



**Minutes of Strategic Planning and Allocation of Resources Committee**  
**Held on April 26, 2018**  
**Held in Building 4, Room 4-301**

**Chairs:**

Eloisa Briones, Kathryn Williams Browne, Jacqueline Honda

**Members Present:**

Wissem Bennani, Michael Fitzgerald, Nina Floro, Filipp Gleyzer, Christopher Gibson, Melissa Komadina, Barbara Lamson, Christine Roumbanis, Karen Wong, Soodi Zamani

**Guest(s) Present:**

Adam Windham

**Members Absent:**

Claudia Sofia Acuna, Eric Brenner, Angélica Garcia, Luis Escobar, Bridget Fischer, Kathy Fitzpatrick, Zaid Ghori, Michelle Hawkins, Evan Leach, Jennifer Taylor-Mendoza, Gabe Saucedo, Michelle Tam, Linda Whitten

**Resource:**

Belinda Chan (Recorder), Paul Cassidy, Judy Hutchison (Recorder)

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**1. GENERAL FUNCTIONS**

**1.1. Call to Order**

Eloisa Briones called the regular meeting to order at 2:16 p.m.

**1.2. Approve Agenda**

Due to lack of a quorum, no action was taken.

**1.3. Approve Minutes**

Due to lack of a quorum, no action was taken.

**2. ACTION ITEMS**

**2.1. Recommendation to Adopt the Balanced Scorecard Metrics**

The [Balanced Scorecard Metrics](#) were reviewed and discussed in a previous meeting. The metrics were brought back to SPARC to make a recommendation to adopt and recommend it to the College Governance Council. However, due to lack of a quorum, no action was taken. The SPARC decided to place this action item for proxy voting. Members will receive an email for voting, which will be due on May 1, 2018.

[Updated on May 2, 2018: The Balanced Scorecard Metrics were recommended to be adopted by the Strategic Planning and Allocation of Resources Committee and was recommended to the College Governance Council with 16 members voted in favor, 0 voted not in favor, and two abstained. Motion carried unanimously.]

### **3. DISCUSSION/ REPORTS**

#### **3.1. District Committee on Budget and Finance (DCBF) Update**

Judy Hutchinson, College Business Officer, and Eloisa Briones, Vice President of Administrative Services provided an update to the DCBF meeting held on April 17, 2018 and highlighted below:

- Update on Proposed Funding Formula – California Community Colleges Chancellor’s Office (CCCCO) are implemented the feedback collected from college districts into the funding formula. Update to follow after the State Budget meeting in May. VP Briones noted that the funding proposal considers rolling the current categorical programs - Student Success and Support Program, Student Equity Program and Basic Skills Initiative into the general apportionment funds. She questioned how the allocations would be made since each program uses different parameters to determine funding to colleges.
- Majority of San Mateo County Community College District (SMCCCD) responses collected from administrator, faculty, staff, and students via the Safety forum and interviews in favor of not having armed and sworn officers. Margolis Healy, the external consulting firm, made 6 recommended options to the Board of Trustees (BOT) by Vice Chancellor of Facilities Planning and Maintenance and Operations Jose Nunez and Director of Public Safety Bill Woods. The BOT will review and make a decision at a later date.

#### **4. NEXT REGULAR MEETING**

Next regular meeting will be held on Thursday, May 10, 2018 at 2:10 p.m. in Room 6-203.

#### **5. ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:58 p.m.

Minutes were approved by Members on May 10, 2018.