



Minutes of Strategic Planning and Allocation of Resources Committee
Held on May 13, 2021
Zoom

Chairs Present:

Eloisa Briones, Leigh Anne Shaw, Ingrid Vargas

Members Present:

Rachel Bell, Luis Escobar, Kathy Fitzpatrick, Lucy Jovel, Nancy Kaplan-Biegel, Melissa Komadina, Barbara Lamson, Danni Redding Lapuz (substituting for Joe Morello), Athena Nazario, Newin Orante, Shaun Perisho, Nicole Porter, Bianca Rowden-Quince, Jennifer Taylor-Mendoza, Andrea Vizenor, Miranda Wang, Kenyatta Weathersby, Karen Wong

Guests Present:

Lindsey Ayotte, Cheryl Johnson, Rolin Moe

Members Absent:

Zachery Bruno, Ricardo Coronado, Connor Fitzpatrick, Filipp Gleyzer, Dino Nomicos, Sonya Pope, Gabe Saucedo, Russell Waldon

Resource Persons Present:

Paul Cassidy, Belinda Chan (co-Recorder), Judy Hutchinson (co-Recorder), Zahra Mojtahedi

1. GENERAL FUNCTIONS

1.1. Call to Order

Leigh Anne Shaw called the regular meeting to order at 2:17 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion was made by Shaun Perisho and seconded by Karen Wong and Barbara Lamson simultaneously to approve the May 13, 2021 agenda as written. Motion carried unanimously.

2.2. Approve Minutes

The April 29, 2021 minutes were approved as written.

3. DISCUSSION/REPORT

3.1. A Call to Serve on Vice President of Administrative Services Screening Committee

Leigh Anne Shaw made a correction to the title of this item. Instead of “A Call of Faculty to Serve on the Vice President of Administrative Services Screening Committee,” it is “A Call to Classified Professionals, Faculty, and Administrators to Serve on the Vice President of Administrative Services Screening Committee.”

Vice President of Administrative Services Eloisa Briones will be retiring at the end of this academic year. Any parties interested in serving on this screening committee should contact Dr. Orante directly by Wednesday, May 19, 2021.

Timeline for the screening committee is as follows:

June 14: screening committee formed and orientation

July 19 – 21: application screening

July 28 – 29: first level interviews

August 3 – 5: final interviews and public forum

September 1: new hire starts

3.2. HEERF II Institutional Support Expenditure Plan

The Vice President of Administrative Services, Vice President of Instruction, and Vice President of Student Services, provided an update on the Higher Education Emergency Relief Fund (HEERF) II.

Dr. Newin Orante, Vice President of Student Services, shared that student services recovery needs include technology, enrollment recovery, facilities, and support for disproportionately impacted students, which includes support for undocumented students.

Dr. Rolin Moe, Dean of Academic Support and Learning Technologies (ASLT), presented on behalf of Vice President of Instruction, Dr. Jennifer Taylor-Mendoza. Instructional program recovery needs include technology, support for disproportionately impacted students, and professional development.

See HEERF II Institutional Plan slides for HEERF II fund breakdown in each area.

3.3. Skyline College FY21-22 Fund 1 Tentative Budget Recommendation- Committee Feedback

Eloisa Briones and Paul Cassidy provided a refresher on the Fund One Tentative Budget for FY 2021-2022. The District will finalize the tentative budget for FY 2021-2022 on June 23, 2021 to be adopted by the Board of Trustees (BOT) in September 2021.

Details will be included at the next SPARC meeting in fall 2021.

4. ACTION ITEM(S)

4.1. Vote on the Tentative Budget

A vote on the Fund One Tentative Budget for FY 2021-2022 was made via Zoom Poll. Majority of the members in attendance voted in favor of the recommendation with two abstentions. Motion carried. The recommendation will be forwarded to the College Governance Council (CGC) for review and adoption.

5. DISCUSSION/REPORT

5.1. Feedback on Division Meeting Resource Request Discussions

Members shared positive feedback about the resource request processes:

- Program members appreciated hearing feedback and updates from the Deans on their ALURs.
- Deans discussed and helped programs to develop two to three-year plans.

5.2. Participatory Governance Task Force Update

Ingrid Vargas, member of the Participatory Governance Task Force, shared the current and proposed definitions of committee, council, work group, and task group. Some groups and committees have been re-categorized and renamed.

The Participatory Governance Model will be presented and recommended to the College Governance Council (CGC) on May 19, 2021 for adoption.

6. ANNOUNCEMENT

Lindsey Ayotte will be the Academic Senate President in AY 2021-2022.

7. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, August 26, 2021 at 2:10 p.m.

8. ADJOURNMENT

There being no further business, the May 13, 2021 meeting was adjourned at 3:28 p.m.

Minutes were approved by Member on September 9, 2021.