



**Minutes of Strategic Planning and Allocation of Resources Committee
Held on April 27, 2023
Zoom**

Chairs Present:

Joe Morello, Ingrid Vargas

Members Present:

Kevin Corsiglia, Chelssee DeBarra, Lorraine DeMello, Luis Escobar, Ricardo Flores, Chris Gibson, Filipp Gleyzer, Jessica Hurless, Nancy Kaplan-Biegel, Melissa Komadina, Liz Llamas, Ellen Murray, Shaun Perisho, Jonathan Scott, Eureka Soriano, Miranda Wang, Tina Watts, Kenyatta Weathersby, Karen Wong, Alice Yang

Members Absent: Chris Gibson, Dino Nomicos, Vivian Paw, Mustafa Popal, Gabe Saucedo

Guests: Wendy Lee, Vinicio Lopez, Rubielyn Bactad-Ruiza, Sirreck Brown, Nick Kapp, Tim Luong, Jing Folsom, Judith Martinez, Ame Maloney, Alpha Lewis, Zaid Ghori, Lauren Ford, Brittney Sneed, Alexa Moore

Resource Persons Present:

Paul Cassidy, Judy Hutchinson, Zahra Mojtahedi, Becky Threewit (recorder)

1. SPARCKle Minutes: The SPARCKle minutes agenda item question was “Would you rather have an expressionless face or expressionless tone of voice?”

2. GENERAL FUNCTIONS

2.1. Call to Order

Joe Morello called the regular meeting to order at 2:16 p.m.

3. ACTION ITEM(S)

3.1. Approve Agenda

A motion was made by Nancy Kaplan-Biegel and seconded by Jessica Hurless to approve the April 27, 2023 meeting agenda. Motion carried unanimously.

3.2 Approve Minutes

A motion was made by Ellen Murray and seconded by Lorraine DeMello to approve the April 13, 2023 meeting minutes. Motion carried unanimously.

4. DISCUSSION/REPORT

4.1. Resource Allocation Task Force Update:

Committee Tri-chair Joe Morello provided a brief update on the Resource Allocation Task Force. The current resource allocation model is to stay in place for FY23-24.

4.2. Vote on sending final EMP draft to CGC for approval:

A motion to recommend the 2023-2028 Skyline College Education Master Plan to College Governance Council for approval was made by Tina Watts and seconded by Karen Wong. The motion passed unanimously.

4.3. Instruction ALUR Presentation:

Dr. Vinicio Lopez joined SPARC to present the Administrative Leadership Unit Review (ALUR) for the VP of Instruction office. The presentation included a summary of the eight divisions under the VPI office and program resource requests under those divisions. Dr. Lopez highlighted accomplishments as well as challenges in the Instructional divisions. Some key highlights included a thorough dive into the Strategic Partnerships and Workforce Development division to see what has been working successfully and where improvements are needed, an upcoming Culturally Responsive Pedagogy Grant, and a potential Office of Instruction Newsletter. Curriculum committee and CTTL work were also highlighted as exemplary. Dr. Lopez's presentation slides can be viewed [here](#).

4.4. Student Services ALUR Presentation:

Dr. Orante was unable to present due to a conflict. Committee Tri-chair Joe Morello utilized the VPSS ALUR presentation slides to summarize Dr. Orante's presentation. Joe highlighted the challenges and achievements of the programs in the Student Services division, as well as the financial needs and priorities. Some achievements highlighted included EOPS, PSP, and TRiO's continued efforts in developing integrated onboarding processes of students and efforts by Counseling, Enrollment Services, and SESP to better streamline the processes for receiving financial support. Additional achievements coming from Personal Counseling, Financial Aid, Admissions and Records and more are also highlighted. Dr. Orante's presentation slides can be viewed [here](#).

NEXT REGULAR MEETING

The next regular meeting will take place on Thursday, May 11, 2023.

5. ADJOURNMENT

There being no further business, meeting was adjourned at 4:01 p.m.