



**Minutes of Strategic Planning and Allocation of Resources Committee**  
**Held on April 30, 2020**  
**Zoom**

**Chairs Present:**

Eloisa Briones, Kate Williams Browne, Ingrid Vargas

**Members Present:**

Lindsey Ayotte, Wissem Bennani, Luis Escobar, Michael Fitzgerald, Connor Fitzpatrick, Kathy Fitzpatrick, Angélica Garcia, Filipp Gleyzer, Lucy Jovel, Melissa Komadina, Sonya Pope, Nicole Porter, Barbara Lamson, Joe Morello, Athena Nazario, Bianca Rowden-Quince, Leigh Anne Shaw, Jennifer Taylor-Mendoza, Miranda Wang, Karen Wong

**Guests Present:**

Christopher Gibson, Dean of Language Arts  
Jannett Jackson, College President

**Members Absent:**

Zachary Bruno, Morelia Karina Cruz, Gabe Saucedo, Andrea Vizenor, Kenyatta Weathersby, Second Social Science/Creative Arts Representative

**Resource Persons Present:**

Paul Cassidy, Belinda Chan (co-Recorder), Judy Hutchinson (co-Recorder), Zahra Mojtahedi

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**1. GENERAL FUNCTIONS**

**1.1. Call to Order**

Ingrid Vargas called the regular meeting to order at 2:16 p.m.

**2. ACTION ITEM(S)**

**2.1. Approve Agenda**

Connor Fitzpatrick made a motion which was seconded by Nicole Porter to approve the April 30, 2020 Agenda as written. Motion carried unanimously.

**2.2. Approve Minutes**

The March 26, 2020 Minutes were approved as written.

**3. DISCUSSION/REPORT**

**3.1. DCBF Report - SMCCCD FY 2020-2021 Tentative Fund 1 Budget Scenarios [presented by Eloisa Briones]**

Eloisa Briones explained the District's budget assumptions for the upcoming years. Budget projections for Fiscal Year (FY) 2020-2021 may not be greatly affected by COVID-19 as property taxes were set in January 2020 and the District's Fund One budget is based primarily on property taxes. However, a projection of decrease in asset values (AV), property taxes income, international student enrollments, and categorical funds from the State are likely to adversely impact FYs 2021-2022 and 2022-2023.

Details of the budget assumptions can be seen in slides showing [FY 2020-2021 Fund 1 Tentative Budget](#).

**3.2. Skyline College Fund 1 FY 2020-2021 Tentative Budget Scenarios [presented by Eloisa Briones and Paul Cassidy]**

Eloisa Briones followed by presenting Skyline College Fund One Tentative Budget scenarios. As discussed above, Skyline College's scenarios estimate an increase to the budget for FY 2020-2021 reflecting in part a correction to budget allocation from previous years, advantageous to Skyline College from the District.

Paul Cassidy acquainted the Committee the changes, practices, and resources needed during and post COVID-19. Updates will continue on regular basis.

Eloisa Briones instructed the members of the Committee to consult their respective constituents with regard to the budget proposal for FY 2020-2021, which would maintain the same budget as FY 2019-2020, and use any increase to fund a COVID-19 response fund to mitigate adverse financial effects in current and future years. See the [FY 2020-2021 Fund 1 Tentative Budget](#) slides for details.

**4. ANNOUNCEMENT [presented by Eloisa Briones and Kate Williams Browne]**

Skyline College's Town Hall will be hosted tomorrow, May 1, 2020 at 11:30 a.m. via Zoom. Bernata Slater, Chief Financial Officer, will present District Budget scenarios.

Skyline College's President Forum has been posted on the Presidential Search Website. Please review and provide feedback by Monday, May 6, 2020.

**5. NEXT REGULAR MEETING**

Next regular meeting will be held on Thursday, May 14, 2020 at 2:10 p.m. via Zoom.

**6. ADJOURNMENT**

There being no further business, the April 30, 2020 meeting was adjourned at 3:16 p.m. Comprehensive Program Review (CPR) review teams scheduled to host consultation with the CPR teams will be meeting after this meeting.

Minutes were approved by Members on May 14, 2020 via Zoom.