



**Minutes of Strategic Planning and Allocation of Resources Committee  
Held on March 9, 2023**

**Zoom:** <https://smccd.zoom.us/j/89715478630>

**Chairs Present:**

Lindsey Ayotte, Joe Morello, Ingrid Vargas

**Members Present:** Chelssee De Barra, Liz Llamas, Karen Wong, Miranda Wang, Jessica Hurless, Ellen Murray, Mustafa Popal, Lorraine DeMello, Ricardo Flores, Vivian Paw, Shaun Perisho, Jonathan Scott, Eureka Soriano.

**Members Absent:** Kevin Corsiglia, Connor Fitzpatrick, Chris Gibson, Filipp Gleyzer, Melissa Komadina, Dino Nomicos, Gabe Saucedo, Tina Watts, Luis Escobar, Nancy Kaplan-Biegel, Kenyatta Weathersby, Alice Yang

**Guests:**

**Resource Persons Present:**

Zahra Mojtahedi (Recorder), Judy Hutchinson (Co-Recorder), Paul Cassidy (Co-Recorder)

**1. SPARCKle Minutes:** The SPARCKle minutes agenda item question was a “Would you rather?” game about preferences for acting in a play vs. participating in a circus.

**2. GENERAL FUNCTIONS**

**2.1. Call to Order**

Lindsey Ayotte called the regular meeting to order at 2:17p.m.

**3. ACTION ITEM(S)**

**3.1. Approve Agenda**

A motion was made by Jessica Hurless and seconded by Karen Wong to approve the March 9, 2023 meeting agenda. Motion carried unanimously.

**3.2 Approve Minutes**

A motion was made by Ellen Murray and seconded by Lorraine DeMello to approve the February 23, 2023 meeting minutes. A friendly amendment was then made to change:

1. “Key Takeaways” to “Key Comments” in header under the 4.2. Review Feedback on EMP Draft section.
2. The following bullet under the 4.2. Review Feedback on EMP Draft agenda item: “Committee members expressed some discomfort with acting on feedback received on an individual level,” to “If we are going to engage in system change, we need to have a systemic approach. We shouldn’t be designing an institution based on the opinion of individual members of the campus community but rather collect the feedback of the various units/departments of the institution.”

Motion carried unanimously with friendly amendment approved by Ellen Murray and seconded by Jessica Hurless.

## 4. DISCUSSION/REPORT

### 4.1. 2023-2024 Budget Update

VPAS Joe Morello provided an updated on the FY 23-24 Tentative Resource Allocation based on three excel spreadsheet tabs: Rev-Expense 3-7, RA FY 23-24-3-7, and RA FY 22-23.

Key points included:

- *CA Senate Bill 893* will provide opportunity for all San Mateo County residents to attend the Colleges at no cost. Other fees have also been waived or suspended (such as parking and Health Services Fee). This is expected to impact District funds in excess of \$10 million.
- VPAS Morello also reviewed the methodology for allocating funds between the sites. While Skyline College's total allocation was likely to increase, the financial impact of higher inflationary pressure, in addition to corresponding salary and benefit cost increases, is expected to exceed the overall increase in total allocation (thereby reducing the College's ability to incur new programmatic costs). However, he expressed confidence in the College's ability to balance the budget, from reserves/college contingency funds if necessary, and maintain good financial sustainability during FY23-24.

Q&A included discussion of Skyline College's fiscal position relative to sister SMCCCD colleges and clarification on the purpose and use of college reserves/college contingency funds.

### 4.2. EMP Next Steps Discussion

Dean of PRIE Ingrid Vargas led the Committee in revisiting the discussion that occurred at the preceding SPARC meeting on the process for finalizing the EMP and SPARC's next steps.

Reflections and comments raised included, but were not limited to, the following:

- A preference among some SPARC members for a deeper reflection on the draft EMP and the direction of the College through deeper input solicitation/feedback than what was achieved.
- Creating enough space and appropriate venue for soliciting broad input is challenging but important.
- Appreciation expressed for including this agenda item to debrief from discussion at preceding SPARC committee.

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## NEXT REGULAR MEETING

The next regular meeting will take place on Thursday, March 23, 2023.

## 5. ADJOURNMENT

- 5.1. Motion to hold celebratory end-of-year, on-campus SPARC meeting:** As part of adjournment discussion and for the purpose of an end-of-the-year committee celebration, Ellen Murray made a motion seconded by Shaun Perisho to hold the April 27, 2023 SPARC



meeting at the Skyline College vs. Chabot College baseball game at the Skyline College campus. Motion carried unanimously.

- 5.2. Employee Voice Survey:** Dean of PRIE Ingrid Vargas provided a reminder encouraging SPARC members to complete the Skyline College Employee Voice Survey administered with external support from the RP Group.

There being no further business, meeting was adjourned at 3:47 p.m.