



SKYLINE COLLEGE 2017-2018 ADOPTED BUDGET

The 2017-2018 Budget for the San Mateo County Community College District was adopted by the Board of Trustees during their regular meeting on September 13, 2017. This brief synopsis describes the Skyline College Final Unrestricted Fund Budget. Details behind the Skyline College budget narrative are shown in the accompanying district resource allocation model.

Fund 1 Site Allocation

Skyline College's Adopted Fund 1 site allocation for 2017-18 is \$41,772,341 compared to \$39,346,696 for 2016-17 (see Exhibit A). The 2017-18 allocation increased by \$2,425,645 from 2016-17. Below is the distribution of this increase between Committed Expenditures and New Funding for 2017-18.

Committed Expenditures:

1. Comp adjustments for COLA, Step & Column increases		\$1,287,208
2. Innovation funding for 2017/18		
➤ ASAP implementation	\$150,000	
➤ STEM Center	\$100,000	
➤ Bay Area Entrepreneurship Center	\$ 80,000	
➤ SparkPoint Center	\$ 50,000	
➤ Guardian Scholars Program	\$ 45,000	
➤ CIPHER	\$ 20,000	
➤ Dream Center	\$ 20,000	
➤ Rock the School Bells	\$ 20,000	
➤ Title IX	\$ 15,000	
Total Innovation Fund		\$500,000

New Funding

1. International Student Growth	\$ 647,136
2. CPI on non-personnel expenditures	\$ 49,439
3. Share of remaining funds	<u>\$ 380,423</u>
	\$1,076,998
4. Correction of the FY15/16 budget overstatement (2nd of 3)	<u>(\$438,561)</u>
Net New Funding	<u>\$ 638,437</u>
Site Allocation Increase from 2016-2017	\$2,425,645

This year, pass-through compensation adjustments for COLA, step and column increases for all employee groups, except faculty, for 2016-2017 and 2017-2018 account for 53% of the \$2.4 million increase from 2016-2017. The college general fund will be augmented for COLA and other adjustments for faculty in the current year.

Innovation Fund dollars are fully budgeted under the specified program. With compensation adjustments and Innovation funds already committed, Net New Funds total \$638,437.

The on-going International Student Program allocation was revised effective 2016-2017 (see Exhibit B). Under the revised model, the District takes \$1M off the top and distributes the balance of international student tuition projected for the year to the colleges, less the amounts already allocated to them in prior years. The projected tuition for 2017-18 is based on estimated International Student headcount (278 for Skyline, 116 for Canada, and 609 for CSM). Based on this estimate, Skyline College's ISP allocation is \$1,877,296. Since Skyline already received \$1,230,160 in on-going Fund 1 dollars from international student growth from 2012/13 to 2016/17, Skyline College's allocation increase for 2017-2018 is \$647,136.

Comparative headcount for CAN is 114, CSM 743.

Skyline College Fund 1 Budget

The Adopted fund 1 budget is comprised of funding for:

➤ Permanent positions	\$22,083,488
➤ Hourly Instruction (1310)	\$ 6,176,752
➤ Other Hourly Salaries	\$ 1,165,663
➤ Benefits	\$ 9,475,114
➤ Operating Expenditures	\$ 2,078,020
➤ Transfers	<u>\$ 793,304</u>
Total	\$41,772,341

This year, the cost of Hourly Instruction is fully budgeted in Fund 1.

Operating Expenditures include the \$500K District Innovation Fund program expenses. Transfers include the \$600,000 Innovation Fund transferred to the Middle College restricted fund.

There is no budget for Contingency in the general fund. Instead, the college will use a portion of last year's Fund 1 ending balance for 2016-2017 to meet unforeseen expenditures as needed in 2017-2018. The College ending balance from FY 2016-17 is \$800,602.

Prop 30 Funds

The Prop 30 adopted allocation for 2017-18 decreased by 8% from 2016-17 to \$498,046. The college continues to use this allocation to supplement the fund 1 budget for permanent instructional salaries and benefits.

Funding for New Positions

In December 2016, the Strategic Priorities and Allocation of Resources Committee (SPARC) used the college allocation provided by the district under the "Best Case, Middle Case and Worse Case" scenarios. Under those circumstances, there was no new funding available to fund positions or other expenditures.

With the Adopted Resource Allocation, Skyline College only has \$59,909 available for allocation this year (Net New Funding of \$638,437 less the increase in 1310 of \$578,528).

Position Control does include some budgeted vacant positions for faculty, staff and administrators.

FTES, Load and 1310

The Adopted Budget is built on the assumption that the college will generate 7,346 FTES during the 17/18 academic year. The hourly instruction (1310) budget is estimated using a 525 load goal. In 2016-2017, the FTES goal was the same but the 1310 budget was estimated using a 540 load. The reduction in the load goal from 540 to 525 increased the 1310 budget this year by \$578,528, which accounts for 90.6% of the New Funding increase in the college Fund 1 site allocation.

Below is a comparison of budget vs actual hourly instructional salaries:

<u>1310</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>	
2016-2017	\$ 5,598,224	\$ 6,213,097	\$ (614,873)	
FTES GOAL	7,346	7,350	4	
LOAD GOAL	540	513	(27)	
2017-2018	\$ 6,176,752			
FTES GOAL	\$ 7,346			
LOAD GOAL	\$ 525			
Budget Increase	\$ 578,528			

Shown below is an analysis of this year's FTES, load and 1310.

	<u>FTES</u>	<u>LOAD</u>	<u>1310</u>	<u>FY 2016-2017</u>	
				<u>FTES</u>	<u>Load</u>
Goal	7,346	525	\$ 6,176,752	7,346	540
Summer 2017 Actual	886	531	\$ (1,197,857)	965	527
Fall 2017 after Add/Drop	3,150	524	\$ (2,213,795)	3,282	522
Balance for Spring 2018	3,310		\$ 2,765,100	3,103	
Projected for Spring 2018				2,997	

Fall 2017 FTES declined by 4% from Fall 2016 and Spring 2017 FTES declined by 3.4% from prior year. If the same pattern occurs in the spring, FTES will decrease to 2,997.

The 2017-18 Adopted Budget for Categorical Programs & Grants

Budgets for all restricted funds which include categoricals and grants have been loaded. The budgets for categorical programs were created using the initial allocations provided by the State Chancellor's Office, usually calculated at 95% of last year's allocations. Budget adjustments will be made as the SCO announces the final allocations for each one.

The 2017-18 Budget Strategy

1. Meet or exceed the FTES and load goal for 2017-18
2. Attain or exceed the headcount goal for International Students
3. Review FTES goal for 17-18 and adjust the 1310 budget if needed to free up on-going funds for this year
4. Use One-time Ending Balance for
 - a. Institutionalization of PIF projects
 - b. Program and institutional needs
 - c. Remaining balance for unbudgeted needs/contingency

