



**Minutes of Strategic Planning and Allocation of Resources Committee  
Held on February 23, 2023  
Zoom**

**Chairs Present:**

Lindsey Ayotte, Joe Morello, Ingrid Vargas

**Members Present:**

Lorraine DeMello, Luis Escobar, Ricardo Flores, Jessica Hurlless, Nancy Kaplan-Biegel, Liz Llamas, Ellen Murray, Vivian Paw, Shaun Perisho, Mustafa Popal, Jonathan Scott, Eureka Soriano, Kenyatta Weathersby, Karen Wong, Alice Yang

**Members Absent:** Paul Cassidy, Kevin Corsiglia, Chelssee DeBarra, Connor Fitzpatrick, Chris Gibson, Filipp Gleyzer, Melissa Komadina, Dino Nomicos, Gabe Saucedo, Miranda Wang, Tina Watts

**Guests:** Wendy Lee

**Resource Persons Present:**

Judy Hutchinson, Zahra Mojtahedi, Becky Threwit (recorder)

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**1. SPARCKle Minutes:** The SPARCKle minutes agenda item question was “What was the name you used on your first email account?”

**2. GENERAL FUNCTIONS**

**2.1. Call to Order**

Lindsey Ayotte called the regular meeting to order at 2:16 p.m.

**3. ACTION ITEM(S)**

**3.1. Approve Agenda**

A motion was made by Nancy Kaplan-Biegel and seconded by Jessica Hurlless to approve the February 23, 2023 meeting agenda. Motion carried unanimously.

**3.2 Approve Minutes**

A motion was made by Shaun Perisho and seconded by Nancy Kaplan-Biegel to approve the February 9, 2023 meeting minutes. Motion carried unanimously.

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**4. DISCUSSION/REPORT**

**4.1. Resource Allocation Task Force Update:**

There was no formal update from the Resource Allocation Task Force.

**4.2. Review Feedback on EMP Draft:**

Committee Chair Ingrid Vargas provided an overview of the feedback received regarding the Education Master Plan. The PRIE office provided a spreadsheet of the feedback sorted by goal for the committee's use in reviewing the feedback.

Committee members broke into groups to discuss EMP feedback by goal.

After 30 minutes, committee members returned from breakout groups to discuss feedback and methods of review.

Some key comments:

- *If we are going to engage in system change, we need to have a systemic approach. We shouldn't be designing an institution based on the opinion of individual members of the campus community but rather collect the feedback of the various units/departments of the institution.*
- *Does listing sample activities in the EMP get too much in the weeds? Would it be more appropriate to group activities into broad buckets of types of activities, and/or to remove sample activities to an appendix?*
- *Who is responsible for championing the strategies and activities?*
- *Philosophical consistency—if we say the EMP is meaningful and truly carries weight, we can't leave it "fluffy." Need accountability for goals and strategies.*
- *Some ideas in the EMP draft are very broad and some are very specific. Is that okay?*
- *Strategies are driven by individuals, programs and departments, but accountability and commitment to goals and strategies has a top-down element which comes from administration.*

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## **NEXT REGULAR MEETING**

The next regular meeting will take place on Thursday, March 9, 2023.

## **5. ADJOURNMENT**

There being no further business, meeting was adjourned at 4:03 p.m.