

Minutes of Strategic Planning and Allocation of Resources Committee
Held on January 30, 2020
Building 6, Room 6-203

Chairs Present:

Eloisa Briones (via Zoom), Kate Williams Browne, Ingrid Vargas

Members Present:

Lindsey Ayotte, Wissem Bennani, Zachary Bruno, Luis Escobar, Michael Fitzgerald, Connor Fitzpatrick, Kathy Fitzpatrick, Filipp Gleyzer, Lucy Jovel, Melissa Komadina, Barbara Lamson, Joe Morello, Sonya Pope, Nicole Porter, Bianca Rowden-Quince, Jennifer Taylor-Mendoza, Miranda Wang, Kenyatta Weathersby, Karen Wong

Guest(s) Present:

Carla Grandy, Director of Guided Pathways and Comprehensive Redesign

Members Absent:

Morelia Karina Cruz, Angélica Garcia, Athena Nazario, Gabe Saucedo, Andrea Vizenor, Leigh Anne Shaw, second Social Science/Creative Arts Representative

Resource Persons Present:

Paul Cassidy, Belinda Chan (co-Recorder), Judy Hutchinson (co-Recorder), Zahra Mojtahedi (via Zoom)

1. GENERAL FUNCTIONS

1.1. Call to Order

Kate Williams Browne called the regular meeting to order at 2:13 p.m.

2. ACTION ITEM(S)

2.1. Approve Agenda

A motion was made by Karen Wong and seconded by Lindsey Ayotte to approve the January 30, 2020 Agenda as written. Motion carried unanimously.

2.2. Approve Minutes

No amendment proposed to the [October 31, 2019 Minutes](#) and [November 14, 2019 Minutes](#). Both of the Minutes were approved as written.

3. DISCUSSION/REPORT

3.1. Review of Integrated Planning and Budget Calendar Sequence [presented by Paul Cassidy]

A presentation on the Integrated Planning and Allocation of Resources calendar explained the factors that contribute to the timing of the allocated budget approval, and the impact on division planning.

3.2. Presentation and discussion of proposal to develop alternatives to the current Comprehensive Program Review (CPR) process and calendar for potential implementation next year [presented by Ingrid Vargas and Kate Browne]

The SPARC Tri-Chairs proposed that SPARC plan a review of the Comprehensive Program Review (CPR) process, noting that the conclusion of a successful accreditation review and start of a new 7-year cycle presents an opportunity to make improvements to the existing Program Review process and to better align it with the budget-planning calendar.

The presentation was followed by a discussion the evolution of the current Program Review process, the role of SPARC in program review, and ideas for how a review might be carried out.

SPARC Tri-Chairs will provide a summary statement for Members to discuss this topic with their constituents, and are encouraged to bring their feedback and comments at the next meeting when SPARC will vote on whether to conduct a review to develop improvements to Program Review for recommendation to the College Governance Council and the President. If the motion to review passes, SPARC will also vote on whether to recommend a pause to the CPR calendar at the conclusion of the current cycle, to allow for the calendar realignment and implementation of any approved changes to the Program Review Process.

3.3. Skyline College Scorecard Metrics [presented by Ingrid Vargas]

A draft of a new Skyline College Scorecard on student outcomes and proposed goals was presented for initial discussion. A final draft of the Scorecard will be presented to SPARC on February 27, 2020.

4. ANNOUNCEMENT

No announcement was made.

5. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, February 13, 2020 at 2:10 p.m. in Room 6-203.

6. ADJOURNMENT

There being no further business, Filipp Gleyzer made a move and seconded by Connor Fitzpatrick to adjourn the meeting. January 30, 2020 meeting was adjourned at 4:11 p.m.

Minutes were approved by Members on February 13, 2020.