



**Minutes of Strategic Planning and Allocation of Resources Committee**  
**Held on April 8, 2021**  
**Zoom**

**Chairs Present:**

Eloisa Briones, Leigh Anne Shaw, Ingrid Vargas

**Members Present:**

Rachel Bell, Ricardo Coronado, Luis Escobar, Lucy Jovel, Nancy Kaplan-Biegel, Barbara Lamson, Joe Morello, Athena Nazario, Newin Orante, Shaun Perisho, Nicole Porter, Bianca Rowden-Quince, Andrea Vizenor, Miranda Wang, Kenyatta Weathersby, Karen Wong

**Guests Present:**

Melissa Moreno, College President  
Cherie Colin, Director of MCPR

**Members Absent:**

Zachery Bruno, Connor Fitzpatrick, Kathy Fitzpatrick, Filipp Gleyzer, Melissa Komadina, Dino Nomicos, Sonya Pope, Gabe Saucedo, Jennifer Taylor-Mendoza, Russell Waldon

**Resource Persons Present:**

Paul Cassidy, Belinda Chan (co-Recorder), Judy Hutchinson (co-Recorder), Zahra Mojtahedi

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**1. GENERAL FUNCTIONS**

**1.1. Call to Order**

Leigh Anne Shaw called the regular meeting to order at 3:03 p.m.

**2. ACTION ITEM(S)**

**2.1. Approve Agenda**

A motion was made by Nicole Porter and seconded by Shaun Perisho to approve the April 8, 2021 agenda as written. Motion carried unanimously.

**2.2. Approve Minutes**

The March 25, 2021 minutes were approved as written.

**3. DISCUSSION/REPORT**

**3.1. Planning for Future**

College President Dr. Melissa Moreno apprised the Committee of Skyline College's recovery plans and timelines. In light of Governor Newsom's push to reopen the education sector, Skyline College is gradually increasing on-campus instructional programming in fall 2021 and expecting a full return in spring 2022. College-wide discussion will be held to collect feedback to inform the campus community's safe and smooth return.

Dr. Moreno continued with discussion of Fund 1 priorities. College Governance Committee (CGC) made a modification on the recommendation forwarded from SPARC to allow the entire Fund 1 dollars to fund faculty and classified professional hirings.

Dr. Moreno provided a refresher on her goals for Skyline College, including strengthening participatory governance, promoting fiscal sustainability, advancing antiracism efforts, increasing community engagement, and transitioning towards recovery. In the coming academic year, Skyline College will also be reviewing and updating its Education Master Plan, Strategic Enrollment Management Plan, and Strategic Priorities.

SPARC Tri-Chair Briones finished off this agenda item with an update on federal and state aid sources and allocations, with a focus on the Higher Education Emergency Relief Funds (HEERF) allocations, the Emergency Financial Assistance (EFA) distributions (by SMCCCD college), and other external funds received by the SMCCCD. The District will have another update in the end of April and a Tentative Fund 1 budget presentation will take place in the May 2021 SPARC meeting.

Please refer to [Planning for Future](#) slides for details.

#### **4. ACTION ITEM(S)**

##### **4.1. Revision to IEC Charge**

Karen Wong, Tri-Chair of the Institutional Effectiveness Committee (IEC), presented the revision of the [IEC Charge](#) primarily with the addition of managing and supporting program review. SPARC Tri-Chair Vargas, also a member of the Participatory Governance Workgroup, reminded Karen Wong to remove the line that IEC is a subcommittee of SPARC. Recommendation accepted with gratitude.

SPARC Tri-Chair Shaw made a motion to approve the recommended revision on IEC Charge and members voted in favor of the change. Motion carried.

##### **4.2. Revision to IEC Membership Structure**

Karen Wong also presented proposed revisions to [IEC's membership structure](#), which will increase the number of representatives. In the proposed revision, membership will be inclusive of all divisions. A concern was shared about the number of representatives and the division-based membership proposed for the Committee. In response, Karen Wong explained that membership is to be inclusive and equitable while taking the workload of members into consideration (i.e., recognizing that the size of the Committee is commensurate with the work expected of members in reviewing CPRs, providing feedback, etc.).

SPARC Tri-Chair Shaw made a motion to approve the recommended revision on the IEC membership structure and SPARC members in attendance voted in favor of the change with one abstention. Motion carried.

#### **5. ANNOUNCEMENT**

There was no announcement.

#### **6. NEXT REGULAR MEETING**

Next regular meeting will be held on Thursday, April 29, 2021 at 2:10 p.m.

#### **7. ADJOURNMENT**

There being no further business, the April 8, 2021 meeting was adjourned at 4:01 p.m.

Minutes were approved by Members on April 29, 2021.