



Minutes of Strategic Planning and Allocation of Resources Committee
Held on November 12, 2020
Zoom

Chairs Present:

Eloisa Briones, Leigh Anne Shaw, Ingrid Vargas

Members Present:

Rachel Bell, Zachery Bruno/Danni Redding Lapuz, Luis Escobar, Connor Fitzpatrick, Kathy Fitzpatrick, Filipp Gleyzer, Lucy Jovel, Nancy Kaplan-Biegel, Melissa Komadina, Barbara Lamson, Joe Morello, Athena Nazario, Dino Nomicos, Shaun Perisho, Nicole Porter, Bianca Rowden-Quince, Jennifer Taylor-Mendoza, Andrea Vizenor, Miranda Wang, Yiya Wang, Karen Wong

Members Absent:

Sonya Pope, Gabe Saucedo, Kenyatta Weathersby

Resource Persons Present:

Paul Cassidy, Belinda Chan (co-Recorder), Judy Hutchinson (co-Recorder), Zahra Mojtahedi

1. GENERAL FUNCTIONS

1.1. Call to Order

Leigh Anne Shaw called the regular meeting to order at 2:12 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion was made by Nicole Porter and seconded by Connor Fitzpatrick to approve the November 12, 2020 agenda. Motion carried unanimously.

2.2. Approve Minutes

The October 29, 2020 minutes were approved as written.

3. DISCUSSION/REPORT

3.1. Instructional Equipment Prioritization

Dr. Jennifer Taylor-Mendoza reported on the status of the instructional equipment prioritization process. Instructional equipment is no longer funded from the District, and the College's instructional equipment needs are met through Fund 1.

3.2. Review of SPARC Charge and Member Responsibilities

SPARC's charge and members' responsibilities were reviewed for possible updating. The Tri-Chairs proposed that, in light of the recently approved move of Program Review management from SPARC to the Institutional Effectiveness Committee (IEC), the following two items under SPARC Members' Responsibilities pertaining to CPR be removed:

- To review Comprehensive Program Review (CPR) reports
- To provide valuable feedback on CPR

Discussion of SPARC's charge and members' responsibilities was held in breakout rooms and the members returned for the full committee discussion.

Suggestions included:

- Mention SPARC's purview over Fund 1 dollars in the charge or responsibilities

- Add the following to the SPARC members' responsibilities: "To promote equitable stewardship of College resources in the interest of student learning."
- Use broader language, not specific, in the charge and responsibilities
- Have broad vs. specific language consistency across all committees
- Have one set of by-laws that applies to all governance committees

3.3. Review of SPARC Membership/Representation

Current SPARC's membership/representation is listed in the compendium.

In keeping with the College Governance Council (CGC)'s approval of the President's Work Group on Participatory Governance and Committee Structure's recommendation to reduce the size of college committees to the minimum number of members required to effectively complete the committee's charge, SPARC discussed ways of achieving this goal. SPARC discussed the pros and cons of limiting membership to one representative per division (for both instructional and non-instructional divisions), and to also reduce the number of administration representation to maintain the current balance among constituent groups.

Members were advised to discuss the pros and cons with their constituent groups, and SPARC Tri-Chairs will draft a specific proposal and bring back for discussion at a future meeting.

3.4. Review of Institutional Effectiveness Committee (IEC) Charge and Membership

The SPARC Tri-Chairs recommend to review the membership of IEC due to the additional responsibilities of managing and supporting the program review process. IEC will review its charge and members' responsibilities, and recommend changes to SPARC.

4. ANNOUNCEMENT

There was no announcement.

5. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, December 10, 2020 at 2:10 p.m.

6. ADJOURNMENT

There being no further business, the November 12, 2020 meeting was adjourned at 4:00 p.m.

Minutes were approved by Members on December 10, 2020.