

**Minutes of Strategic Planning and Allocation of Resources Committee
Held on February 10, 2022
Zoom**

Chairs Present:

Lindsey Ayotte, Joe Morello, Ingrid Vargas

Members Present:

Chelssee De Barra, Luis Escobar, Connor Fitzpatrick, Kathy Fitzpatrick, Ricardo Flores, Chris Gibson, Filipp Gleyzer, Jessica Hurlless, Lucy Jovel, Nancy Kaplan-Biegel, Melissa Komadina, Ellen Murray, Linda Liu, Dino Nomicos, Vivian Paw, Shaun Perisho, Mustafa Popal, Gabe Saucedo, Marlon Villalobos, Andrea Vizenor, Russell Waldon, Tina Watts, Kenyatta Weathersby, Karen Wong

Members Absent: Gabe Saucedo, Dino Nomicos, Linda Liu, Melissa Komadina, Ricardo Flores

Resource Persons Present:

Paul Cassidy, Judy Hutchinson (Co-Recorder), Zahra Mojtahedi, Becky Threewit (Co-Recorder)

1. GENERAL FUNCTIONS

1.1. Call to Order

Lindsey Ayotte called the regular meeting to order at 2:10 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion was made by Nancy Kaplan-Biegel and seconded by Chris Gibson to approve the February 10, 2022 meeting agenda. Motion carried with no abstentions.

2.2. Approve Minutes

A motion was made by Shaun Perisho and seconded by Karen Wong to approve the January 27, 2022 meeting minutes. Motion carried with one abstention.

3. DISCUSSION/REPORT

3.1. SPARCKle Minutes: The SPARCKle minutes' topic for the day was "Where is somewhere that you want to travel in the near future, and why?"

3.2. Update on the State Budget and Resource Allocation Update: Vice President of Administrative Services Joe Morello facilitated discussion about the state budget and projected resource allocation. Vice President Morello briefly discussed the state budget proposal and timeline for approval; state budget is projected to be on time this year. Other topics discussed included the Student-Centered Funding Formula and the projected Cost of Living Adjustment (COLA). For details on budget allocations, see the [22-23 State Budget Proposal](#) and the [Joint Analysis: Governor's January Budget Update & Trailer Bills](#) document.

Resource Allocation Model Update: Budget Overview from the Board of Trustees. The Resource Allocation Model helps decide funds for the colleges, facilities, auxiliary services, insurance, etc. Members had a brief discussion of district vs. college budget allocations in terms of auxiliary services, student housing, transportation, etc.

3.3. **Education Master Planning: Internal Scan:** Dean of PRIE Ingrid Vargas presented Part I of the Education Master Plan Internal Scan. Looking at all aspects of the College, the Internal Scan asks how are we doing in various areas and informs our strategies going forward. Focusing today on enrollment trends, Dean Vargas solicited questions from Committee members about institutional student data, campus climate data, etc. to inform the Plan's update. Discussion of differences between student headcount vs. total enrollment at the College and District occurred, with continuing Skyline College students have the steepest decline and first-time student enrollment having decreased significantly during the COVID-19 pandemic. Potential causes of lower enrollment were discussed, e.g., free college at other institutions, four-year institutions changing acceptance criteria, students delaying college until COVID-19 passes, etc. The higher decline in the share of low income students compared to pre-pandemic levels was also explored. The floor was opened for member questions/comments. Discussion of factors impacting enrollment decline included outdated modes of instruction, student priorities during a difficult financial time, etc. Need for stronger outreach and strategic enrollment management planning was highlighted during Committee discussion; Lindsey Ayotte asked members to consider joining newly forming Enrollment Management Task Group.

4. ANNOUNCEMENT

No announcements were made.

5. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, February 24, 2022 from 2:10 p.m. to 4:00 p.m.

6. ADJOURNMENT

There being no further business, Lindsey Ayotte adjourned the meeting at 3:59 p.m.