



**Minutes of Strategic Planning and Allocation of Resources Committee
Held on September 29, 2022
Zoom**

Chairs Present:

Lindsey Ayotte, Joe Morello, Ingrid Vargas

Members Present:

Kevin Corsiglia, Chelssee DeBarra, Luis Escobar, Ricardo Flores, Chris Gibson, Jessica Hurlless, Lucy Jovel, Nancy Kaplan-Biegel, Liz Llamas, Vivian Paw, Shaun Perisho, Mustafa Popal, Jonathan Scott, Kenyatta Weathersby, Russell Waldon, Win Shwe Yee

Members Absent: Connor Fitzpatrick, Kathy Fitzpatrick, Filipp Gleyzer, Melissa Komadina, Ellen Murray (on leave), Dino Nomicos, Gabe Saucedo, Tina Watts, Miranda Wang, Karen Wong

Guests: Wendy Lee

Resource Persons Present:

Paul Cassidy, Judy Hutchinson, Zahra Mojtahedi, Becky Threewit (recorder)

1. SPARCKle Minutes: The SPARCKle minutes agenda item question was “Would you rather go on a silent, non-speaking retreat or a week or go on a long weekend vacation with someone who never shuts up?”

2. GENERAL FUNCTIONS

2.1. Call to Order

Lindsey Ayotte called the regular meeting to order at 2:15 p.m.

3. ACTION ITEM(S)

3.1. Approve Agenda

A motion was made by Chris Gibson and seconded by Nancy Kaplan-Biegel to approve the September 29, 2022 meeting agenda. Motion carried unanimously.

3.2 Approve Minutes

A motion was made by Shaun Perisho and seconded by Chris Gibson to approve the September 8, 2022 meeting minutes. Motion carried unanimously.

4. DISCUSSION/REPORT

4.1. Resource Allocation Task Force Update:

Committee Chair Joe Morello led discussion regarding the Resource Allocation Task Force, a committee being put together that is tasked with looking into changes to the resource allocation model. The next meeting is not until October, so there are not yet any changes to share out.



Work will be ongoing throughout the year, so it is possible that we will maintain our current resource allocation model, which only deals with Fund 1. Joe asked committee members whether it would be valuable to have someone from the district office as a guest in an upcoming SPARC meeting to walk committee members through the resource allocation model. By informal poll, committee members voted yes.

4.2. Adopted Budget and Implications for Skyline Q&A:

Committee Chair Joe Morello presented an overview of Senate Bill 893, which would authorize the district to use “local, unrestricted general funds” to provide assistance to students for the cost of attendance. While the bill has not yet been approved, the district has indicated that they have received assurances that it will be signed. The district has identified \$6 million as a one-time source of funds to get SB 893 up and running. The bill will not go into effect until January 1, 2023. SB 893 can be viewed [here](#).

The adopted budget has now been passed.

4.3. Budget Vote:

SPARC recommends, based on the adopted budget approved by the San Mateo County Community College Board of Trustees on September 8, 2022, a roll forward budget (no ongoing Fund 1 increases or decreases, except negotiated COLA) for Skyline College in the 2022-2023 Fiscal Year.

Committee Chair Joe Morello motioned to approve rollover budget. Nancy Kaplan-Biegel moved to approve the motion, and Jessica Hurless seconded.

With 17 in favor, the motion was approved. Joe Morello will bring to CGC in October.

4.4. Education Master Plan: Timeline & Community Engagement Strategy:

Committee Chair Ingrid Vargas led conversation surrounding the Education Master Plan. There is a likelihood that the work on the new EMP will not be done until spring 2023, which is also when the current EMP expires. Ingrid reviewed with committee members the EMP timeline and remaining steps to be taken in the process.

Ingrid asked the committee to brainstorm how we might best use our time at workshops, constituent meetings, or town hall meetings to garner community input. Recommendations from the committee included utilizing division and constituent meetings, using Google forms, and utilizing the Opening Day programming for greater emphasis on feedback for the EMP.

Committee members then broke into groups to brainstorm more community engagement strategies:

- *Campus wide flex day. Important for the whole campus to have an opportunity to give feedback, and also allows individuals to take EMP strategies and goals and integrate them into their work.*
- *Tabling session or student survey. Have someone explain EMP goals to students in a straightforward way.*
- *Ask students to provide ideas of examples of EMP goals to help inform strategies.*
- *Emphasize one goal per week. Promote using sandwich boards.*



- Illustrate all of the work that programs are already doing to support these goals to help prevent “initiative fatigue.”

- Allow people to work on ideas before any Flex Day activity, so that people are truly engaged.

NEXT REGULAR MEETING

The next regular meeting will take place on Thursday, October 13, 2022.

5. ADJOURNMENT

There being no further business, Lindsey Ayotte moved to end the meeting at 4:01pm.