



Minutes of Strategic Planning and Allocation of Resources Committee
Held on September 30, 2021
Zoom

Chairs Present:

Lindsey Ayotte, Eloisa Briones, Ingrid Vargas

Members Present:

Chelssee De Barra, Luis Escobar, Kathy Fitzpatrick, Ricardo Flores, Filipp Gleyzer, Jessica Hurless, Nancy Kaplan-Biegel, Melissa Komadina, Linda Liu/Vivian Paw, Joe Morello, Dino Nomicos, Shaun Perisho, Marlon Villalobos, Andrea Vizenor, Russell Waldon, Kenyatta Weathersby, Karen Wong

Guests Present:

Peter Fitzsimmons, Chris Gibson, Melissa Moreno, Newin Orante, Danni Redding Lapuz, Bernata Slater

Members Absent:

Connor Fitzpatrick, Lucy Jovel, Gabe Saucedo, Tina Watts

Resource Persons Present:

Paul Cassidy, Belinda Chan (Recorder), Judy Hutchinson, Zahra Mojtahedi

1. GENERAL FUNCTIONS

1.1. Call to Order

Lindsey Ayotte called the regular meeting to order at 2:13 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion was made by Dino Nomicos, and seconded by Shaun Perisho, to approve the September 30, 2021 agenda as written. Motion carried unanimously.

2.2. Approve Minutes

A motion was made by Karen Wong, and seconded by Nancy Kaplan-Biegel, to approve the September 9, 2021 minutes as written. Motion carried unanimously.

3. DISCUSSION/REPORT

3.1. SPARCKle Minutes [2:15 – 2:20 pm]

Lindy Ayotte led an activity asking committee members to respond to the following ice-breaker question via Zoom chat: “What is your least favorite food item?”

3.2. FY 2021-22 Budget, Including Site Allocation [2:20 – 2:56 pm]

Bernata Slater presented the FY 2021-22 SMCCCD Adopted Budget, which was presented at the District Committee on Budget and Finance (DCBF) meeting held on September 9, 2021. Presentation included details on the state budget context and local assumptions that went into the Adopted Budget.

In summary, the 2021-2002 Final Budget is balanced, provides for students, employees, and community, and sets the reserves at 15%, as planned. Moreover, resources have been set aside for COVID-19-related mitigation. Considerations for future budgets include property tax increases, enrollment, insurance, SMAC and Cañada Building 1, as well as on-going COVID-19 mitigation costs.

See [2021-22 SMCCCD Adopted Budget](#) for details.

Questions from Members:

What is the cafeteria fund being used for? It is a commission SMCCCD takes for various operations.

What is the \$100M on pandemic recovery to bolster student retention rates and enrollments? This is a restricted fund that has already been in use for outreach and recruitment. The \$100 million systemwide for bolstering retention and enrollment: \$250K of the \$20M was received in spring 2021 and SMCCCD estimates to receive an additional \$1M of the \$80M remaining. Skyline College received \$92,617 of the \$250K allocated in spring 2021.

3.3. VPI ALUR FY 2021-22 Report [2:57 – 3:31 pm]

Danni Redding Lapuz, Interim Vice President of Instruction, presented a summary of changes, challenges, achievements, goals and resource requests from the eight instructional divisions.

See [Vice Presidents' ALUR Update 2021-22](#) slides for details.

3.4. VPSS ALUR FY 2021-22 Report [3:31 – 3:56 pm]

Newin Orante, Vice President of Student Services, shared the changes, challenges, achievements, goals and resource requests from student services

See [Vice Presidents' ALUR Update 2021-22](#) slides for details.

3.5. SPARC Role in Strategic Planning [Tabled to a future meeting.]

This item was not discussed.

3.6. Q & A for VPI and VPSS ALUR [3:56 – 4:05 pm]

A question was posed about the process of resource prioritization, and whether a rubric is used for that purpose. Are requests prioritized according to how well they align with College strategic goals?

No rubric exists specifically for ALURs; Education Master Plan will play a guiding role. SPARC will be charged with overseeing the process for updating the Education Master Plan.

4. ANNOUNCEMENT

No announcements were made.

5. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, October 12, 2021 at 2:10 p.m.

6. ADJOURNMENT

There being no further business, the September 30, 2021 meeting was adjourned at 4:05 p.m.

Minutes were approved by Members on October 14, 2021.