



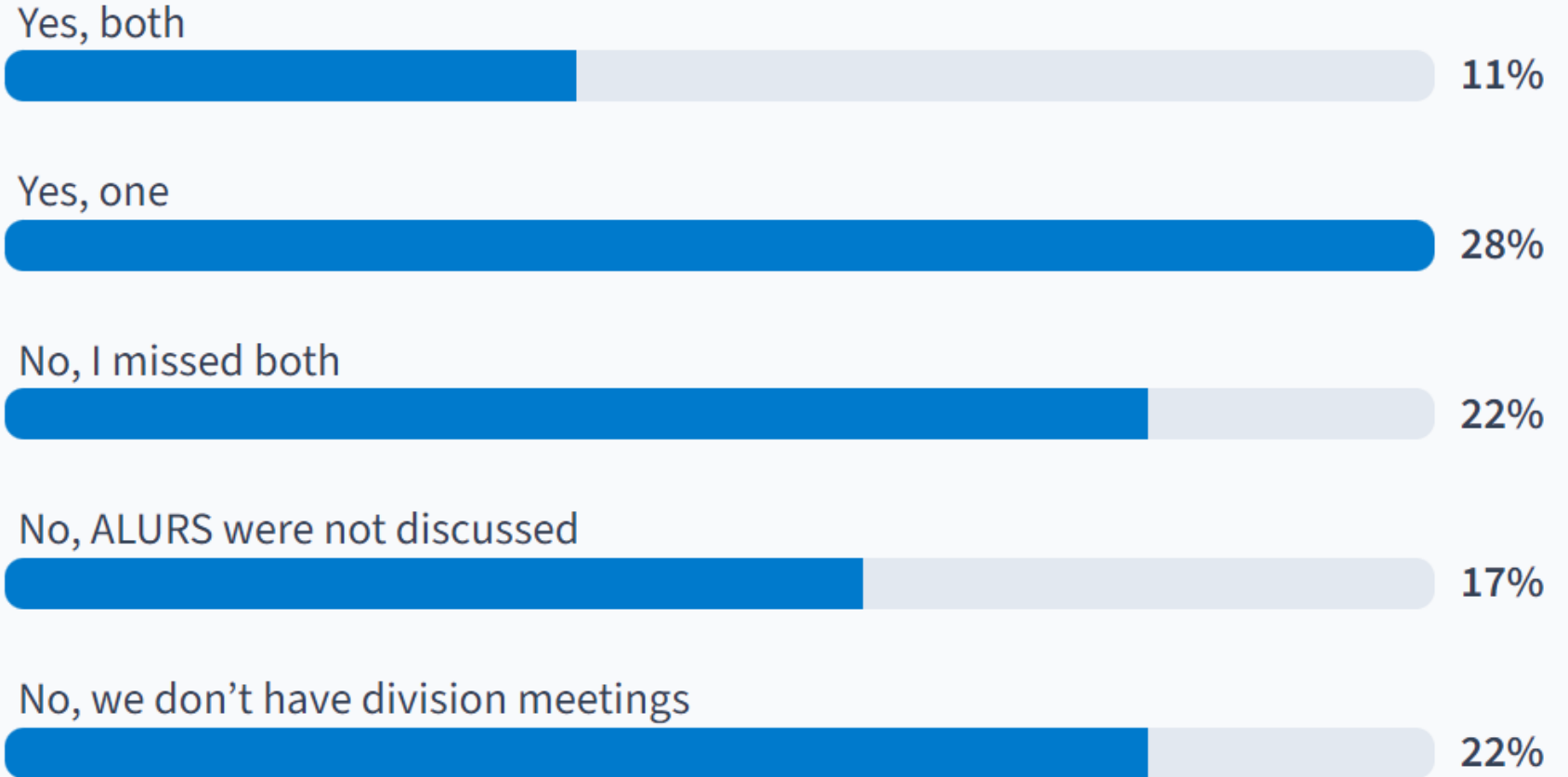
Credit: fusenetwork

[PollEv.com/karenwong251](https://www.pollevo.com/karenwong251)



15 Responses

Did you participate in the ALUR discussions at your spring division meetings?



COMMUNICATION AND TRANSPARENCY ON INTEGRATED PLANNING AND RESOURCE ALLOCATION

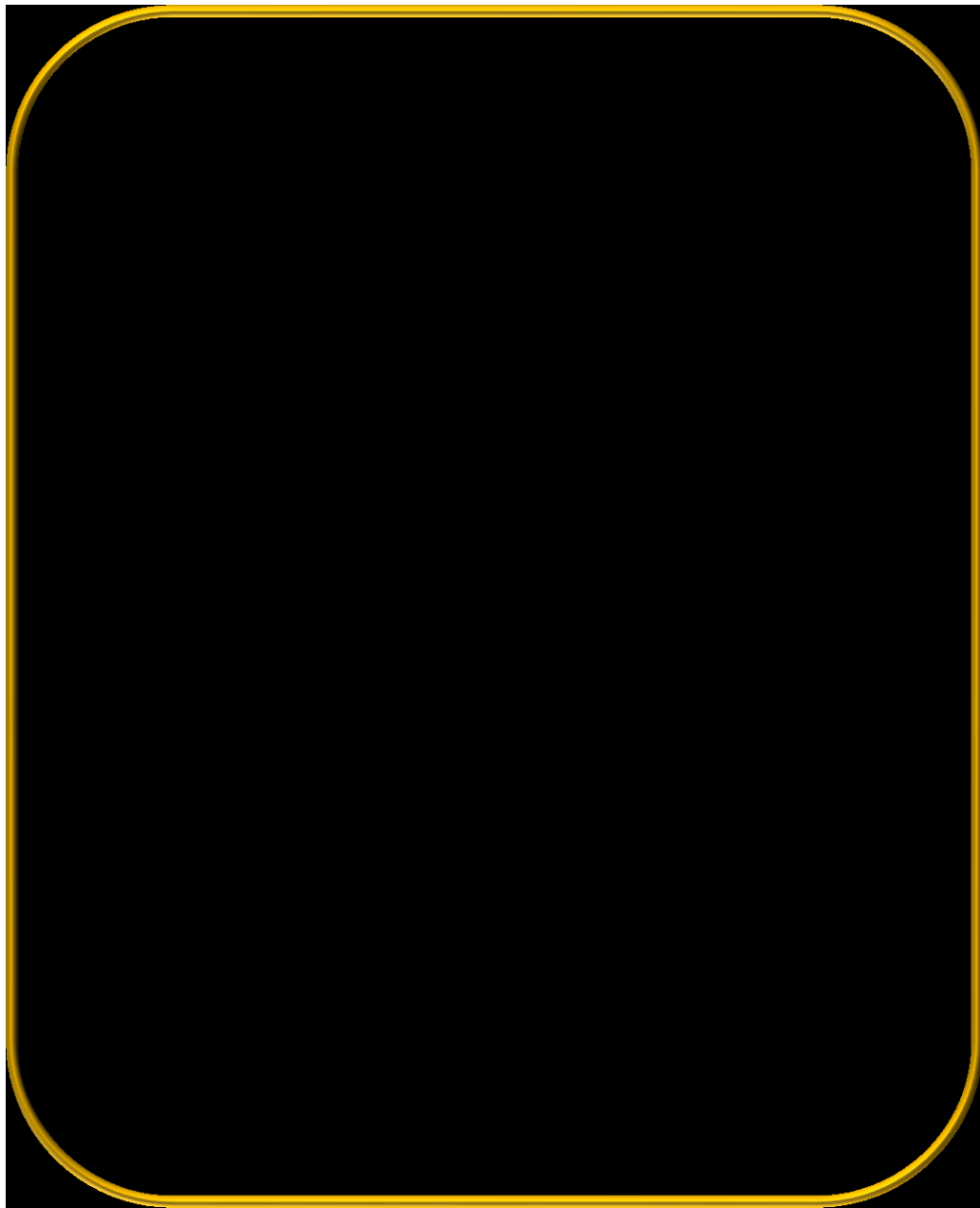
BREAKOUT GROUPS



Credit: fusenetwork

At division meetings, deans should: (a) include a planning session to discuss division goals and resource request needs at the start of the spring semester, and (b) present highlights- including resource request prioritizations, after the ALUR (Administrative Leadership Unit Review) is submitted by March 1.

- 1) Did you participate in the ALUR discussions at your spring division meetings? If yes, how did it go?
- 2) What would you like to see more of?
- 3) What would you like to see less of?
- 4) What additional insights and/or suggestions do you have regarding communication and transparency?



COMPREHENSIVE PROGRAM REVIEW 2023

<p>[JOB PROGRAM NAME]</p> <p>Write a brief description of program (2 or 3 sentences. Can include program website URL)</p>	<p>NAME OF CONTACTS</p> <p>Person 1 Name Person 1 Email Person 2 Name Person 2 Email Person 3 Name Person 3 Email</p>	<p>OTHER INFO</p> <p>May be used to add significant information, graphics, images, etc. Consider how to format with Photo, highlighting a calling this out</p>
<p>JOB DRAFT</p> <p>Insert a QR code to the program (URL, not a PDF)</p> <p>Timeline and milestones Timeline as a continuous timeline</p>	<p>ACHIEVEMENT HIGHLIGHTS</p> <p>200 words. Highlight key facts. Can include program website URL</p>	
<p>FUTURE GOALS</p> <p>20 words. 200+ characters. Substantiate with an action. Highlight future goals/programs in development and/or a plan for the future. Highlight how you plan to address the future. Highlight how you plan to address the future. Highlight how you plan to address the future.</p>	<p>ADDITIONAL SIGNIFICANT INFORMATION</p> <p>20 words. 200+ characters. Substantiate with an action. Highlight future goals/programs in development and/or a plan for the future. Highlight how you plan to address the future. Highlight how you plan to address the future.</p>	

Comprehensive Program Review 2023

<p>[JOB PROGRAM NAME]</p> <p>Write a brief description of program (2 or 3 sentences. Can include program website URL)</p>	<p>Achievement Highlights</p> <p>200 words. 200+ characters. Substantiate with an action. Highlight future goals/programs in development and/or a plan for the future. Highlight how you plan to address the future. Highlight how you plan to address the future.</p>
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<p>Future Goals</p> <p>20 words. 200+ characters. Substantiate with an action. Highlight future goals/programs in development and/or a plan for the future. Highlight how you plan to address the future. Highlight how you plan to address the future.</p>	<p>Additional Significant Information</p> <p>20 words. 200+ characters. Substantiate with an action. Highlight future goals/programs in development and/or a plan for the future. Highlight how you plan to address the future. Highlight how you plan to address the future.</p>

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