

Minutes of Strategic Planning and Allocation of Resources Committee
Held on October 8, 2020
Zoom

Chairs Present:

Eloisa Briones, Leigh Anne Shaw, Ingrid Vargas

Members Present:

Rachel Bell, Belinda Chan (substituting for Barbara Lamson), Connor Fitzpatrick, Filipp Gleyzer, Lucy Jovel, Nancy Kaplan-Biegel, Melissa Komadina, Barbara Lamson, Joe Morello, Athena Nazario, Dino Nomicos, Shaun Perisho, Sonya Pope, Nicole Porter, Bianca Rowden-Quince, Gabe Saucedo, Jennifer Taylor-Mendoza, Andrea Vizenor, Miranda Wang, Yiya Wang, Karen Wong

Guests Present:

Chris Gibson, Dean of Language Arts
Russell Waldon, Dean of Global Learning Programs and Services

Members Absent:

Zachery Bruno, Luis Escobar, Kathy Fitzpatrick, Kenyatta Weathersby

Resource Persons Present:

Paul Cassidy, Belinda Chan (co-Recorder), Judy Hutchinson (co-Recorder), Zahra Mojtahedi

1. GENERAL FUNCTIONS

1.1. Call to Order

Leigh Anne Shaw called the regular meeting to order at 2:12 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion made by Joe Morello and seconded by Karen Wong to approve the October 8, 2020 agenda. Motion carried unanimously.

2.2. Approve Minutes

A motion was made by Connor Fitzpatrick and seconded by Nicole Porter to approve the September 24, 2020 minutes as written. Motion carried unanimously.

2.3. Comprehensive Program Review (CPR) Recommendations

A motion was made by Andrea Vizenor and seconded by Gabe Saucedo to approve Comprehensive Program Review (CPR) process and recommendation for discussion.

Through Zoom Poll voting, all members in attendance voted aye for the comprehensive program review (CPR) recommendations. SPARC recommended to CGC that the recommendations of the CPR Redesign Task Force be accepted and implemented.

3. DISCUSSION/REPORT

3.1. Process for revising the CPR prompts, and creating separate templates for instructional and student support programs

Members were randomly assigned into different breakout rooms. After the breakout group session ended, Leigh Anne Shaw facilitated the Committee discussion on the listed topic for adoption and recommendation.

4. ACTION ITEM(S)

4.1. Adoption of CPR Template Working Group

Connor Fitzpatrick made a motion and seconded by Nancy Kaplan-Biegel to create a CPR Template Working Group with the following charge: The WG is charged with revising the CPR template, with prompts specific to instructional and student services, for implementation starting Spring 2021 with the leadership as the Institutional Effectiveness Committee (IEC) Chair and Academic Senate President. Motion carried unanimously. Group members of the work group are finalized to the following members:

Karen Wong (IEC Chair), Leigh Anne Shaw (Academic Senate President), and the following representatives, pending availability: counselor, classified professional from students services, a Dean, ASLT representative, instructional faculty, student, and CTE representative.

5. DISCUSSION/REPORT

5.1. DCBF Update

The District Committee of Budget and Finance (DCBF) held its first meeting on September 15, 2020 in fall 2020. The charge of DCBF, 320 Report, and the District 2020-21 adopted budget were reviewed and discussed. Next scheduled meeting in October was cancelled and the following meeting will be held in November. Questions about the DCBF can be sent to Judy Hutchinson.

6. ANNOUNCEMENT

There was no announcement.

7. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, October 29, 2020 at 2:10 p.m.

8. ADJOURNMENT

There being no further business, Bianca Rowden-Quince made a motion and seconded by Andrea Vizenor to adjourn the October 8, 2020 meeting. The meeting was adjourned at 3:47 p.m..

Minutes were approved by Members on October 29, 2020.