



**Minutes of Strategic Planning and Allocation of Resources Committee**  
**Held on April 28, 2022**  
**Zoom**

**Chairs Present:**

Lindsey Ayotte, Joe Morello, Ingrid Vargas

**Members Present:**

Jessica Hurless, Russell Waldon, Chris Gibson, Kathy Fitzpatrick, Vivian Paw, Shaun Perisho, Melissa Komadina, Chelssee De Barra, Karen Wong, Nancy Kaplan-Biegel, Connor Fitzpatrick, Mustafa Popal, Andrea Vizenor, Emma Mayoral (on behalf of Marlon Villalobos), Miranda Wang, Luis Escobar

**Members Absent:** Filipp Gleyzer, Linda Liu, Gabe Saucedo, Ricardo Flores, Lucy Jovel, Dino Nomicos, Marlon Villalobos, Ellen Murray, Kenyatta Weathersby, Tina Watts

**Guest Presenters:** Danni Redding Lapuz, Newin Paul Orante

**Resource Persons Present:**

Paul Cassidy, Judy Hutchinson, Zahra Mojtahedi (recorder)

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**1. SPARCKle Minutes:** The SPARCKle minutes agenda item question was “What was your favorite ‘junk food’ snack growing up?” Members shared responses as a group.

**2. GENERAL FUNCTIONS**

**2.1. Call to Order**

Lindsey Ayotte called the regular meeting to order at 2:11 p.m.

**3. ACTION ITEM(S)**

**3.1. Approve Agenda**

A motion was made by Mustafa Popal and seconded by Jessica Hurless to approve the April 28, 2022 meeting agenda. Motion carried unanimously.

**4. DISCUSSION/REPORT**

**4.1. Education Master Planning: Reports on Community Feedback**

Dean of PRIE Ingrid Vargas opened the floor for committee feedback on the draft EMP Goals from the campus community, and from SPARC members’ divisions, specifically. Karen Wong and Zahra Mojtahedi proceeded to provide an update to SPARC members about feedback gathered at the two April 21<sup>st</sup> Flex Day workshops (one offered in-person and one virtually). Google Jamboard links and workshop notes were shared and the goals requiring further attention for finalization were emphasized.

**4.2. Education Master Planning: Next Steps for Constituent Feedback and Summer Task Group**

Dean of PRIE Ingrid Vargas directed SPARC members to provide their feedback and suggested edits to the latest draft goals based on conversation and latest feedback solicited from the campus community (among the various constituent groups, Flex Day workshops, etc.):

[Click here](#) to access the Education Master Plan Draft Goals Google Doc.

#### **4.3. Update on Fund 1 Budget FY22-23**

Finance and Operations Manager Paul Cassidy presented on the FY2022-23 Tentative Budget. While the final budget will not be known until August 2022, tentative budget was reviewed and details about the final budget estimate were reviewed. While revenue numbers continue to evolve, as of April 28th, the current tentative budget for FY23 projects a modest increase to Skyline College's site allocation based on county property values.

[Click here](#) to view the Tentative Fund 1 Budget Development Fiscal Year 2022 -2023 PowerPoint presentation

#### **4.4. Vice President of Instruction ALUR FY22-23 Report**

Interim VPI Danni Redding Lapuz provided an overview of achievements and challenges across instructional divisions and programs at Skyline College amid the transition towards COVID-19 recovery. Four broad VPI Office goals presented included: 1) Equitable and Anti-racist Institution, 2) Teaching & Learning, 3) Student Success & Completion, and 4) Teaching & Learning Spaces. A recap of instruction resource requests was provided, totaling \$8,313,388.

[Click here](#) to view the joint VPSS/VPI presentation slides

#### **4.5. Vice President for Student Services ALUR FY22-23 Report**

VPSS Newin Orante provided an overview of the areas within student services including Enrollment Services, Counseling Services, and Student Equity & Support Programs. VPSS Orante proceeded to provide an overview of achievements and challenges across instructional divisions and programs at Skyline College amid the transition towards COVID 19 recovery. Areas of achievement includes but is not limited to the implementation of the Intercultural Center, Promise Scholars Program (PSP) graduation rates, and SparkPoint's Drive Through Community Market.

[Click here](#) to view the joint VPSS/VPI presentation slides, including details on Student Services Goals and Student Services resource needs, and tentative priorities.

### **5. NEXT REGULAR MEETING**

Next regular meeting will be held on Thursday, May 12, 2022 from 2:10 to 4:00 p.m.

### **6. ADJOURNMENT**

There being no further business, a motion was made by Joe Morello and seconded by Andrea Vizenor to adjourn the meeting. The meeting was adjourned at 4:00 p.m.