



**Minutes of Strategic Planning and Allocation of Resources Committee  
Held on April 13, 2023**

**Zoom:** <https://smccd.zoom.us/j/89715478630>

**Chairs Present:**

Joe Morello, Ingrid Vargas

**Members Present:** Chelssee De Barra, Luis Escobar, Chris Gibson, Liz Llamas, Miranda Wang, Jessica Hurless, Ellen Murray, Mustafa Popal, Lorraine DeMello, Nancy Kaplan-Biegel, Vivian Paw, Shaun Perisho, Jonathan Scott, Eureka Soriano, Kenyatta Weathersby, Alice Yang.

**Members Absent:** Lindsey Ayotte, Kevin Corsiglia, Connor Fitzpatrick, Filipp Gleyzer, Melissa Komadina, Dino Nomicos, Gabe Saucedo, Tina Watts, Karen Wong.

**Guests:**

**Resource Persons Present:**

Judy Hutchinson (Co-Recorder), Paul Cassidy (Co-Recorder)

**1. SPARCKle Minutes:** *None.*

**2. GENERAL FUNCTIONS**

**2.1. Call to Order**

Joe Morello called the regular meeting to order.

**3. ACTION ITEM(S)**

**3.1. Approve Agenda**

A motion was made by Chris Gibson and seconded by Chelssee DeBarra to approve the April 13, 2023 meeting agenda. The motion was approved.

**3.2 Approve Minutes**

A motion was made by Ellen Murray and seconded by Jessica Hurless to approve the March 9, 2023 meeting minutes. Motion carried with two abstentions.

**4. DISCUSSION/REPORT**

**4.1. Update on Resource Allocation for FY23-24**

VPAS Joe Morello provided an update on the FY 23-24 Resource Allocation Model and Skyline's expected Site Allocation for the Fiscal Year beginning July 1, 2023. He noted that the estimate for SB893 has been lowered which will be a favorable budget development.

Key points included:

- While there will be a degree of additional money allocated to the College, these proceeds will be offset by higher expected salary and benefit costs.

- VPAS Morello also noted that the model estimate currently uses a projected AV growth rate of 7.0%, while the actual number at present is 5.1%. If the change in AV is less than expected, the result will be less money for the College.
- He provided guidance to the Committee that while there is not likely to be *net* additional resources available for new activities, the College budget will be able to absorb the anticipated *net* cost increases. Furthermore, in future years the base cost of SB893 will already be implicit in the District cost structure and therefore may ease financial pressure on College sites.

Q&A included discussion of why Board elected to bear full cost all at once in first year of implementation. Further, due in part to these constraints, it is not anticipated that Fund 1 sources would be used to create new permanent positions in FY23-24.

#### **4.2. Update on ALURs**

VPAS Morello also reviewed with the Committee the timeline for the submission and consideration of Division ALURs. The Deans have submitted those documents and the Vice Presidents are reading and reviewing. Joe shared information that summarized Divisions resource requests. Also, in response to a question, he discussed the College process for institutionalizing (creating *Fund 1*-supported) positions. He emphasized the role of the ALURs in evaluating and prioritizing need across the College – particularly with respect to the possibility of creating positions. He also highlighted that the implementation of *SB893* will limit new investments for FY23-24 but future years may see more capability for additional programmatic funding.

#### **4.3. EMP: Review of final draft prior to vote on 4/27**

Dean of PRIE Ingrid Vargas shared that a revised draft of the Education Master Plan (EMP) was now available for Committee review. She discussed the timeline for completion and the trend in edits and recent changes.

The discussion focused on the following:

- How the EMP has evolved in response to constituent feedback.
- How Skyline’s EMP ties to specific strategic goals and baseline metrics.
- Sources, measures, and benchmarks of institutional success (cohort performance, student completion, student and employee surveys).
- How College leadership can better integrate, promote, and utilize the EMP to inform and improve College decision-making and operations in years to come.

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### **NEXT REGULAR MEETING**

The next regular meeting will take place on Thursday, April 27, 2023.

### **5. ADJOURNMENT**

There being no further business, meeting was adjourned.